

Snake River Salmon Recovery Board Lead Entity

Salmon Recovery Funding Board 2024 Grant Round Calendar

Task	Date	Notes
Lead Entity 2024 Grant Round Kick-Off Meeting	Weds, Oct 25th 9:00-1:00pm	The LE Committee will meet to discuss, modify and approve the 2024 Calendar, Bylaws, and Score Card. (LE Committee Members, Co-Leads & SRSRB Staff)
Application Workshop Meeting: Distribution of Request for Proposals & 2024 Grant Round Application Packet. VIRTUAL MEETING	Wednesday, November 8th 1:00 pm- 3:30pm (following RTT)	Prospective Applicants for 2024 are invited to attend a workshop on key items for the upcoming 2024 grant round; this meeting will also initiate and provide notice of the 2024 grant round & make application materials available at www.snakeriverboard.org under the Lead Entity tab. (Project Sponsors & SRSRB Staff)
Application Letter of Intent Deadline: Letters of intent are required in 2024. (Email to Ali@snakeriverboard.org)	Friday December 15th by 5pm	Letters of intent replace the pre-application deadline from previous years. A draft budget will also be due at this stage. Application materials are available at www.snakeriverboard.org under the Lead Entity tab. (Sponsors) If deadline is missed, sponsor must appeal to the county co-leads.
Partial Draft Application Deadline – Applications will not be accepted after this date unless sponsor successfully appeals LE Committee. (Draft applications developed in PRISM)	Monday, February 12th by 5pm	Partial Draft Applications are required and offer prospective sponsors an opportunity to discuss the detailed project concepts with the RTT (at the February RTT meeting) prior to drafting a full final application. Application materials are available at www.snakeriverboard.org under the Lead Entity tab. (Sponsors)
Meeting: Potential Sponsors meet with RTT and interested LE Committee members to discuss <u>Partial Draft Applications</u> and Scorecard Criteria	Wednesday February 21st 9:30 am (at RTT)	Project Sponsors will present detailed project concepts to the group (based upon partial draft applications). This will serve as formal RTT review of proposed projects. All imminent threat projects will be identified at this stage for March RTT determination (overlap with March RTT meeting). (Sponsors, RTT, & SRSRB Staff)
SRSRB Meeting: Discussion of <u>Partial Draft Application</u> Presentations	Tuesday, February 27th	SRSRB staff will present project concepts to the board (based upon partial draft applications) along with the LE and RTT perspective and comments. Staff will convey SRSRB perspective to project sponsors (to be added to SRSRB regular agenda). (Board & Staff)
Draft Application Deadline – To be completed in PRISM- Do not press submit.	Wednesday, March 6th by 5pm	Landowner acknowledgement form will be required with the draft application in 2024. Applications that do not have a landowner form will not be advanced to the LE Committee. Application materials are available at www.snakeriverboard.org under the Lead Entity tab. (Sponsors)
<u>Draft Applications</u> distributed to LE committee and RTT for review	Monday March 13th	LE Committee members and RTT will have from March 13th – March 20th to review and comment on Draft Applications prior to the pre-scoring meeting. (SRSRB Staff)
RTT Discussion about Draft Project List and Comment	Wednesday March 20th 9:30am (at RTT)	Staff will review draft project list for discussion at RTT meeting and provide comments to the SRSRB and sponsors (Added to RTT regular agenda). RTT will be asked to make determination on severity of imminent threats submitted in the Draft Application Round. (RTT & SRSRB Staff)
Meeting: Pre-score & Review Draft Applications – LE Committee, RTT members, SRSRB members & Project Sponsors meet to comment & pre-score all Draft Applications	Thursday March 26-27th 9am – 4pm	Project sponsors will present proposed projects before the Lead Entity Committee. The LE Committee will provide time for project sponsors to present their projects and for questions and discussion – the LE Committee will pre-score the draft applications and provide feedback. (LE Committee Members, Sponsors, & SRSRB Staff)
Revision loop and Submission: LE will submit COMPLETE Draft Applications to SRFB Review Panel in PRISM. Application should include landowner acknowledgements, partner agreements, project design, applications and/or any other forms needed.	March 29th – April 12th	The LE will submit project applications to the RCO review panel to meet the 2 week minimum window for review before the field visits. If changes are requested by the LE Committee those should be addressed before submitting for RCO review. Note: This date is subject to change pending project tour date. (Sponsors & SRSRB Staff)
SRSRB Meeting Discussion of Pre-Scored Draft Application Presentations	Tuesday, April 23rd	SRSRB staff will present project concepts to the board along with the LE and RTT perspective and comments to date. Staff will convey SRSRB perspective to project sponsors. (Board & Staff)
Projects Tour SRFB review panel will visit sponsor’s projects (as per requirement)	May 6th-10th	The review panel will tour proposed projects with Sponsor, and participating LE Committee, SRSRB and RTT. It is mandatory for project sponsors to be present at the tours and are asked to have landowner approvals prior to meeting. Note: The project tour date is subject to change. (Sponsors, LE Committee Members, RTT, SRFB Review Panel, & SRSRB Staff)
Draft application review forms complete by SRFB Review Panel	By Friday, May 31st	The SRFB review panel will submit their comments on any pre-application they reviewed. (Sponsors & SRSRB Staff) If project is cleared at this stage, please see page 2 schedule for cleared projects.
SRFB conference call for any NMI, POCs, or Conditioned Projects	June 10th or 11th	One hour conference call with RCO Staff and one SRFB Review Panel member to discuss any NMI, POC, or Conditioned projects. (Sponsors, SRSRB Staff, SRFB Review Panel)
Sponsors revise applications based on comments “Fix it Loop”	May 31st – June 15th	During this period sponsors should address comments from SRFB tour and comment forms. (Sponsors & SRSRB Staff)
Final Local Application Deadline – All revisions should be complete. Do not press submit in PRISM.	Tuesday, June 18th by 5pm	Applications revisions must be completed in PRISM along with all required forms. Final apps will be distributed by Staff to the CD’s who will distribute to citizen LE members. (Sponsors & SRSRB Staff)
Final Scoring Meeting – Sponsors present project and relationship to scoring criteria & answer questions, LE Committee Score & Ranking	Thursday, June 20th 9am – 4pm	Project sponsors will have the opportunity to present the changes from their pre-application and address questions and comments. The Lead Entity Committee will score and rank Final Applications. (LE Committee Members, Sponsors, & SRSRB Staff)
Project application revisions/scrubbing/coordination & PRISM Application Completion	Friday, June 21st	Committee/Staff/RTT work with applicants who are approved on the LE List to meet any special conditions recommended by the SRSRB prior to entering the projects into PRISM. (Sponsors & SRSRB Staff)
SRFB Final Application Deadline: materials including attachments are submitted via PRISM	Monday, June 24th NOON	SRFB must receive applications in PRISM for the project to be eligible for funding. (Sponsors & SRSRB Staff)
SRSRB finalizes Lead Entity List	Tuesday, July 23rd	SRSRB as the LE has final decision over the ranked order of the project list. (Board & Staff)
Final application review forms complete by SRFB Review Panel	July 26th	Applicants will receive their final comment forms from the SRFB review panel which will identify their projects as Clear, Conditioned, or Project of Concern.
Accept Review Panel project conditions	August 12th	Applicants with projects labeled as Conditioned must indicate whether they accept SRFB conditions or are pulling their project. (Sponsors and SRSRB Staff)
Lead Entity Ranked List Submission	August 13th	Lead Entity Submits Ranked List to State. (SRSRB Staff)
SRFB Funding Meeting	September 24th- 25th	State SRFB awards grants. Project sponsors required to attend if project is a “POC”. (SRSRB Staff and Sponsors if Requested)

If projects are cleared by SRFB on May 31st, see streamlined schedule below.

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