

Snake River Salmon Recovery Board Lead Entity

Salmon Recovery Funding Board 2020 Grant Round Calendar

Task	Date	Notes
Lead Entity 2020 Grant Round Kick-Off Meeting	Thursday, October 17th 9:30am-12:00pm	The LE Committee will meet to discuss, modify and approve the 2020 Calendar, Bylaws, and Score Card. (LE Committee Members, Co-Leads & SRSRB Staff) Should a follow-up meeting be needed, please plan on November 7 th .
Application Workshop Meeting: Distribution of Request for Proposals & 2020 Grant Round Application Packet	Wednesday, November 20th 1:30 pm- 3:30pm (following RTT)	Prospective Applicants for 2020 grant round and 2019 Successful Applicants are invited to attend a workshop on key items for the upcoming 2020 grant round; this meeting will also initiate and provide notice of the 2020 grant round & make application materials available at www.snakeriverboard.org under the Lead Entity tab. (Project Sponsors & SRSRB Staff)
Application Letter of Intent Deadline: Letters of intent are required in 2020. If deadline is missed, sponsor must appeal to the county co-leads.	Monday, December 9th by 5pm	Letters of intent replace the pre-application deadline from previous years. A draft budget will also be due at this stage. Application materials are available at www.snakeriverboard.org under the Lead Entity tab. (Sponsors)
Partial Draft Application Deadline – Applications will not be accepted after this date unless sponsor successfully appeals LE Committee. (Email to ali@snakeriverboard.org)	Friday, January 31st by 5pm	Partial Draft Applications are required and offer prospective sponsors an opportunity to discuss the detailed project concepts with the RTT (at the February RTT meeting) prior to drafting a full final application. Application materials are available at www.snakeriverboard.org under the Lead Entity tab. (Sponsors)
Meeting: Potential Sponsors meet with RTT and interested LE Committee members to discuss <u>Partial Draft Applications</u> and Scorecard Criteria	Wednesday February 19th 9:30 am (at RTT)	Project Sponsors will present detailed project concepts to the group (based upon partial draft applications). This will serve as formal RTT review of proposed projects. All imminent threat projects will be identified at this stage for March RTT determination (overlap with March RTT meeting). (Sponsors, RTT, & SRSRB Staff)
SRSRB Meeting: Discussion of <u>Partial Draft Application</u> Presentations	Tuesday, February 25th	SRSRB staff will present project concepts to the board (based upon partial draft applications) along with the LE and RTT perspective and comments. Staff will convey SRSRB perspective to project sponsors (to be added to SRSRB regular agenda). (Board & Staff)
Draft Application Deadline –Send forms electronically SRSRB (Email to ali@snakeriverboard.org)	Thursday, March 4th by 5pm	Draft Applications must be submitted on SRSRB application form in electronic format. Landowner acknowledgement form will be required with the draft application in 2020. Applications that do not have a landowner form will not be advanced to the LE Committee. Application materials are available at www.snakeriverboard.org under the Lead Entity tab. (Sponsors)
<u>Draft Applications</u> distributed to LE committee and RTT for review	Thursday March 11th	LE Committee members and RTT will have from March 11th – March 18th to review and comment on Draft Applications prior to the pre-scoring meeting. (SRSRB Staff)
RTT Discussion about Draft Project List and Comment	Wednesday March 18th 9:30am (at RTT)	Staff will review draft project list for discussion at RTT meeting and provide comments to the SRSRB and sponsors (Added to RTT regular agenda). RTT will be asked to make determination on severity of imminent threats submitted in the Draft Application Round. (RTT & SRSRB Staff)
Meeting: Pre-score & Review Draft Applications – LE Committee, RTT members, SRSRB members & Project Sponsors meet to comment & pre-score all Draft Applications	Thursday March 26th 9am – 4pm	Project sponsors will present proposed projects before the Lead Entity Committee. The LE Committee will provide time for project sponsors to present their projects and for questions and discussion – the LE Committee will pre-score the draft applications and provide feedback. (LE Committee Members, Sponsors, & SRSRB Staff)
LE will submit COMPLETE Draft Applications to SRFB Review Panel in PRISM	March 26th – April 10th	The LE will submit project applications to the RCO review panel to meet the 3 week minimum window for review before the field visits (last day to submit is April 10 th). If changes are requested by the LE Committee those should be addressed before submitting for RCO review. Note: This date is subject to change pending project tour date. (Sponsors & SRSRB Staff)
SRSRB Meeting Discussion of Pre-Scored Draft Application Presentations	Tuesday, April 28th	SRSRB staff will present project concepts to the board along with the LE and RTT perspective and comments to date. Staff will convey SRSRB perspective to project sponsors. (Board & Staff)
Projects Tour SRFB review panel will visit sponsor’s projects (as per requirement)	May 5th – 7th (pending)	The review panel will tour proposed projects with Sponsor, and participating LE Committee, SRSRB and RTT. It is mandatory for project sponsors to be present at the tours and are asked to have landowner approvals prior to meeting. Note: The project tour date is subject to change. (Sponsors, LE Committee Members, RTT, SRFB Review Panel, & SRSRB Staff)
Draft application review forms complete by SRFB Review Panel	By Friday, June 5th	The SRFB review panel will submit their comments on any pre-application they reviewed. (Sponsors & SRSRB Staff) If project is cleared at this stage, please see page 2 schedule for cleared projects.
SRFB conference call for any NMI, POCs, or Conditioned Projects	Early June TBD	One hour conference call with RCO Staff and one SRFB Review Panel member to discuss any NMI, POC, or Conditioned projects. (Sponsors, SRSRB Staff, SRFB Review Panel)
Sponsors revise applications based on comments “Fix it Loop”	June 5th – June 18th	During this period sponsors should address comments from SRFB tour and comment forms. (Sponsors & SRSRB Staff)
Final Application Deadline – including landowner acknowledgements, partner agreements, project design, applications and/or any other forms needed are due to SRSRB Office.	Thursday, June 18th by 5pm	Applications must be submitted as electronic copies. If difficulties occur due to file size or computer error submit forms as paper copies and deliver an electronic copy as soon as possible. Final apps will be distributed by Staff to the CD’s who will distribute to citizen LE members. (Sponsors & SRSRB Staff)
Final Scoring Meeting – Sponsors present project and relationship to scoring criteria & answer questions, LE Committee Score & Ranking	Wednesday, June 24th 9am – 4pm	Project sponsors will have the opportunity to present the changes from their pre-application and address questions and comments. The Lead Entity Committee will score and rank Final Applications. (LE Committee Members, Sponsors, & SRSRB Staff)
Project application revisions/scrubbing/coordination & PRISM Application Completion	Thursday, June 25th – Friday, June 26th	Committee/Staff/RTT work with applicants who are approved on the LE List to meet any special conditions recommended by the SRSRB prior to entering the projects into PRISM. (Sponsors & SRSRB Staff)
Final Application materials including attachments are submitted via PRISM	Monday, June 29th NOON	SRFB must receive applications in PRISM for the project to be eligible for funding. (Sponsors & SRSRB Staff)
SRSRB finalizes Lead Entity List	Tuesday, July 28th	SRSRB as the LE has final decision over the ranked order of the project list. (Board & Staff)
Final application review forms complete by SRFB Review Panel	July 31st	Applicants will receive their final comment forms from the SRFB review panel which will identify their projects as Clear, Conditioned, or Project of Concern.
Regional SRSRB Submittal Due to RCO	August TBD	Staff complete regional process and submits regional report. (SRSRB Staff)
Accept Review Panel project conditions	August 14th	Applicants with projects labeled as Conditioned must indicate whether they accept SRFB conditions or are pulling their project. (Sponsors and SRSRB Staff)
Lead Entity Ranked List Submission	August 14th	Lead Entity Submits Ranked List to State. (SRSRB Staff)
SRFB Funding Meeting	September TDB	State SRFB awards grants. Project sponsors required to attend if project is a “POC”. (SRSRB Staff and Sponsors if Requested)

If projects are cleared by SRFB on June 5th, see streamlined schedule below.

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