Snake River Salmon Recovery

Meeting Minutes
January 2008 through December 2008

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Meeting Notes January 22, 2008

Board Members Present:

WWCC (Walla Walla) - Dick Jones, Cathy Schaeffer, Dick Ducharme, Stuart Durfee, Yancey Reser, Gary James.

WWCC (Clarkston) – Butch Klaveano, Jay Holzmiller, Del Groat, Doug Matoon, Ed Schultz.

Others:

WWCC (Clarkston) Brad Johnson, Anne Chapman, Mark Reany.
WWCC (Walla Walla) Steve Martin, Kris Buelow.

Co Chairman, Jay Holzmiller called the meeting to order and turned it over to Steve.

Steve verified the quorum: 11 members present
Welcome – Steve welcomed Kris Buelow as our new Project Coordinator for the Snake River Salmon Recovery Board.

Approval of December 4th, 2007 - Board Minutes

Action 1: Steve asked for a motion to approve the December 4th, 2007 board meeting notes. The motion was made by Ed Schultz and was seconded by Butch Klaveano. There being no discussion, the motion carried by consensus.

Agenda Additions:

None

Approve November/December 2007 Expenditures:

Discussion: Anne explained a few line items in the budget, stating that some adjustments to the budget need to be made. Steve and Anne will be looking at these items in the future.

Action 2: Doug Matoon made a motion to approve the invoices/vouchers totaling $24,206.29 expended in November and totaling $14,887.35 expended in December in the RCO Budget. Additionally he moved to approve the invoices/vouchers totaling $6,911.87 expended in November and totaling $4,909.26 expended in December in the WDFW Budget. Ed Schultz seconded the motion. Del Groat abstained.
The motion carried by consensus.

Approve interim (2008) conservation easement criteria and recommendations table

Discussion: Steve summarized the conservation easement handout in the meeting packet. He called the board's attention to the 5 priorities/requirements at the top of the handout.

It was suggested that a guiding principal statement should be listed at the top of the page.

Dick Ducharme stated that the 50' minimum area should be a preference not a requirement; there are certain places that this 50'minimum is just not feasible. Doug Matoon concurred. Cathy Schaeffer stated that these are not hard and fast rules, that it makes sense to put the 50' minimum in the requirements, this will help to get good easements. She suggested to leave the 50' minimum in the requirements recognizing that this may be adjusted according to the circumstances of the easement.

Doug Matoon asked if there was any question about public access for recreational purposes. Steve stated that there really wasn't. Doug Matoon stated that there are public access dollars (tax dollars) for conservation purposes for Open Space Recreation.

Dick Ducharme stated that if you give unlimited public open space access, who is going to enforce it? As a landowner he would never sign an easement with this on it. Dick Jones stated this is a very valid point. Private owners are better stewards than public lands just because of funding.

Gary James stated that the main principle is to protect the riparian areas and a fully functioning flood plain.

Brad Johnson stated that he would just delete the 50' minimum in the requirements section. He drew the boards attention to the fact that there is a preference also in the Buffer Width and Size Consideration.

Gary James suggested that under Restoration Requirements a preference to the use of Native trees and vegetation should be stated. He also suggested a weed control requirement. It was noted that the weed control requirement was already addressed in the requirements under the Site Management plan statement.

Steve stated that what he had heard in the discussion was 3 things;

1. A recommendation to provide a guiding principal statement at the top.
2. Remove the 50' minimum buffer requirement at the top; noting that the issue is addressed in the preferences section under Buffer size and width
3. Add use of Native trees and vegetation preferred under restoration requirements. Weed control is already listed in Site Management Plan at top.

Action 3: Ed Schultz moved to approve the interim (2008) conservation easement criteria and recommendations table with the below changes:

**To provide a guiding principal statement at the top

**Remove the 50'minimum buffer requirement from the top 5 (It is already listed in the preferred section)

**Add use of Native trees and vegetation preferred under Restoration requirements. (Weed control was noted as already listed in Site Management Plan at the top.

Stuart Durfee Seconded the motion. There being no further discussion, the motion carried by consensus.

Authorize Co-Leads to make Lead Entity management and administrative decisions, revise Board by-laws accordingly:

Steve discussed the Lead Entity Bylaws and explained the management and administrative decisions of the SRSRB vs. the Lead Entity. He called the boards' attention to the yellow section on page 6 of the SRSRB Bylaws. The first two lines are already there and the rest is proposed additions.

Dick Ducharme stated that the Lead Entity Committee is not made up of SRSRB members except for Yancey. The Bylaws need to clearly state who comprises the Lead Entity. Currently the lead entity committee has only one SRSRB member and does not accurately reflect continuity with the SRSRB. It was also stated that the board actually acts as a project review and ranking committee as a whole so there is no need for a committee. Steve clarified by stating that the committee has been in existence since 1999 and provides essential prioritization framework for projects, project review and project ranking. The Board, which is the Lead Entity, then finalizes the ranked list for submittal to the SRFB for funding consideration.

In further discussion the board agreed there are many places in the by-laws that need to be updated, revised, etc…..Doug Matoon suggested that Steve and Anne get together and do a major rewrite of the bylaws, define some of these bylaws, streamlining, removing duplications, etc….He pointed out that in section 1.5 for example the first few lines do not belong in the by-laws at all. The board agreed with Doug's suggestion to revise the bylaws and provide clarity regarding the composition and roles of the SRSRB, Lead Entity and Lead Entity Committee.

Action 4: Steve and Anne will work on a revised addition of bylaws. Steve in the next few weeks will send out a revised/condensed version for board review as well as a description of the Lead Entity and the Lead Entity Committee. All other actions pertaining to the by-laws were TABLED.

Approve an RFP

and scope of work to ensure collaborative development of an implementation financing plan with the other Columbia Basin Regions:

Action 5: Steve explained that the RFP had not yet been received by him. So he suggested this matter be TABLED unless others had something to discuss. There was no further discussion and the matter was TABLED.

Authorize payment of travel expenses for Professor Colin Thorne

to talk with local communities/individuals about levee setbacks and success stories from elsewhere:

Action 6: Dick Ducharme moved that the board approve Travel expenses up to but not to exceed $2000 for Professor Colin Thorne to come to our area and talk about levee setbacks and success stories. Doug Matoon seconded the motion.

Discussion: Dick Jones asked if we were approving him just talking to the commissioners or to the general public? His preference was for him to talk to the general public. After some discussion it was stated that the details could be worked out after the approval of travel expenses.

Action 6: Jay Holzmiller called for a vote. Steve reviewed the motion and there being no further discussion. The motion was approved by consensus.

Election of co-chairs;

Options: volunteers, nominations, develop nominating committee:

Action 7: Dick Jones suggested a Chair, and a Vice Chair structure might be a better one. The board agreed.

Ed Schultz nominated Del Groat to be Chairman; the motion was seconded by Doug Matoon

Doug Matoon nominated Cathy Schaeffer for Vice Chairman; the motion was seconded by Ed Schultz.

Doug Matoon stated that there should be equal representation from both east and west sides, so he believed that these were great nominations. The board was in complete agreement.

Cathy Schaeffer stated that she would like to take this opportunity to thank Jay Holzmiller for a job well done and for all his years as co chair, the board agreed.

There being no further discussion a vote was called for. The Elections carried by Consensus.

Review of historic level of Conservation District habitat and assessment project proposals for SRSRB:

Steve called the board's attention to the meeting handout under the Conservation Proposal tab.

He stated that the PRISM web-based system was not available, so he was going by files he had on his computer. He asked Brad Johnson and Del Groat if the table was pretty accurate. They concurred that it was. Dick Ducharme asked if this was an anomaly this year that the conservation districts did not have many projects this last grant round. It was stated by Brad and Steve that they believe that it is an anomaly. Brad stated that because of the School and Columbia Complex fires there was outside funding available from many different sources. This funding was time critical and tied up the work forces of many of our conservation districts.

Steve stated that there are a lot of restrictions under NOAA's permitting requirements that may have also contributed to projects not being brought forward. This is a great opportunity to get projects on lists, work with Kris Buelow to get these projects teed up and on his 3 yr implementation list.

Jay Holzmiller stated that he thinks we get a great service for the amount of monies we are spending with the conservation districts to get projects.

It was agreed that the board will monitor the projects proposed by the conservation districts in the future.

Discuss preliminary recommendations to the NWPCC

regarding fish and wildlife program amendments:

Steve stated that there was a real sense of urgency when Stacey Horton spoke to the board at the last December board meeting for the board to present their recommendations to NWPCC. The date has now changed to April. By the 4th Tuesday in March Steve should have a document ready for board approval. A draft will be presented at the February meeting for board review.

Dick Ducharme stated that the SRSRB could have a recommendation that deals with predators. (Small mouth bass and walleyes) and their elimination instead of dealing with the limitations.

Del stated that these issues are being addressed right now by the Columbia Basin, etc…. he applauds the board for being proactive and talking about these issues. There are at least 3 articles addressing these issues in the article he sent Steve today. It addresses at least 120 predatory species.

Steve reviewed the NWPCC handout in the meeting booklet and asked the Board for direction.

Response and direction to the draft program amendment letter provide by Steve:

Discussion of all 6 items on the list occurred and confirmation of the items as priority positions was provided except for a request for more time to assess how much of a role the Board seeks for coordination and requesting funding for coordination. In addition the Board requested the following be incorporated into one of the six or added as an additional item:

Highlight the importance of implementing the actions identified in the mainstem modules as mainstem actions will multiply our tributary efforts.

Request synchronization of the program with other programs and embrace the priorities and efforts of the planning efforts completed thus far.

State that the benefits from previous, on-going and planned actions will take at least 7 years to be realized and request that no plan revisions occur during this time.

Encourage the Council and its Program to drive the funding allocations by BPA rather than the Council to ask BPA for the amount available.

The Board will consider its level of intensity pertaining to its role of coordinating the process and funding, and provide input at the February meeting.

Status update on selection of consultant for land use policy and conservation easement program

review/compare/contrast analysis [RFP published Jan 15, response due Feb 1, Board action February 26]:

Steve updated the board on the status of the RFP. He stated we could set up a review committee. He would like to bring a recommendation to the board in February; he would like it to not be his recommendation but a committee recommendation. Doug suggested that based on the amount of proposals received Steve set up a committee to review the proposals. Doug would volunteer for the Asotin county faction, Ed Schultz agreed. Steve stated that there is an executive meeting scheduled for Tuesday, February 19th and also a RTT Meeting. It might be possible to coordinate and have the selection committee meet on that day. Cathy Schaeffer, Brad Johnson and Doug Matoon all agreed to be on the selection committee. Dick Jones stated that if he was available he would also help and asked Steve to please email him with the details. Doug suggested doing this electronically or in a conference call format. Pending the magnitude of responses to the RFP a meeting may be warranted or the review/recommendation may occur via phone.

Interlocal agreement review and revision discussion

two versions exists:

Steve stated that there are two versions. He asked if the board is comfortable with the two versions. Cathy stated that the Bylaws are what the board is governed by. Dick stated it is in the bylaws. All agreed that we just need to state that it is in our bylaws and this is what the board is governed by. The interlocal agreements will be reviewed after the revised bylaws are approved to assess whether a new interlocal agreement is needed or not.

Status of vacant Columbia County seat:

Eric Myers has decided that he will not return to his position on the board.

Dick Jones stated that a letter from whoever is interested can be sent to the commissioners' office, that person can then be appointed to the position. The position will also be published in the paper soon.

Butch Klaveano stated that Mark Kasseto (spelling?) will probably be stepping into the Garfield county seat replacing Gary Cole.

Regional project funding allocation options paper and Board recommendation:

Steve directed the boards' attention to the meeting handout tab, Regional Project Funding. He explained the position of the RCO to reduce the Snake Regions allocation by .5%. Dick stated that there is a real need to prioritize projects so that we can get the funding and not lose the funding. Cathy Schaeffer stated that in the past the graph pretty much showed that the projects were originally being offered by the conservation districts and now that is changing to different entities. It was stated that this is exactly why Kris Buelow is now on Board. Discussion of the bulleted items then followed and there was confirmation that the items are the priority of the Board at this time.

Regional Board's policy summit

May 16 in Vancouver – develop understanding and identify participants:

An all day discussion of monitoring, integration, and implementation funding will be happening with other various entities on May 16 in Vancouver. Steve would really like to ask each board member to consider participating in this summit so that the SRSRB is strongly represented.

3 yr Implementation Worksheet:

Kris Buelow presented briefly a 3 year implementation work plan that he has been working on. He advised the SRSRB to become familiar with the table and be aware that it is being developed. This table will become more populated as time goes on. Kris asked that those present be thinking of projects they have completed in the past and those they would like to do in the future, and then get that information to Kris to be inserted into the Table. The worksheet presented was identified as a brief example.

Special Meeting January 29th – set or cancel: **Canceled**

Next Board Meeting

Next Board Meeting will be February 26th, 2008 at 6pm.
WWCC Campus
Clarkston – Room #164
Walla Walla – Water and Environmental Center

The meeting was adjourned at approximately 8:40.

Review of Tasks

Task Title

Task 1: Budget Item adjustments

Task 2: Conservation Easement Criteria adjustments

Task 3: SRSRB Bylaw Revision

Task 4: Develop Preliminary recommendations to NWPCC

Task 5: Select Consultant for Land Use Policy and Conservation Easement

Task 6: Fill Columbia County Vacant Seat

Task 7: Regional Project Funding Allocation

Task 8: Regional Boards Policy Summit

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes- December 4th, 2007	**Ed Schultz**	**Butch Klaveano**	**Yes**		
Approve Nov/Dec 2007 Expenditures RCO and WDFW Budgets	**Doug Matoon**	**Ed Schultz**	**Yes**		
Approve Conservation Easement Criteria and Recommendations Table	**Ed Schultz**	**Stuart Durfee**	**Yes**		
Authorize Co-Leads to make Lead Entity Management and Administrative decisions, revise By-laws accordingly	**TABLED**	**TABLED**			
Approve RFP and scope of work to ensure collaborative development of an implementation financing plan with the other Columbia Basin Regions	**TABLED**	**TABLED**			
Authorize payment of travel expenses for Professor Colin Thorne	**Dick Ducharme**	**Doug Matoon**	**Yes**		
Election of Chairman (Del Groat)	**Ed Schultz**	**Doug Matoon**	**Yes**		
Election of Vice Chairman (Cathy Schaeffer)	**Doug Matoon**	**Ed Schultz**	**Yes**		

Name	Attendance for 2008											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon	Yes											
Dick Isaac												
Jay Holzmiller	Yes											
Dick Ducharme	Yes											
Dick Jones	Yes											
Gary James	Yes											
Virgil Klaveano	Yes											
Del Groat	Yes											
Gary Cole												
Cathy Schaeffer	Yes											
Yancey Reser	Yes											
Stuart Durfee	Yes											
Michael Largent												
Ed Schultz	Yes											

No meeting was conducted this month.

Meeting Notes February 26th, 2008

Board Members Present:

WWCC (Walla Walla) - Stuart Durfee, Cathy Schaeffer, Yancey Reser, Dick Ducharme, Gary James, Michael Largent

WWCC (Clarkston) – Jay Holzmiller, Butch Klaveano, Ed Schultz, Dick Isaacs

Others:

WWCC (Clarkston) Brad Johnson , Anne Chapman SRSRB, Cheryl Sonnen, Terry Bruegman, Duane Bartels

WWCC (Walla Walla) Steve Martin, Todd Shaw (Anderson Perry), Larry Hooker

Vice Chair, Cathy Schaeffer called the meeting to order and turned it over to Steve.

Cathy verified a quorum: 10 members present

Welcome –.

Steve explained the agenda and stated that the By-laws and the Approval of the RFP person are critical for this evenings meeting.

Approval of January 22nd, 2007 - Board Minutes

Action 1: Steve asked for a motion to approve the January 22nd board meeting notes. The motion was made by Ed Schultz and was seconded by Butch Klaveano. There being no discussion, the motion carried by consensus.

Agenda Additions:

Cathy asked Steve to update the board on the status of the state/federal agency biennial budgets and actions.

Steve stated that the regional Technical team advanced about 12 items for state and federal agencies to include in their current biennial work plan and budget. It is hard to ask those agencies to change already established budgets. We were mainly identifying those things we thought those agencies to be working on and mainly were asking for confirmation. There was a meeting last week in Olympia and it was reported that the US Army Corps of Engineers and the Federal Fisheries Agencies were just about to complete the Biop on the Mill Creek channel, as well as the other items identified in the agency priorities table.

DOT, Ecology, WDFW, and Forest Service were all in attendance. It was a very encouraging meeting.

The end of March there will be another meeting with the same people.

The monies are coming from the USACOE for implementing the Mill Creek BiOp. A question was raised as to whether the SRFB can approve the expenditure of funds once a project becomes a BiOp requirement or if the actions in the BiOp are agreed to but voluntary. Steve is waiting clarification on that. We can fund cooperative compliance, willing land owner, non regulatory, (Loose on non regulatory) projects. It was stated that once you are in the position where you have to comply with a federal action, that that is different than a regular agreement.

The agencies and GSRO want to know what we want for the next 09-11 budget.

Dick Ducharme stated that he is on the planning commission in Columbia County and has a problem with the Planning Commission never discussing the Watershed Plan or the recovery plan. Columbia County is redoing the comprehensive plan and he would like to see someone show up to represent the Watershed and Salmon recovery plans. Columbia County does have a new planner. Steve will commit to attending the next open houses in Columbia County and represent the Watershed and Salmon Recovery plans. Cathy Schaeffer stated that this is good idea to follow up and make sure that the planning commissions are aware of the plans and are involved. Steve will report back on the conversations he has.

Approve January 2008 Expenditures:

Discussion: Anne drew the boards' attention to the SRSRB/RCO and WDFW/LE tabs in the meeting booklet. She explained that there were some new sample formats for them to look at that are "Canned" reports that come directly off of the WWCC Server. So it would be less likely errors would happen in the reporting of expenditures. She also reported that she is now able to connect remotely to the server to get these reports. After review by the board, is was decided to continue with the current summary spreadsheet prepared by Anne and to also have available the detail at meetings if there are questions about current monthly expenditures..

Action 2: Stuart Durfee made a motion to approve the invoices/vouchers totaling $20,745.01 expended in January 2008 in the RCO Budget. Additionally he moved to approve the invoices/vouchers totaling $3655.52 expended in January 2008 in the WDFW Budget. Yancey Reser seconded the motion. The motion carried by consensus.

Review of administrative roles of the Board

which include both the Salmon Recovery Plan Implementation but also the Lead Entity; discuss relationships between the two grants and the various committees that support the functions of the Board.

Discussion: Cathy reminded the board that the SRSRB actually administers to or is responsible for two grants. The SRSRB handles both the RCO and WDFW Grant monies. These Grant monies are known as the SRSRB and Lead Entity. She then asked Steve to clarify this further.

Steve presented a PowerPoint presentation to the board explaining Roles, Composition and Relationships between SRSRB, Lead Entity and Lead Entity Committee. This Power point along with a list of Lead Entity Committee Membership was also available for the boards review in the meeting booklet under the lead entity tab. Steve made it clear the SRSRB is both the SRSRB and the Lead Entity. The Lead Entity Committee has been established by the SRSRB/LE to carry out the duties/responsibilities of the WDFW Grant monies.

Last grant round Steve suggested appointing a couple board members to the LEC. He stated he would like to suggest that again. Dick asked that Steve keep the board aware of the LE calendar.

Approve 2008 Bylaws:

Discussion: Cathy stated that she thought that the By-laws were a good revision. That she saw no changes in the major points of the by-laws. Board members stated that their email addresses were not correct. Cathy suggested that the board approve these new bylaws, with the understanding that they can be revised/amended in subsequent board meetings. Steve stated that to kick off the Lead Entity Grant round it is crucial to get a correct set of operating bylaws.

Action 3: Cathy Schaeffer moved to approve the presented bylaws with corrections to email addresses, Ed Schultz seconded. Gary James amended the motion to leave the by-laws open to amendments in future.

Cathy stated that in the new bylaws (Article XVIII) it allows for amendments to them. The motion carried by consensus.

Approve Contractor to develop land use evaluation and conservation easement assessment:

Discussion: Steve reported that there were 8 total applicants which were reviewed by the selection committee that was appointed by the board at the January Meeting. Cascadia (Seattle), Brigham (Clarkston), Ross (Seattle) were the top picks of the selection committee of Brad, Cathy, Ed and Doug. They met at 5pm to go over the picks. Steve reviewed the reasons for these picks. Brigham and Many Waters Community Development have been involved in community development, Anderson Perry, Donna Erickson have all done work in this area. Yancey stated that he really thinks that there needs to be someone local selected. The board then discussed local vs. non local selection of this contractor. Ed stated that the selection committee made recommendations and that the board should take the recommendations of this committee. It was noted that Todd Shaw of Anderson Perry, who was one of the applicants, was in attendance. Cathy stated that Anderson Perry was very well prepared and what dropped them out of the selection was that their budget amount was well over the scope of work. Gary James asked how the board arrived at $20,000.00 for the budgeted amount. Steve explained that there is a contingency item in our budget and then 6 months of Kris Buelows payroll that was not used because of his position being vacant.

Action 4: Dick Isaacs made the motion to approve Cascadia, then Ross as an alternate recommended by the committee, Stuart Durfee seconded. Ed Schultz amended the motion to give Steve the authority to go ahead with contract approval and contracting. Motion carried by consensus.

Discuss preliminary recommendations to the NWPCC

regarding fish and wildlife program amendments; contemplate level of involvement Board seeks regarding project review, prioritization, tracking and reporting:

Discussion: Steve drew the boards' attention to the NWPCC tab in the meeting booklet handout. He stated that there are two unresolved items remaining. They are highlighted in yellow under the NWPCC Tab. Steve asked what level of involvement the board wants in the project review, ranking, prioritization, tracking and reporting? Gary James stated that he is not sure that he would support more money (BPA monies) and process being used when there are already local technical people (Land Managers and Fish and Wildlife) getting together and organizing project proposals. A better statement would be to partner with them. Dick Ducharme agreed, but is there a need for a formal relationship with the NWPCC so they will be obligated to continue projects if/when the monies get tight, for example. Cathy Schaeffer stated that if there is a need to do extra work then we need to ask for more resources so that we can do that extra work and that we need to state that. Dick Ducharme stated that monitoring of projects is in his opinion one of the most important things that the SRSRB has been able to accomplish since it has been in existence. He thinks we need to stay involved in this process.

Steve's notes state: The board and its partnering entities (i.e., tribes, Natural Resource agencies) will assist the council to coordinate/implementation of its programs. (Strike resources and incentives) and ask that a formal relationship between the council and the board be in the Program. Steve went on to state that it is his understanding that the BPA does not pay O&M other than for hatchery and other facilities for habitat projects. A new idea has been brought forward that the BPA includes O&M for irrigators willing to transfer their surface water rights and go to the deep basalt

acquifer. The problem is that the pumping costs are very expensive. Just today he had a conversation with Amanda Cronin of the water trust and she stated that the BPA is paying for some pumping costs over in Idaho.
Yancey stated that we should be supporting projects that restore the ground water or slow the water leaving our springs. Dick stated that he agreed that we need monies to keep the existing systems.

Gary James stated that perhaps in the letter it should be stated that the basin and this board have many partnerships and creative concepts and water projects already going on. BPA should set up a program measure to partner with local water projects in providing cost share O&M where direct in stream fish benefits can be demonstrated. That is the key to this Fish & Wildlife program.

The Clarkston people wanted to make sure that WRIA 35 is added and the focus is on all of the area, not just the Walla Walla Area, because the same problems are everywhere, including the Tucannon, WRIA 35 areas. It should be about the whole area, not specific to just one area.

Dick – Do we need to include a statement in the letter about non-native predators? To him it makes no sense to not address predators that are preying on endangered species. The board decided to add a statement in the letter that recommends that the council address the issue of predators (Fish, birds and mammals) to ESA Listed fish.

Steve then drew the boards' attention to Phil Millers recommended statement to include in the letter, this was found in the meeting booklet under NWPCC, last page. Gary James stated that he is concerned about the plan not being flexible enough to recover fish properly. When you get upstream, you need to be flexible to each situation, as each situation is different. He suggested that we need to wait and see what their recommendations might be. The key statement would be to incorporate the results to the extent those results are possible/consistent with recovery goals and plans. Clarkston group agreed.

Cathy asked if we should amend this statement, or just not include it in the letter.
Dick Ducharme recommended that we put a statement in asking that the Council consult with the SRSRB before adopting any HSRG recommendations.
Steve recommended that we just not put the statement in the letter. That Steve, Gary, Glen Mendel, etc will be involved. The board decided to scratch the statement.

Intensively Monitored Watershed Preliminary findings:

Discussion: Steve stated that we have contracted with Ecological Research, Inc in Utah to develop an experimental design. First on the agenda was to decide which water basin to use for the research. The RTT and Stephen Bennett of Ecological Research have met several times to develop a selection process. The Asotin Watershed was selected as the first priority, and then the Upper Touchet Watershed as an alternate. The challenges with Asotin are Political and Biological. The Asotin is our fish reference watershed. There is no hatchery there and the steelheads are doing pretty well. So if we accelerate the rate of treatments there, the question would be; did the fish respond because we left them alone or because we accelerated the rate of treatments? So that could be a problem. The other issue would be the Pilot grazing program allowed by Fish & Wildlife. Fish & Wildlife could end up in a negative light if they have to tell local landowners who have committed to these programs

to get there cows out of the waters. If we want to preserve Asotin as a salmon/steelhead sanctuary or if we do not have willing landowners, there could be problems. If this occurs, we would then jump over to the Upper Touchet.

Steve asked Brad about the timeline on finding out politically if there is a problem. Brad stated that there is not a feeling from Cheryl, Jay and Brad that there will be a problem.

Biological concern: the RTT along with the Ecological Research team will be meeting soon in March and will decide/discuss if there is an issue biologically. A recommendation from the RTT will be made after their meeting.

Cathy recommended that that recommendation from the RTT be made available to the SRSRB as soon as it is available so that the board can take action at the March 25th Board meeting.

Salmon Recovery Funding Board updates:

regional allocations, timeline, review panel, alternate projects and design-only projects:

Discussion: The RCO included all the recommendations that the board advanced except the reduction in our budget. Listed below are the RCO recommendations.

Steve negotiated that our reduction be 8.88%of the states allocation, which is the smallest reduction available.

The other negotiation made was to have alternate projects on the list. So that if projects fall through the cracks, because of landowners, etc…, then the alternate project may be used.

The RCO is recommending this to the SURF board. They agreed to the concept of no cost share on the design of projects.

The statewide review panel will always be available, instead of having to come out in August and review 15 projects at once for example.

The timeline will be shrunk this year one week for final application submittal. The Coleads and committee developed a calendar. This calendar starts in March. Dick suggested we keep the board apprised of this calendar.

Anne advised the board that there is a Lead Entity Button on the Snake River Website now. It will provide the calendar, funding booklet, easement criteria, pre application worksheets and other applicable documents in the future.

3-year work plan:

Discussion: Steve stated that Kris Buelow is developing the 3 year work plan for the lead entity projects. These programs will be loaded into a statewide Habitat Work Schedule Program that is being developed. After the projects are completed they will appear on a map that you will be able to click on and get information about each project. A sample sheet for both WRIA 32 and WRIA 35 projects is in the meeting booklet. The whole file is in a sample on the table. Kris hopes to have the table completed by the end of March to synchronize with the WRIA 35 detailed implementation plan.

Cathy stated that they are trying to amend their plan to be compatible with this file being developed by Kris.

Status of vacant seats:

Discussion: Steve stated that we have vacant seats in Garfield, Whitman and Columbia counties.

- Columbia County: Since Dick Jones is not present tonight; there is not a report on the Columbia County Seat.
- Garfield County: Butch stated that Mike Kasseto still says he is going to be a board member, but has not showed up yet. He wants to come to one meeting and see what it is about before he fully commits. After he commits Garfield County will appoint him.
- Whitman County: Michael Largent – stated that they are talking about advertising for the position. Ed stated that he has been on the board for approximately 6-7 years and he is beginning to think about resigning his position. Michael stated he will start soliciting for a member in light of what Ed stated.

Steve stated that on other Salmon Recovery boards there are basically only two members from each county. Maybe this board should consider two members from each county instead of 3. We are by far the largest board.

Regional Board's policy summit

May 16 in Vancouver – review policy paper outlines:

Discussion: Steve is developing a policy paper to present at the summit. Steve has been asked to convene a committee on integration of lead entity, Salmon recovery, watershed planning, statewide Approaches to natural resources improvement. The other 3 sessions will be on Monitoring , Implementation/Financing of these organizations and a potential legislative strategy coming out of this statewide policy summit as to the future of these efforts look like as they pertain to authority, integration and monitoring. The board has been asked to participate in this summit as well as all the other salmon recovery boards across the state. Steve asked the board members to reserve this date and try to participate May 16th in Vancouver.

Special meeting March 4 – set or cancel:

Cathy moved that we cancel. Yancey Seconded. The motion carried by consensus.

Next Board Meeting March 25th in Dayton

Next Board Meeting will be March 25th, 2008 at 6pm in Dayton
Ability to call in will be available.
Next agenda:
Brian Mahoney Umatilla Tribe – Spring Chinook Program Presentation.
Update from Tribe on feasibility study on flow.
Draft 09-11 Agency actions.
Finalize Power and Conservation Council Letter
Present policy letter Steve is developing for the May 16th summit in Vancouver.
Watershed Update– Which one for IMW.

Cathy made the motion that the next meeting be in Dayton at the DHS Library, Yancey Seconded. Motion carried by consensus.

The meeting was adjourned at approximately 8:30pm.

Review of Tasks

Task Title

Task 1: Attend Planning Commission Meeting report back to board on conversations.
Task 2: Proceed with Contract Approval for Contractor to develop land use evaluation and easement assessment. Contract with Cascadia.
Task 3: Finalize NWPCC letter and present to board at March 25th meeting
Task 4: Advise board on RTT recommendation of IMW (Asotin) be prepared to take action at the March 25th meeting.
Task 5: Complete 3 year work plan (end of March)
Task 6: Vacant Columbia, Garfied and Whitman county seats.
Task 7: May 16th Policy Summit status
Task 8:

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes January 22nd, 2008	Ed Schultz	Butch Klaveano	Yes		
Approve January 2008 Expenditures RCO and WDFW Budgets	Stuart Durfee	Yancey Reser	Yes		
Approve 2008 Bylaws	Cathy Schaeffer	Ed Schultz	Yes		
Approve Contractor to develop land use evaluation and conservation easement assessment	Dick Isaacs	Stuart Durfee	Yes		
Cancel March 4 Special Meeting	Cathy Schaeffer	Yancey Reser	Yes		
Set Next Board Meeting: March 25th, Dayton High School Library, 6pm	Cathy Schaeffer	Yancey Reser	Yes		

Name	Attendance for 2008											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon	Yes											
Dick Isaac		Yes										
Jay Holzmiller	Yes	Yes										
Dick Ducharme	Yes	Yes										
Dick Jones	Yes											
Gary James	Yes	Yes										
Virgil Klaveano	Yes	Yes										
Del Groat	Yes											
Gary Cole												
Cathy Schaeffer	Yes	Yes										
Yancey Reser	Yes	Yes										
Stuart Durfee	Yes	Yes										
Michael Largent		Yes										
Ed Schultz	Yes	Yes										

No meeting was conducted this month.

Discussion Summary Notes March 25th, 2008

Board Members Present:

Stuart Durfee, Cathy Schaeffer, Yancey Reser, Butch Klaveano, Dick Isaacs, Dick Jones

Others:

Brad Johnson, Anne Chapman, Kris Buelow, Terry Bruegman, Kris Hyland, Dave Karl, Steve Martin, Larry Hooker, Laila Parker, Beth Theil

Welcome:

Steve stated there was not a quorum so the meeting started with the discussion items.

Status update on Walla Walla flow enhancement feasibility study

co-sponsored by the CTUIR and USACOE – Chris Hyland (USACOE).

Discussion: Chris Hyland of the USACOE presented a power point presentation on the Walla Walla Flow enhancement feasibility study. This study is trying to restore flow to ensure that adult spring Chinook will be able to reach the upper head waters in the spring and then also the waters will be enough to push the juvenile (Steelhead and Chinook) smolts out to the ocean. This should allow better movement of the bull trout in the spring; some barriers and impediments should be removed also.

- Tribe and USACOE (COR) partnership: Prior to 1986 all COR Projects (lower snake monumental dams) nationwide were 100% federal funded. Now the projects are required to be cost shared. Construction the Tribes comes up with 35% of the costs. 50-50 of feasibility study. The congress has to specifically authorize this project.
- 5 different ways to add water in the basin: Irrigation efficiency, water acquisition, water exchange with Columbia, storage and conservation .
- Over 40 sites were looked at. Dams will not be built right on top of bull trout or steelhead habitat. So many sites got taken out right off the top. 2 different sites are now being looked at. (Pine Creek Basin, OR – and the Hudson Bay district) they have 4 different sizes of water storage facilities.
- Issues: Irrigation Efficiency, not impacting current water issues, affects on wells and/or irrigation ditches, water rights, etc….
- Timeline: This could happen as soon as 2012. National politics along with the War in IRAQ and Hurricane Katrina issues have depleted the funding for these types of projects.
- Recommendation to Congress would be to build the project, but construction would only happen once the water right issues are resolved. This is a bi-state issue.

Columbia County comprehensive plan update status

Steve Martin

Discussion: Cathy Schaeffer stated that the Board asked Steve to meet with the new county planner to share with him that the new comp plan needs to reflect the watershed and salmon recovery plans and to ask just how the Board can be involved in the process.

Steve reported that he did meet with the new Columbia County planner. He is familiar with what we are up to. He recognized that the current Col Co plan does not have any strategies in the current critical areas plan. Steve has on his things to do list to get together with Richard and go over what is in the SRSRB plan with him.

Steve has also been in contact via email with Steve Donovan of Walla Walla County, concerning the Critical areas plan and he has been invited to be on the technical committee there.

Steve reported that we are now in contact with both Columbia County and Walla Walla County concerning updates to critical area plans.

Cascadia Consulting Group, Inc

overview of approach to evaluate land use ordinances and conservation easements in the Snake River Region – Laila Parker:

Discussion: Steve Welcomed Laila Parker of Cascadia Consulting Group, Inc. (Seattle) the board introduced themselves. Laura presented a power point presentation asking questions about the system the SRSRB would like used for this evaluation.

Timeline:

*** April - Develop framework for reviewing by end of April.

*** June - present a draft report and get feed back

*** July – final report

What do you wish to achieve with this review? – Analysis of land use plans and easements and how they may or may not contribute to salmon recovery. OR Analysis of how salmon recovery factors are addressed by land use plans and easements and where there are gaps. Brad Johnson stated that he would pick the first bullet. Most are aware of the second (Conservation Plans). Cathy Schaeffer agreed. (Add and future growth at the end of the first bullet).

By what salmon recovery factors should programs be evaluated? EDT habitat factors?

Primary Limiting Factors – Channel Stability, Stream Flow, Habitat Diversity, Sediment Load, Stream Temperature, Key Habitat, Eminent Threat.

Secondary Limiting Factors – Predation, Competition with Hatchery Fish, Obstructions, Food, Pathogens, Harassment/Poaching.

***The board decided that Primary Limiting Factors, plus obstruction would be the criteria Cascadia Consulting should look at to evaluate the ordinances in place in each county and how they affect the Salmon Recovery Process.

Steve explained that the Cascadia Consulting will be evaluating our current ordinances and determining whether the current ordinances are helping us protect the Primary Limiting Factors. Steve cautioned about Stream Flow and evaluating the ordinances on this.

What key programs or policies to review? Comprehensive Plans, Critical areas ordinances, shoreline master programs, zoning ordinances**.** Also Conservation Easement Programs.

What Laila needs from SRSRB:

***Contacts for each area

***Key programs or policies

***Guidance on Framework from a few individuals

Contact Info: Pass on other ideas to Steve or contact Laila by email: laila@cascadiaconsulting.com or phone (206)449-1143

Meeting notes from 2009-2011

state and federal agency priority actions – Steve Martin:

Discussion: Cathy Schaeffer stated to the board that as you recall the Governor's Salmon office is responsible for helping implementation of recovery plans. As you know, state and federal agencies are responsible for many of the programs that fund our work and are also responsible for many of the infrastructure/operations of public facilities that may affect salmon recovery. Therefore the GSRO works with regional boards and state/federal agencies to develop biannual budgets and work plans that incorporate the highest priority for salmon recovery. The 07-09 budget is already underway and we are now able to work on the 09-11 budget.

Under the Short term Priority actions tab. The SRSRB Top 6-7 priorities; Work on Mill Creek, Continue monitoring, deal with road right a ways, and reforest burned/timber land were already in their work plan, this was very encouraging. There is a more comprehensive list of actions, implementing recommendation out of hatchery reform, implementing harvest management plans to improve returns of our fish (Lower Columbia and ocean fisheries) and many more….. Dept of Transportation and Sediment roads…..

This is a reminder that the SRSRB supported the feasibility study by Chris Hyland as well as the Mill Creek, monitoring etc.

Steve reported that the February meeting was really about evaluating the fact that these agencies did have our recovery plan for salmon incorporated in their plans.

At the next board meeting Steve will present the 09-11 state and federal work plans. If SRSRB members want to be involved in the 09-11 State and federal actions discussion it will be on April 8th in Dayton Office.
Steve will send out an email with the info.

Review status of Intensively Monitored Watershed selection

Steve Martin:

Discussion: Steve reported that **t**he Regional Technical Team reviewed the contractor's recommendation that Asotin be the IMW and concluded that until such time that the control and treatment reaches, data needs and treatment actions (projects) are understood that they could not finalize a recommendation to the Board. The contractor will provide information on these three items for both the Asotin and Upper Touchet to the RTT on April 15 and a recommendation to the board will be made on April 22.

Review DRAFT integration policy paper for May 16 summit

confirmation of board member attendance – Steve Martin

Discussion: Cathy recalled that Steve mentioned this statewide policy gathering and that he is in charge of the session on integration. Steve provided us with a rough draft of his policy paper that he would like comments on. He reminded the board to be mindful that his paper is addressing the state

wide position. The paper is also being reviewed by other regional organizations. PLEASE let Steve know if you are able to participate in the May 16th meeting which will be in Vancouver.
Steve will send out a reminder email and ask for a response from the members on whether they will attend or not. He will attach an agenda and the integration policy paper to the board members so that they will comment on it and send back to Steve.
Cathy Schaeffer, Steve Tharringer and Dick Ducharme are Steve's Panel Members.

Update to the Board regarding the Walla Walla Shared Governance approach

Cathy Schaeffer:

Discussion: The goal is to integrate all the recovery plans and water recovery implementation. Some of the goals would be to:

**Develop a Water Management initiative; Develop pilot areas in which existing laws/structure could be relaxed so that they can work with ecology to share water management policies, using collaboration and agreements between local water users and see if this could actually improve stream flows.

**Potentially sharing management of our water exchange.

In December of 2007 the Shared Governance group agreed to the proviso and it has found its way into the budgets of the House and Senate. The Governor still needs to sign it. The proviso has gone through. More than likely the funds are going to be available. They are working very closely with ecology. They are trying to be granted Quasi Governmental Status

Cathy wanted to make sure that the SRSRB is still interested in the involvement/support previously stated by this board in the October/November meeting. Dick Jones stated that what Doug Matoon stated in previous board meetings that integration with water planning is still how he feels the board should be involved/support this issue. All agreed. Fish recovery and Water recovery is different but these efforts should be integrated or work closely together.

3-year habitat and habitat assessment work plan

reminder that Lead Entity info is under tab on SRSRB web site – Kris Buelow:

Discussion: Kris has been busy working with all of the implementing organization to complete this contract deliverable to WDFW. The table he has tonight reflects the proposed projects for the next 3 years specific to habitat and assessments. This table will be used to guide project prioritization for upcoming grant rounds.
Kris presented his table shown in the meeting booklet under the habitat Assessment 3 yr work plan. Kris asked that the board make sure that they review these projects and give feed back to him. This plan will be on HWS by June.
Kris presented a power point showing the www.snakeriverboard.org website with the new Lead Entity tab. He showed the board the document tab that makes available documents to the board. He also drew the boards' attention to the Lead Entity Round 9 Calendar available on the website and also in the meeting booklet. A reminder that the Pre-Application worksheet is due into the conservation districts; it along with many other documents pertaining to Round 9 are available on the website.

DOT Presentation

Possibility of a presentation by Department of Transportation to local governments/public works directors regarding BMP's for road right of way maintenance – Steve Martin:

Discussion: Steve stated that after his February state agency meeting that DOT is very interested in our priority of restoring and protecting roads and road right of ways to reduce sediment. DOT is willing to share with the Board the best management practices occurring in the Puget sound and discuss what these local jurisdictions got out of this in terms of ESA coverage that has been agreed upon in many counties in the sound. The question is "does the Board want to proceed with partnering with DOT and local governments to explore the BMP's and any ESA coverage permits? GIS maps would be pulled up and roads located in priority reaches would be determined. Then these roads would be evaluated as to whether they have sediment issues. Prioritization would then be determined.

Dick Jones stated that he thinks it would be appropriate to invite the county engineers to such a meeting. The board agreed that this is something that should be pursued although it may be hard to gain participation from many county engineers. Dick also stated that he did not know about other counties but Columbia County on lots of outside funding from both state and federal agencies for road maintenance. Remind Steve to put on the State and Federal Agency Table to the federal highway administration for their financial support for best management practices identified by the state DOT.

Through out the summer some meetings will be scheduled to discuss the issues.

Approve letter to NWPCC

regarding fish and wildlife program amendments – Approve PCSRF Letter - Steve Martin

Dick Jones suggested that Steve go ahead and send the letter even there was no quorum. Steve stated that the feed back he had received from the board members was approval. These are both time sensitive letters and need to be sent.

There not being a quorum the general consensus of the board members for both the PCSRF letter and the NWPCC letter was approval after their review and that they need to be sent, official approval can be done at the next scheduled board meeting.

Approval of February 26, 2007 - Board Minutes

Action 1: There not being a quorum; TABLED

Approve February 2008 Expenditures

Anne Chapman:

Action 2: There not being a quorum; TABLED

Approve March budget amendments

presented at the bottom of the annual SRSRB Budget page in tonight's packet – Steve Martin

Action 3: There not being a quorum; TABLED

Special meeting April 1 – set or cancel:

Cathy Schaeffer moved that we cancel the special meeting. Dick Jones Seconded the motion. The motion carried by consensus.

Next Board Meeting March 25th in Dayton

Next Board Meeting will be April 22nd, 2008 in Dayton @ 6pm.
Dick Isaacs asked if the time could be changed to an earlier time, he also stated that phone call capabilities need to be available. It was stated in the meeting notes that phone capabilities would be available tonight, but were not. Steve apologized for the absence of a phone.
Dick Jones stated that the action items should be grouped together for the call in participants, so that if there are presentations they can opt out of these.
It was also stated that there were really no calls stating that board members would not be in attendance, other than Del Groat and Gary James. A call really would be appreciated so that if there is not going to be a quorum, the meeting can be rescheduled.
Missing seats in Columbia and Garfield county were also discussed. Membership amounts were then again mentioned by Steve stating that maybe we need to reduce the amount of county members.
Cathy Schaeffer then adjourned the meeting.

The meeting was adjourned at approximately 8:45 p.m.

Review of Tasks

Task Title

Task 1: Send out Meeting Info about State/Federal Agency Actions Meeting April 8th.
Task 2: Send out email on May 16th Summit asking Brd Members if they are attending. Include Integration paper for comments from board members.
Task 3: Send NWPCC and PCSRF Letters
Task 4: Board review Projects on 3 yr work plan. Send comments to Kris Buelow.
Task 5:
Task 6:
Task 7:
Task 8:

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes February 26th, 2008	TABLED				
Approve February 2008 Expenditures RCO and WDFW Budgets	TABLED				
Approve March budget amendments presented at the bottom of the annual SRSRB Budget page in tonight's packet	TABLED				

Name	Attendance for 2008											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon	Yes											
Dick Isaac		Yes	*Yes*									
Jay Holzmiller	Yes	Yes										
Dick Ducharme	Yes	Yes										
Dick Jones	Yes		*Yes*									
Gary James	Yes	Yes										
Virgil Klaveano	Yes	Yes	*Yes*									
Del Groat	Yes											
Gary Cole												
Cathy Schaeffer	Yes	Yes	*Yes*									
Yancey Reser	Yes	Yes	*Yes*									
Stuart Durfee	Yes	Yes	*Yes*									
Michael Largent		Yes										
Ed Schultz	Yes	Yes										

No meeting was conducted this month.

Meeting Notes April 22nd, 2008

Board Members Present: Roland Schirman (CC), Del Groat (GC), Ed Schultz (WC), Virgil Klaveano (GC), Michael Largent (WC), Dick Jones (CC), Doug Mattoon (AC), Jay Holzmiller (AC), Stuart Durfee (WWC), Dick Isaac (AC)
By Phone: Cathy Schaeffer (WWC)
Others: Kris Buelow (SRSRB) Brian Mahoney (CTUIR), Larry Hooker (WWCCD), Kay Caromile (RCO), Dave Karl (WDFW), Terry Bruegman (CCD), Bradley Johnson (WRIA 35), Anne Chapman (SRSRB), Glen Mendel (WDFW), Steve Martin (SRSRB)
By Phone: Cheryl Sonnen (ACCD), Yancey Reser (WWC)

Chair, Del Groat called the meeting to order.

Del verified a quorum: 11 board members present
Welcome – Roland Schirman was welcomed to the Snake River Salmon Recovery Board as a new board member. Roland will be a Columbia County Representative. Kay Caromile of the Recreation and Conservation Office was also welcomed to the meeting.

Approval of February 26, Meeting Notes

Action 1: Del asked for a motion to approve the February 26th board meeting notes. The motion was made by Jay Holzmiller and was seconded by Butch Klaveano. There being no discussion, the motion carried by consensus.

March 25th Meeting Summary, Notes

Discussion: There being no quorum at the March 25th meeting, the March meeting summary notes were presented as a reminder of the presentations made and the business that was tabled.

Agenda Additions:

None

Approve February 2008 Expenditures:

Action 2: Ed Schultz made a motion to approve the invoices/vouchers totaling $25,285.01 expended in February 2008 in the RCO Budget. Additionally he moved to approve the invoices/vouchers totaling $7,524.73 expended in February 2008 in the WDFW Budget. Doug Matoon seconded the motion. Del Groat Abstained. The motion carried by consensus.

Approve March 2008 Expenditures:

Discussion: Questions about the charges made to the Visa on the summary were asked; Steve and Anne explained that most charges were office supplies and some travel expense for Steve. This Visa was put into place by the WWCC, so that the employees would not have so much out of pocket expense. If at anytime a board member wants to see more specific itemization of these expenses, Anne can provide it. Dick also commented on Meal reimbursement saying that the county has

recently gone through some stringent questioning concerning meal reimbursement. Anne commented that Carolyn at WWCC is very picky about these guidelines.
Action 3: Ed Schultz made a motion to approve the invoices/vouchers totaling $28,870.88 expended in March 2008 in the RCO Budget. Additionally he moved to approve the invoices/vouchers totaling $7,613.70 expended in March 2008 in the WDFW Budget. Doug Matoon seconded the motion. Del Groat Abstained. The motion carried by consensus.

Approve NWPCC and PCSRF letters

(Officially- letters already sent due to time sensitive issues):

Discussion: Steve explained that at the March meeting there was not a quorum, but due to the fact that these two letters were time sensitive it was decided by the board members present to go ahead and send the letters.
NWPCC: The letter to the NWPCC had been discussed at each of the last three board meetings and had to be submitted in early April. The letter reviewed in March by those present incorporated comments that had been submitted to Steve. The letter was signed and mailed but can be retracted if the Board does not support it as the official letter this evening.
PCSRF: The letter to Congressional members regarding our support for Pacific Coastal Salmon Recovery Funding was collaboratively developed across the various salmon recovery boards in Washington and to ensure a consistent/coordinated statewide request, the letter had to be sent March 28. The letter reviewed in March by those present incorporated comments that had been submitted to Steve. The letter was signed and mailed but can be retracted if the Board does not support it as the official letter this evening.
No board member had expressed any concerns to Steve about the letters before the meeting, so it was generally understood the letters were accepted.
Action 4: Dick Jones made the motion to approve the NWPCC and PCSRF letters officially. Stuart Durfee seconded the motion. There being no further discussion the motion carried by consensus.

Presentation – Spring Chinook movement patterns in the Walla Walla River

(Brian Mahoney, CTUIR):

Discussion: Brian Mahoney of the Confederated Tribe of the Umatilla Indian Reservation brought a power point presentation on the Spring Chinook movement patterns in the Walla Walla River. It was approximately a 15 minute presentation. Brian stated he had several co-authors that helped with this presentation.

Discuss & Approve 3 Year Work Plan

Kris Buelow, Project Coordinator SRSRB

Discussion: Kris directed the Boards attention to the 3 yr tab in the meeting booklet. The RTT had met on Tuesday April 15th and reviewed this recent table. It was explained that this is a living document which will be updated frequently. This document is not intended to exclude any project. If a project comes along that has good value, it can and will be added to the list. A suggestion was made by Ed Schultz to include a footnote denoting other fish species that these projects could benefit. Del explained that approval of this document from the board is conceptual approval; approving the concept of the work done. (Or the way Kris is putting this document together) This is not an

approval of each and every project listed in the document. Steve stated that this is a document whereby people may be able to look at and see projects that are located in priority protection reaches. It was also noted that the current project grant round is underway and it would be nice for sponsors to know what the highest priority projects are for salmon recovery.
Action 5: Dick Jones moved to approve the concept of the 3 yr work plan document put together by Kris and the RTT. Butch Klaveano seconded the motion. There being no more discussion, the motion carried by consensus.

HWS Work Schedule Presentation

Kris Buelow, Project Coordinator SRSRB:

Discussion: Kris gave a brief demonstration to the board of the Habitat Work Schedule software being developed by Interlocking Software. He showed examples of projects that are being entered onto the website. He also explained the structure and capabilities of the site.

Steelhead Fishery Presentation

Glen Mendel, WDFW:

Discussion: We initially asked for a report on the hatchery reform initiative but as Steve discussed this with Glen they concluded that an important first step is to have a report on the status of the steelhead fishery and steelhead program so that Board has a better context for the upcoming hatchery reform discussion. Glen Mendel of the Washington State Department of Fish and Wildlife presented a power point presentation on the status of the Steelhead Fishery and steelhead programs.

2009-2011 State and Federal Agency Priority Actions:

Discussion: Del directed the boards' attention to the State and Federal Agency Priority Actions table in the meeting booklet. He stated that the board to the extent possible needs to work with the State and Federal Agencies to present a draft to them to help ensure that the actions for our salmon recovery plan appear in their work plan and budget requests. A table needs to be submitted to the governors' office in draft form at least by May 8th.
Action 6: Ed Schultz moved to approve the draft of a Priority Actions table to be presented to the governors' office; with the understanding that this table will be being developed in the near future. Stuart Durfee seconded the motion. There being no further discussion, the motion carried by consensus.

Regional Board's policy summit

May 16th in Vancouver:

Discussion: Steve explained that this summit was organized to coordinate the Salmon Recovery Organization Members (not staff) with other entities such as the BPA, Councils, Governors' Office, and State Agencies. There will be 3 policy subjects being discussed: Steve has been working with two other Salmon Recovery members on these policy papers. Currently the integration paper is the only one completed. A revised integration paper was handed out. When the others get their policy papers finished, Steve will forward them to the board members. Integration, Monitoring and Financing are to be the 3 subjects discussed at the Policy Summitt. Steve, Dick Ducharme and Cathy

Schaeffer will all be participating on the panel. If there are any board members that want to participate, please notify Steve by May 2nd, 2008.

Approve Selection of IMW watershed:

Discussion: .Del explained to the board that the RTT working with Stephen Bennett of Ecological, Inc has selected the Asotin Watershed (Charley Creek as the treatment area and South and North Fork as Control areas) for the IMW. Under this process, Del asked for approval from the board of this selection. The contractor is awaiting board approval before moving forward.
Action 7: Doug Matoon moved to accept the RTT/Ecological Inc., recommendation of the Asotin Watershed for development of the IMW. Butch Klaveano seconded the motion. There being no further discussion, the motion was approved by consensus.

Approve Professional Services Agreement with Dave Mastin:

Discussion: Del stated that he had met with Steve Underwood of the DOT this afternoon. This Service agreement would be to provide the board an assessment of whether the local governments and the WA State DOT are willing to work together to identify those roads that have a major sediment issue in priority protection reaches, so that they may implement road right of way best management practices.
The Board identified best management practices along publicly-owned road right of ways as a priority protection action. The DOT has a road maintenance program in Puget Sound that identifies the BMP's that DOE and local governments have agreed to follow and in doing so have ESA take coverage. To pursue this concept in the Snake River Region will require homework and outreach to local governments to assess their level of interest. Steve is recommending that we contract this "scoping or reconnaissance work" out to Dave Mastin who is familiar with the ESA and is known by the local governments. Steve developed scope of work that defines the work to be done and if supported by the Board, Dave can have this work completed by the end of May. Steve would also like the Board to consider approving him to develop an RFP to take this first report into actual program development. The RFP would be published after mid-May when Dave has a sense of the level of interest/support from local governments so that a contractor could be recommended to the Board at its May 27th meeting – as opposed to waiting until June – there is no real urgency but to ensure continuity of the conversation and capturing any momentum there is value in moving ahead if the early results appear encouraging.
Action 8: Roland Schirman moved to approve a professional services agreement with Dave Mastin, not to exceed $4,500 for scoping interest between local governments and Wa State Dept of Transportation for identifying and implementing road right of way best management practices. Stuart Durfee Seconded the motion. There being no further discussion, the motion was approved by consensus.

A brief discussion about "concurrently" preceding with publication of an RFP resulted in a concluding that until the reconnaissance was complete and the level of support known that the RFP should wait.

Budget Adjustment Discussion

Anne Chapman, SRSRB:

Discussion: Anne asked the board for direction on how they would like budget adjustments done. Do they want each and every month adjustments presented to the board, or would they rather wait until close to the end of the grant cycle and make just a few big adjustments. General consensus was to make budget adjustments on a monthly basis.

Approve Contract Amendment for WWCCD:

Discussion: The WWCCD have been an active participant and are now out of budget and are requesting $1,500 to carry them through the end of June. Dick Jones stated that their budget had been cut due to noninvolvement in the past with the understanding that if they began to participate again, the budget amount would be adjusted accordingly.
Action 9: Dick Jones moved to approve the addition of $1500 to the WWCCD Budget. Doug Matoon seconded the motion. There being no further discussion, the motion carried by consensus.

Special meeting May – set or cancel:

Canceled

Next Board Meeting May 27th in Clarkston, Walla Walla (WWCC – ITV)

Next Board Meeting will be May 27th, 2008 at 6pm at the WWCC Campus in Clarkston and Walla Walla.
Steve will attend the meeting in Clarkston and Anne will attend in Walla Walla.
Dick Jones complemented the staff on the quality of materials that the board is now seeing. The board agreed.

The meeting was adjourned at approximately 8:45pm.

Review of Tasks

Task Title

Task 1: Draft a 2009-11 Priority Actions table draft for submittal to the governors office by May 8th.
Task 2: Proceed with professional services agreement with Dave Mastin, develop RFP.
Task 3: Adjust WWCCD Budget.
Task 4: 3 yr work plan development
Task 5:

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Approve February 26th Meeting Notes	Jay Holzmiller	Virgil Klaveano	Yes		
Approve February Expenditures RCO/WDFW	Ed Schultz	Doug Matoon	Yes		
Approve March Expenditures RCO/WDFW	Ed Schultz	Doug Matoon	Yes		
Approve NWPCC and PCSRF Letters	Dick Jones	Stuart Durfee	Yes		
Approve 3 Year Work Plan	Dick Jones	Virgil Klaveano	Yes		
Approve Draft of 2009-2011 Priority Actions Table	Ed Schultz	Stuart Durfee	Yes		
Approve Selection of Asotin Watershed for IMW	Doug Matoon	Virgil Klaveano	Yes		
Approve Professional Services agreement with Dave Mastin, not to exceed $4500.00.	Roland Schirman	Stuart Durfee	Yes		
Approve WWCCD Contract Amendment in the amount of $1500.00	Dick Jones	Doug Matoon	Yes		

Name	Attendance for 2008											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon	Yes			Yes								
Dick Isaac		Yes	*Yes*	Yes								
Jay Holzmiller	Yes	Yes		Yes								
Dick Ducharme	Yes	Yes										
Dick Jones	Yes		*Yes*	Yes								
Roland Schirmer				Yes								
Gary James	Yes	Yes										
Virgil Klaveano	Yes	Yes	*Yes*	Yes								
Del Groat	Yes			Yes								
Gary Cole												
Cathy Schaeffer	Yes	Yes	*Yes*	Yes								
Yancey Reser	Yes	Yes	*Yes*									
Stuart Durfee	Yes	Yes	*Yes*	Yes								
Michael Largent		Yes		Yes								
Ed Schultz	Yes	Yes		Yes								

No meeting was conducted this month.

Meeting Notes May 27th, 2008

Board Members Present:
Clarkston – Del Groat (GC), Dick Isaac (AC), Ed Schultz (WC) Michael Largent (WC), Doug Matoon (AC), Jay Holzmiller (AC), Virgil Klaveano (GC)
Others: Cheryl Sonnen, Terry Bruegman, Brad Johnson (WRIA 35), Steve Martin (SRSRB)
Walla Walla - Roland Schirman (CC), Cathy Schaeffer (WWC), Yancey Reser (WWC), Dick Ducharme (CC).
Others: Kris Buelow (SRSRB), Anne Chapman (SRSRB), Dave Mastin, Andy Appleby (WDFW), Greg Tompkins, Judith Johnson, Larry Hooker (WWCCD)

Chair, Del Groat called the meeting to order.

Del verified a quorum: 11 board members present
Welcome – Del welcomed everyone to the meeting and asked if this would be Ed Schultz's last meeting. Ed stated he has agreed to stay until June.

Approval of April 22nd, Meeting Notes

Action 1: Del asked for a motion to approve the April 22nd board meeting notes. The motion was made by Virgil Klaveano and was seconded by Michael Largent. There being no discussion, the motion carried by consensus.

Agenda Additions:

None

Approve April 2008 Expenditures:

Action 2: Roland Schirman made a motion to approve the invoices/vouchers totaling $30,034.25 expended in April 2008 in the RCO Budget. Additionally he moved to approve the invoices/vouchers totaling $15398.03 expended in April 2008 in the WDFW Budget. Virgil Klaveano seconded the motion. Del Groat Abstained. The motion carried by consensus.

Approve April Budget Adjustments:

Discussion: With the April Expenses approved there needs to be some adjustments to balance the budget. Anne has developed the adjustment above for us to consider.
Action 3: Ed Schultz made a motion to approve the budget adjustments listed below:

RCO Project Coordinator to Advertising	$4700.00
RCO Project Coordinator to Travel	$2500.00
RCO Project Coordinator to Communications	$1500.00
WDFW Project Coordinator to Utilities	$ 100.00
WDFW Project Coordinator to Rent	$ 72.37
WDFW Project Coordinator to Communications	$ 41.00
WDFW Project Coordinator to Professional or Legal Services	$ 150.00

Doug Matoon seconded the motion. Del Groat Abstained. The motion carried by consensus.

Hatchery Reform Initiative and Hatchery Scientific Review Group Process

Andy Appleby WDFW:

Discussion: Del introduced Andy Appleby stating that Steve has informed us at previous Board meetings of the upcoming hatchery reform process and the creation of the hatchery scientific review group. Steve has asked Andy Appleby with WDFW provide us a primer on the program. Andy presented a Power Point Presentation explaining this process.

Update from Dave Mastin on Road Maintenance Program

level of interest from counties

Discussion: Del introduced Dave Mastin stating that Dave has completed his assessment of county engineer/road departments and their interest in participating in a regional road maintenance program to help us address county and state road right of ways and road maintenance activities. Del reported that Dave's scoping resulted in positive interest. Dave then presented a Power Point Presentation explaining his assessment and findings. Dave reported that he had met with all 4 counties Road Maintenance director or Public Works person. There is interest in the Participating in the regional road maintenance program.

Concerns were:

Lack of funds and time to implement new programs;

Concerned about providing details to NMFS & USFWS; and

Concerned about being stuck in a program that ends up requiring more than can be done

Conclusion:

General agreement to proceed to the next step;

How much of the RRMP do we already do?

Does it make sense (Time & $) for us to pursue ESA assurance for our RMP?

Dave stated that his conclusion was that the next step would not be to say okay we are doing this to NMFS & USFWS, but in his opinion to work with the WDOT and compare the current practices to the RRMP being done in other small counties and see what is currently being done in our counties. He has a list of the counties currently doing this and can provide this list to Steve. Several commissioners expressed concern about having an out. Liability concerns were also expressed for take. Assessment of risk before talking to NMFS &USFWS was also expressed. Dave stated that to clarify this program already exists with NMFS & USFWS so it is alittle different. Question: Are the BMP's currently being done at the counties consistent with this program, or are there some significant differences?

Approve 3 Year Work Plan

That now includes stream flow projects – Kris Buelow, Project Coordinator SRSRB

Discussion: Kris has received comments on the 3-year habitat work plan that he has incorporated and it is now time to review and approve the plan as it will serve as this year's work plan for the SRFB process as well as the foundation for upcoming BPA project solicitation. The work plan reflects the priorities we have in our recovery plan and the habitat elements of the watershed plans.

Kris will walk us through the organization of the table and then address comments and then we will need to approve the plan. Kris stated that the current 3 yr habitat work plan was in the meeting booklet. It now includes instream flow projects. He has incorporated comments from the RTT and the board. The RTT has reviewed this document. He reminded us that this is a working document and is intended to be amended.
Action 4: Yancey Reser moved to table the 3 yr work plan document put together by Kris and the RTT to allow the board more time to review. Del Groat seconded the motion. There being no more discussion, the action was approved.

HWS Work Schedule Overview

Kris Buelow, Project Coordinator SRSRB:

Discussion: Steve stated that this is just a reminder of where the 3-year work plan will reside and how the public can "see" what our implementation priorities are as well as the projects that have already been accomplished. This is a work in progress and is a very large task for Kris as some day it will include most of the projects implemented over the last decade or so as well as ongoing and future projects. Kris will broadcast the home page of the Habitat Work Schedule and unless there are questions. This is simply a reminder of this contract deliverable we have to WDFW. Kris reported that all of our level 3 projects have been uploaded and the Snake River currently has approximately 500 projects on the HWS site. The final editing and linking to these projects are in the process of being done now. Del commended Kris on his work.

2009-2011 State & Federal Agency Priority Actions

Steve Martin, SRSRB:

Discussion: The Board approved the actions on the table but the Governor's office would like us to prioritize the actions to the best we can. Steve took the liberty of suggesting a priority order and needs the Board to consider the list and if we can't reach consensus then perhaps we ask that Steve develop two or three tiers and then we put the actions into the two or three relative priority tears. Steve will walk us through the actions and then we can discuss. Steve prioritized this list according to his understanding of what the board's priorities are and also according to the recovery plan. This is only a starting point for the board.
Discussion about Road Right of Way Practices and BMP's then pursued. Jay Holzmiller concerned about creating jobs and nothing getting done.
Action 5: Cathy Schaeffer made the motion to put these projects listed in the State/Federal Agency Priority Actions table into two tiers and present this table to the RTT for their technical review, Butch Klaveano seconded the motion. The motion carried by Consensus

Update on May 16 Policy Summit discussion and next steps:

Discussion: Del, as chair, thanked Cathy and Roland for participating in the policy summit in Vancouver earlier this month. There was good attendance and it was a productive meeting. Del asked if Cathy or Roland had any comments to share with the Board.
Both Cathy and Roland gave a brief summary of how things went at the Policy Summit.
Steve also gave a brief synopsis of the discussion around each of the three policy items which were (1) integration, (2) monitoring and (3) implementation funding.

Response to the Columbia Basin Fish and Wildlife Authority summary of subbasin/recovery:

Discussion: Steve received a request from CBFWA to review their implementation framework and summary of our recovery plan goals, limiting factors and strategies that CBFWA is recommending to the Power and Conservation Council to follow. Steve is asking that we hear his review of the CBFWA recommendations to the Council and then approve a letter of support from the Board to the Council with regards to the CBFWA recommendations along with a dozen or so specific amendments to the CBFWA summaries. CBFWA is recommending a revision to our sub basin plan. Steve asked Tom what they are wanting for a revision. Steve stated that the answer to revising our sub basin plan was a simple statement in our plan stating that: The management actions developed by the recovery plans (3 yr work plans) should guide the council's investment. The deadline for this letter is June 12th.

Action 6: Ed Schultz made a motion that Steve develop a letter in draft form to the board, in support of the CBFWA recommendations, outlining the few discrepancies, he will send the letter out to the board in 5 days of tonight, with comments from the board due by the 6th of June. Doug Matoon seconded the motion. The motion carried by consensus.

Update on Intensively Monitored Watershed project

Steve Martin, SRSRB:

Discussion: The Board approved the RTT recommendation to use the upper Asotin watershed for the IMW and last week the RTT toured the IMW site. Steve and Cheryl met earlier today with the landowners to ensure their commitment for the treatments and monitoring. It is important that ALL landowners agree to this 10 to 12 year study including the state and federal agencies. The contractor has developed the preliminary experimental design including both monitoring and treatments/controls and it is important to note the importance of the Asotin Creek adult and smolt monitoring program that WDFW has in place in the lower watershed. This adult/smolt monitoring program has seen difficulties in the recent past and will need to remain in place as a part of the IMW so the Board needs to know this. Steve gave a brief update to the Board on the current status. He stated that he and Cheryl Sonnen had met with the two private owners today. They and the Fish and Wildlife and the Forest Service are the only landowners on Charley Creek. Cheryl and Steve will have to pursue talking with F&W and the Forest service to make sure they are on board.

The land owners would like to see a few reasonable things happen:

1. Property surveys conducted (to determine exact property lines)
2. Alternative Water for Livestock
3. Weed Control (If you remove livestock from the creek there are some noxious weeds that will need to be controlled)

Funding issues are that the current funding Pacific States Marine Fisheries commission currently routed through the SURF board through Ecologic is due to run out in 90 days. Monitoring is not currently funded by the SURF board to our lead entity list. The IMW is to be funded by Pacific States Marine Fisheries Commission Funding ($300,000) and this source does fund monitoring. So funds should be available to keep the current program running that is being conducted in Charley Creek.

Discussion about the NWPCC and BPA relationship followed. Steve stated that if a project or monitoring request is in the Fish and Wildlife Program, the BPA is most likely to fund that program.

It was suggested that we make a recommendation that monitoring be funded in combination with WDFW and BPA funds. Steve stated that, in our priority actions table we are asking Fish & Wildlife to fund monitoring, the boards comment to the NWPCC council is to include our 3 yr work plan in their fish and wildlife plan, and we are asking the SURF board to fund monitoring. Funding should most likely happen for the IMW.
It was agreed that the board needed to just keep up on the decisions made.

Approve RFP Publication for developing regional Road Maintenance Program:

Discussion: Dave Mastin presented earlier about the interest from local governments and DOT to move forward with a regional road maintenance program. To do so will require someone to convene the parties, facilitate the discussions and help develop implementation agreements. Steve is proposing the Board publish an RFP for these purposes. Steve would like the Board to take action on this tonight so that we continue the momentum and get this program in place.
Steve stated that the RFP would ask the consultant to Convene, Facilitate and Develop programs. Doug Matoon stated that a sentence stating that: "The contractor will work with county public works departments to identify appropriate modifications to the regional maintenance plan that recognizes rural nature, lower precipitation rates and limited staffing limitations." should be added. The last paragraph should be deleted.
Steve stated that the dollar amount and completion date will be worked on.
Action 7: Doug Matoon moved to approve an RFP publication, Virgil Klaveano Seconded the motion. After discussion Doug removed his motion and Virgil removed his second suggesting the matter be tabled. There being no further discussion, the motion to table was approved by consensus. The Commissioners will meet with their local Road Departments or Public Works people after reviewing the power point presentation given by Dave Mastin to determine the level of interest.

Creating formal executive committee

(for conducting employee performance evaluations; reviewing and recommending contracts and budget; recommending strategic visioning and work load priorities; monthly review and setting of Board agendas; and other advisory functions):

Discussion: Del stated that there are several specific tasks that the Board needs to consider at its June meeting pertaining to contracts and several general guidance tasks that the Board should set in place. Steve is suggesting creation of a formal executive committee to help him with these tasks so that recommendation can be brought before the Board with input and guidance from a formal executive committee. Steve would like to have at least three board members and one RTT member on the ex com. Del asked if there are any volunteers. Ed Schultz stated that in the past sub committees were formed to help with tasks. Maybe we are coming full circle and needing to reform these committees. Cathy stated that theses committees are important to support staff and that they also help the board function. Ed stated that the board is too big to get a lot of these things done. Cathy also suggested that maybe some of these things should be delegated to Steve, giving him authority to handle these issues. Del requested that Ed create a letter of recommendation to be presented to the board in June outlining suggestions for committees. His insight would be valuable before he officially leaves the board. Ed agreed to try and do this.
*****REMINDER: The Executive Committee Meeting is held on the Third Tuesday of every month @ 6pm via conference call. Every board member is encouraged to call in. (June 17, 2008)**

Special meeting June 3rd – set or cancel:

Canceled

Next Board Meeting June 24th in Clarkston, Walla Walla (WWCC – ITV)

Next Board Meeting will be June 24th, 2008 at 6pm at the WWCC Campus in Clarkston and Walla Walla.
Steve will attend the meeting in Walla Walla and Anne will attend in Clarkston.
Del asked Cathy Schaeffer to chair the meeting since Steve will be in Walla Walla, Cathy agreed.

The meeting was adjourned at approximately 8:35pm.

Review of Tasks
Task Title
Task 1: Develop CBFWA letter, send to board for review, and send. Task 2: State/Federal Priority Actions Table – Develop two tiers, present to RTT. Task 3: Send out Dave Mastin Power Point Presentation for review by commissioners, commissioners meet with local Road Departments and Public Works to find out interest in Program. Task 4: Task 5:

Review of Actions					
Action Title	Motion	Second	Consensus	Vote	Pass
Approve April 22nd, 2008 Meeting Notes	Virgil Klaveano	Michael Largent	Yes		
Approve April Expenditures	Roland Schirman	Virgil Klaveano	Yes		
Approve Budget Adjustments	Ed Schultz	Doug Matoon	Yes		
Table the 3 yr Work Plan developed by Kris Buelow to allow Board Members more time to review.	Yancey Reser	Del Groat	Yes		
Put the projects listed in the State/Federal Agency Priority Actions table into two tiers and present this table to the RTT for their technical review	Cathy Schaeffer	Virgil Klaveano	Yes		
Develop CBFWA letter, send to board members for review and send out.	Ed Schultz	Doug Matoon	Yes		
Tabled Development of RFP for Regional Road Maintenance Program.	Doug Matoon	Virgil Klaveano	Yes		
			Yes		
			Yes		

Name	Attendance for 2008											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon	Yes			Yes	Yes							
Dick Isaac		Yes	*Yes*	Yes	Yes							
Jay Holzmiller	Yes	Yes		Yes	Yes							
Dick Ducharme	Yes	Yes			Yes							
Dick Jones	Yes		*Yes*	Yes								
Roland Schirman				Yes	Yes							
Gary James	Yes	Yes										
Virgil Klaveano	Yes	Yes	*Yes*	Yes	Yes							
Del Groat	Yes			Yes	Yes							
Gary Cole												
Cathy Schaeffer	Yes	Yes	*Yes*	Yes	Yes							
Yancey Reser	Yes	Yes	*Yes*		Yes							
Stuart Durfee	Yes	Yes	*Yes*	Yes								
Michael Largent		Yes		Yes	Yes							
Ed Schultz	Yes	Yes		Yes	Yes							

No meeting was conducted this month.

Meeting Notes June 24th, 2008,

Board Members Present:

Clarkston – Del Groat (GC), Dick Isaac (AC), Ed Schultz (WC), (GC), Gary Thorgaard (WC)
Others: Anne Chapman (SRSRB), Kris Buelow (SRSRB), Brad Johnson (WRIA 35)
Walla Walla - Roland Schirman (CC), Cathy Schaeffer (WWC), Yancey Reser (WWC), Stuart Durfee (WWC), Dick Jones (CC)
Via Phone: Dick Ducharme
Others: Steve Martin (SRSRB), Larry Hooker (WWCCD), Laila Parker (Cascadia Consulting), Kris Hyland

Vice Chair, Cathy Schaeffer called the meeting to order.

Cathy verified a quorum: 10 board members present (With the addition of Gary Thorgaard as the new Whitman County Board Member)
Welcome: – Thank-you to Ed Schultz for his 6 years of service on the SRSRB and welcome to Gary Thorgaard.

Approval of May 27th, Meeting Notes:

Action 1: Cathy asked for a motion to approve the May 27th board meeting notes. The motion was made by Roland Schirman and was seconded by Yancey Reser to approve the May 27th meeting notes with no corrections. There being no discussion, the motion carried by consensus.

Agenda Additions:

1.) Kris Hyland – Importance of Fish Management Quotas
2.) WDFW has a real active part in development of IMW and they have to have an ESA listed depart involved. SRSRB approval of $10,000 contract with WDFW to help kickoff and get through first faze of IMW.
Action 2: A motion was made to approve the above listed additions to the agenda by Dick Jones, and the motion was seconded by Stuart Durfee. There being no further discussion the motion carried by Consensus.

Harvest Management Quotas:

Kris Hyland

Discussion: Kris stated that he was at the meeting just as an individual angler, even though he had worked with the Corp of Engineers in the past. He would like to request that the SRSRB write a letter to the Fish & Wildlife commission on the allocations of sport harvest. He stated that the two fish & wildlife commissions (WA and OR) set seasons and they are divided up down the river; one of those divisions being at the Bonneville Dam. He sees a bias as to how the seasons are set and where. He would like to see more percentage of the allocation up river.
Ed Schultz stated that unless you can tie this letter directly to a recovery action, then the issue is political and he is against the board getting involved in that. Kris stated that in years past there had been reports of Tucannon Hatchery Fish being caught down below Bonneville dam (When they clipped the fish), and that you can make an argument from a Spring Chinook standpoint that it is a recovery angle. Steve stated that reduction in harvest quotas is in our recovery plan. Del Groat stated that this is real political issue and the Columbia Basin Fishing Report from what he remembers has just stated that Tribal take down river is more than they originally thought. We may be jumping the gun on this issue. There is a lot of unfairness in this issue and he thinks we really do not want to get involved in this political issue.

Task: Dick Jones suggested that Steve and Kris work on this and bring back a proposal for consideration at a future meeting. He stated he thinks it is more of an equity issue than political. The board agreed.

WDFW $10,000 Contract Request:

Discussion: Steve stated that the WDFW would like us to contract for $10,000 to get the IMW process started. These monies would come out of the RCO Grant Monies. If we do not do this, there are a couple things that could happen. Time Delays while the contractor has to get an approval of a Section 7 permit and essentially big time delays. Del stated that this is a cheap price for what we are asking them to do

Action 3: Dick Jones moved that we allocate $10,000 from the RCO budget to the WDFW for the IMW process, Ed Schultz seconded the motion. There being no discussion the motion carried by consensus.

Approve May 2008 Expenditures:

Action 4: Ed Schultz made a motion to approve the invoices/vouchers totaling $39,589.28 expended in May 2008 in the RCO Budget. Additionally he moved to approve the invoices/vouchers totaling $9,657.36 expended in May 2008 in the WDFW Budget. Dick Isaacs seconded the motion. Del Groat Abstained. The motion carried by consensus.

Approve May Budget Adjustments:

Discussion: With the May Expenses approved there needs to be some adjustments to balance the budget. Anne has developed the adjustment above for us to consider.

Action 5: Ed Schultz made a motion to approve the budget adjustments listed below:

RCO Contingency to Mastin & Mastin	$4500.00
RCO Contingency to Supplies	$3000.00
WDFW Computer Services to Travel	$1000.00

Dick Isaacs seconded the motion. Del Groat Abstained. The motion carried by consensus.

Draft report/update on comparison of conservation easement and land use policies

Laila Parker, Cascadia Consulting:

Discussion: Laila Parker of Cascadia Consulting provided a summary power point of her draft report comparing and contrasting conservation easements with land use policies across the Snake River region and asked the Board for input before finalizing the report next month

Task: The board requested that Anne prepare the Draft report and send to all board members for their review by the end of the week. The boards comments will be do back on the July 11th.

RTT/Co-lead/staff review of Lead Entity pre application proposals

update/next steps:

Discussion: Kris Buelow reported that the RTT along with LE citizens, conservation districts and Board/LE staff reviewed 32 pre applications. The total monies requested is approximately $3 ½ million dollars not including the conservation easement requests. Kris directed the boards' attention to the summarized graph/memo that he had developed of the pre applications for the boards review. This is the first in many steps towards arriving at a final list in early September. Kris reported that full applications are due at Conservation Districts by July 18th. Steve thanked Kris for his really nice job summarizing all the pre-apps for the board. Steve suggested that the board address the conservation easement application issues and the

amount of funding that they are willing to fund. Discussion about the projects and explanations then followed. On Aug 8th the LE and RTT will meet to rate the projects.

Executive Committee recommendations on fiscal year 2008-2009 contracts

and tasks for co-leads and Planning Units; employee performance evaluations; and, discussing work load priorities:

Discussion: Cathy stated that at the last meeting the board expressed needs to address the above issues. Cathy reported that the executive committee supports the 08-09 work tasks and budgets for each co-lead and both planning units as well as the 08-09 operating budgets for the Lead Entity/WDFW grant and the Salmon Recovery/RCO grant. The 08-09 operating budget for each program reflects a $10,000 pay raise for Kris based on his exceptional performance and that we hired this position with an understanding that the starting pay was intentionally low to allow us a review period. The budgets also include a 5% COLA for staff. These recommendations are action items later on the agenda; this is simply to inform the Board that the executive committee supports the reports and recommendations. Regarding performance evaluations and work load priorities.

TASK: The executive committee asked Steve to prepare a graph/pie chart highlighting where he, Kris and Anne spend time (tasks as well as location) for the next ex com meeting to help develop an approach at conducting evaluations.

Ed Schultz suggested that the board needs to develop some sort of task force or smaller organized groups to get some of these issues resolved. It is impossible to have the board as a whole make all of these kinds of decisions. Roland suggested committees, where certain board members specialized in certain areas, and also stated he would trust others to make decisions for the whole board. Dick Jones stated that in the past that was how the board operated, but it had not been successful. It may be easier now though due to having more telecommunications available.

Cathy stated that if we can't go to committees, then we may need to authorize the director to do more.

There will be an Executive Committee meeting July 15th, decisions will be made according to the staff info provided, and Cathy encouraged all board members to call in.

Del asked about the WWCC employee evaluation procedures. Cathy stated that for the Watershed alliance they are not structured the same as the regular WWCC employees. He volunteered to be on an evaluation committee for the employees of the SRSRB.

Hatchery Scientific Review Group meeting schedule for our region:

Discussion: Not much to report on here other than the HSRG continues to include Steve in their process and that they will be reviewing hatcheries in our region later this summer. Steve will send out notices/invitations to Board members as they occur.

Steve reported that he had received a email from Andy Appleby, Meeting on July 28th in LaGrande, 5 day meeting, 1st 2 days looking at 5 fish hatchery's on the Snake, the next day will be protocols, then the group will sequester themselves and develop recommendation, 5th day provide drafts.

Update from County Commissioners

regarding local discussions about the regional road maintenance program and level of interest to proceed or not:

Discussion: Cathy reported that at the last Board meeting it was concluded that county-specific reports on internal support for proceeding with regional road maintenance programs would be better than proceeding with an RFP to do the work. She asked if there were any reports from the counties. Steve reported that he missed a call from Michael Largent today. Doug Matoon and Butch Klaveano emails were sent and he did not get a reply back as of yet.

Dick Jones reported that he has not heard anything back for the Col Co Public Works department. Dick stated that when he originally talked to him, he did not have a problem except for funding issues. Dick has not followed up, and needs to do that. Dick Ducharme stated that he has real reservations doing this, as the board knows, however he does think phase 2 is okay to do. Cathy reported that Commissioner Tompkins had joined her at the last meeting and in talking with their public works department they see no reason to not proceed with the next step, as this step is only a risk assessment step. Del Groat commented that he had talked with Commissioner Klaveano and they have no reservations about going ahead with Phase 2.

Letter to the Columbia Basin Fish and Wildlife Authority

Regarding their summary of sub basin/recovery plans – it was sent June 12:

Discussion: Steve reported that he had submitted this letter based on approval at the last board meeting. It is included here just for the boards reference/files. THERE WERE NO OTHER COMMENTS FROM BOARD.

Update on Intensively Monitored Watershed project:

Discussion: Steve reported that this program is moving smoothly and rapidly forward. A couple notes: There will be unspent funds in our contractors' budget that will be spent on monitoring equipment and/or habitat treatments. There is opportunity to apply for upwards of $200,000 this summer for treatments/monitoring and then again later this fall for next year's work. Dick moved that we go ahead and contract with Ecologic to finish the job. It was stated that there was no action required now, unless changing the contract already in place. Steve stated that at the July meeting he will have a contract ready for the board to approve for roughly $150,000, that the board can then turn around and contract with a contractor of their choice. It was agreed to leave as is the existing contract with Ecologic.

Approve travel expense cost reimbursement from RCO contract

for Tim Beechie, NOAA representative on the RTT not to exceed $2,000 for fiscal year 2008-2009:

Discussion: Cathy reported that Tim is a real asset to us and the RTT providing both technical input on projects and plan updates but also helps us communicate with NOAA headquarters.

Action 6: Roland Schirman moved to approve the travel reimbursement for Tim Beechie, Stuart Durfee seconded.

Discussion: Ed asked why Tim's organization isn't paying for this. Del commented that there is no way to give him a check, if he is driving a government vehicle. It is a very tedious process; NOAA does not require him to be there. Is this going to set precedence for others to ask for travel reimbursements? Cathy commented that it is hard to sit in on the meetings when they are 6 hr meetings on a conference call. Dick Ducharme asked if this was a requirement of their contract and he has a concern about paying these kinds of people to do their job. ? Cathy stated that these exact questions and conversations were discussed during the executive committee meeting last week. Steve explained that the travel reimbursement would cover 5 trips plus per diem costs approximately.

Objections: Del would like to see an itemized list of exactly these expenses are going to be and also what others are charging for this to justify these expenses. Dick Jones agreed. Is the board ready to agree to set precedence like this? Del, Ed and Dick Isaacs asked why the SRSRB would be paying travel expenses for an organization involved in the recovery to implement their recovery plan?

Action 6: TABLED Recommendation to defer this to July and get a list as to what he will be being reimbursed for. Tim Beechie is a voting member of the RTT.

Approve 2008-2009 Lead Entity (WDFW) Operating Budget:

Discussion: Steve directed the boards' attention to the meeting handout and reported that the Executive committee recommends supporting this budget. He then explained the conservation contracts, staff payroll and the Interlocking software part of the budget. Steve also explained that this budget is reduced this year by $7,000. Last years budget was $72,500 and this years is $65,000.00

Action 7: Ed Schultz moved to approve the proposed Lead Entity (WDFW) Operating Budget, Dick Isaacs seconded the motion, Del Groat Abstained, The motion carried by consensus.

Approve 2008-2009 SRSRB (RCO) Operating Budget:

Discussion: Steve then reported that the Executive committee recommends supporting this budget. Steve explained that the payroll reflects a $10,000 post performance evaluation and 5% COLA for Kris, and 5% COLA for Steve and Anne. Steve explained that he would like to have Anne have more hrs. (26 hrs) This would classify her as a full time employee. Discussion about Anne's payroll, WRIA contracts and CTUIR contracts then followed. WRIA Contracts reflect a considerable reduction due to contract obligations being fulfilled. Brad Johnson stated that the IMW should be listed also as a subtask in the memo as part of the $10,000.00 more in the WRIA 35 contract. Dick Jones requested that last year's budget and the new proposed budget be right beside each other on the same sheet of paper in the future. Anne stated that she could do that for next year.

Action 8: Dick Jones moved to approve the proposed SRSRB (RCO) Operating Budget, Dick Ducharme seconded. Del Groat Abstained, The motion carried by consensus

Action 9: Dick Jones moved to amend Anne's employee contract to Full Time employee (19 ½ to 26 hrs) with benefits, Stuart Durfee seconded the motion, no discussion followed and the motion carried by consensus.

Review Interoffice Memo: Lead Entity and Regional Coordination tasks and budgets:

Discussion: Cathy stated that the Executive committee recommends supporting these tasks and budgets and asked if the Board had any comments for the contract renewals. There being none Steve will convert these tasks/budgets into interagency contracts with the organizations and WWCC for Board review and approval in July.

Approve 2009-2011 state and federal agency priority actions:

Discussion: We have seen these actions several times now and at the last Board meeting we asked that the RTT put these into two or so Tiers; the RTT put them into 5 tiers based on their near-term benefits to implementing our recovery plan. The executive committee recommends approving this prioritized list. Cathy asked that Steve and Kris comment on this. Steve explained the table and tier order. This is just to initiate discussions with State agencies so that they can put these in their 09-11 budget. Dick Ducharme would like to see the RTT when they evaluate these projects also look at the cost of these projects and have a cost estimate included in their reports.

Kris stated that we need to wait and see what the assessment reports; it may be very inexpensive to fix some of the issues. Biop on Mill Creek has a cost estimate in it, Steve believes.

Discussion about many different projects listed on the table then followed.

Ed Schultz stated that all these changes are not going to change a thing, this table has been presented many times and these issues should have been addressed in meetings before.

Action 10: Dick Jones moved to approve the 2009-11 State/Fed Priority Actions table as amended. Amend the last project in Tier 1 to complete the Walla Walla River Flow enhancement study and begin implementation of preferred alternatives. Objective reads: Move towards goal (initially 20 cfs) with new water. Dick Ducharme Seconded the motion. No additional discussion. Motion carried by consensus.

Approve publishing RFP for developing regional Road Maintenance Program:

The executive committee did not make a recommendation on this other than to say the Board needs to hear from each county and if there is a "threshold" level of support for the Board to take action.
Action 11: Stuart moved to approve the RFP as shown in the handout. Yancey Reser Seconded the motion. Motion carried by consensus.

Summer-time Board and committee meeting schedule handout:

- August 8th – Sponsors present projects
- August 28th – Approval of projects
- August meeting (4th Tuesday) may not be needed; Because of LE Review of Projects on August 28th. This board has to approve the list by the 15th of September. So the board may need a meeting before then. It was suggested that the August meeting may need to be rescheduled to sometime early in September.
- Anne will post to our website a summer time Board and committee meeting schedule.

Special meeting July 1st – set or cancel:

Canceled

Next Board Meeting July 22nd in Clarkston, Walla Walla (WWCC – ITV):

The next Board Meeting will be July 22nd, 2008 at 6pm at the WWCC Campus in Clarkston and Walla Walla.
Anne will attend the meeting in Walla Walla and Steve will attend in Clarkston.
Del will chair the meeting.
The meeting was adjourned at approximately 9:10pm.

Review of Tasks

Task Title

Task 1: Steve/Kris Harvest Management Quotas develop proposal letter for consideration.
Task 2: Anne prepare/send Cascadia Draft report to all board members.
Task 3: Steve – prepare a graph/pie chart highlighting employees spend time (Tasks as well as location) for the next ex com meeting to help develop an approach to conducting employee evaluations.
Task 4:
Task 5:

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Approval of May 27th, Meeting Notes:	Roland Schirman	Yancey Reser	Yes		
Approve Agenda Additions	Dick Jones	Stuart Durfee	Yes		
Allocate $10,000 from the RCO budget to the WDFW for the IMW process.	Dick Jones	Ed Schultz	Yes		
Approve May 2008 Expenditures for RCO and WDFW Budgets	Ed Schultz	Dick Isaacs	Yes		
Approve May Budget Adjustments	Ed Schultz	Dick Isaacs	Yes		
Approve Travel Expense Cost Reimbursement for Tim Beechie, NOAA Rep, for RTT.	Roland Schirman	Stuart Durfee	TABLED		
Approve 2008-09 Lead Entitiy (WDFW) Operating Budget	Ed Schultz	Dick Isaacs	Yes		
Approve 2008-2009 SRSRB (RCO) Operating Budget	Dick Jones	Dick Ducharme	Yes		
Amend Anne's Employee Contract from 19 ½ hrs to 26 hrs with benefits.	Dick Jones	Stuart Durfee	Yes		
Approve 2009-2011 state and federal agency priority actions	Dick Jones	Dick Ducharme	Yes		
Approve RFP for developing regional Road Maintenance Program	Stuart Durfee	Yancey Reser	Yes		

Name	Attendance for 2008											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon	Yes			Yes	Yes							
Dick Isaac		Yes	*Yes*	Yes	Yes	Yes						
Jay Holzmiller	Yes	Yes		Yes	Yes							
Dick Ducharme	Yes	Yes			Yes	Yes						
Dick Jones	Yes		*Yes*	Yes		Yes						
Roland Schirman				*Yes	Yes	Yes						
Gary James	Yes	Yes										
Virgil Klaveano	Yes	Yes	*Yes*	Yes	Yes							
Del Groat	Yes			Yes	Yes	Yes						
Cathy Schaeffer	Yes	Yes	*Yes*	Yes	Yes	Yes						
Yancey Reser	Yes	Yes	*Yes*		Yes	Yes						
Stuart Durfee	Yes	Yes	*Yes*	Yes		Yes						
Michael Largent		Yes		Yes	Yes							
Ed Schultz	Yes	Yes		Yes	Yes	Yes						
Gary Thoorgard						*Yes						
Gary Cole												

No meeting was conducted this month.

*** First meeting as a SRSRB Board Member**

Meeting Notes July 22nd, 2008,

Board Members Present:

Clarkston – Del Groat (GC), Dick Isaac (AC), (GC), Gary Thorgaard (WC), Doug Matoon (WC), Virgil Klaveano (GC), Michael Largent (WC)
Others: Steve Martin (SRSRB), Brad Johnson (WRIA 35)
Walla Walla - Roland Schirman (CC), Cathy Schaeffer (WWC), Yancey Reser (WWC), Dick Jones (CC)
Via Phone: Stuart Durfee (WWC)
Others: Anne Chapman (SRSRB), Kris Buelow (SRSRB),

Chair, Del Groat called the meeting to order.

Del verified a quorum: 11 board members present.
Welcome: –

Approval of June 24th, Meeting Notes:

Action 1: Del asked for a motion to approve the June 24th board meeting notes. The motion was made by Roland Schirman and was seconded by Yancey Reser to approve the June 24th, 2008 meeting notes with no corrections. There being no discussion, the motion carried by consensus.

Agenda Additions: None

Approve June 2008 Expenditures & Budget Adjustments:

Del reported that the WDFW budget status report reflects the end of the Grant Round as of the end of June, 2008. To balance the budget the board should approve the movement of the unused Project Coordinator and the Conservation District Monies to Goods and Services.
Action 2: Doug Matoon made a motion to the unused Project Coordinator and the Conservation District Monies to Goods and Services, Dick Isaacs seconded the motion. Del Groat Abstained. There being no further discussion the motion carried by consensus.
Action 3: Doug Matoon made a motion to approve the invoices/vouchers totaling $40576.01 expended in June 2008 in the RCO Budget. Additionally he moved to approve the invoices/vouchers totaling $17453.34 expended in June 2008 in the WDFW Budget Dick Isaacs seconded the motion. Del Groat Abstained. There being no further discussion, the motion carried by consensus.

Update on comparison of conservation easement and land use policies:

Discussion: Steve reported that Anne had sent out the reports from Cascadia Consulting as requested to all the board members. Laila has received few comments from the board that were due on July 11th and is preparing the final version. Steve asked if there were any additional comments. Dick Jones stated that the reference to refer back to Stand-alone-documents was confusing and hard to follow. The board agreed. The board agreed that the report was well done.

Lead Entity Project Report 9th Grant Round:

Discussion: Del stated that as the board should recall from the last Board meeting 32 draft pre application proposals were reviewed by RTT/Lead Entity on June 12. Staff took the results of the

pre-screening and put the applications into two categories so that sponsors could determine if they wanted to proceed with the process (Class A proposals) or conclude that they were unlikely to receive a favorable review and score (Class B proposals). Kris and Steve then provided some additional details. A side note was that draft applications will be distributed to LE/RTT for review by July 23rd; if the board would like to review them the ex com recommended that staff post them to our website and then they can be individually reviewed on line. The Applications and other materials will be located under the Lead Entity Documents tab.

Salmon Recovery Funding Board Technical Review Panel Project Site Visits report (July 14-15):

Discussion: Draft applications were submitted on July 18th to the sponsor for consideration by August 1st. The State Review Panel will provide comments based on the field tours.

Summer-time Board and committee meeting schedule handout:

Discussion: Anne will post the summer time schedule to the to SRSRB Interactive Calendar website but in summary the key dates are:
August 8 – Board/RTT/Lead Entity committee meet to review and comment on proposals
August 28 – Sponsors present final applications to LE Committee who will score and rank them
September 4 – Proposed Day time Board meeting to develop final ranked project list for submission to the SRFB

Staff Work load allocation report:

Discussion: Del reported that Steve, Kris and Anne had prepared pie-charts illustrating where they are spending their time – he also explained that these are general overviews. Steve explained that each one of them had gone about preparing their pie-chart in a different manner. General discussion then followed with each one explaining their chart. It was stated and a general consensus that the board does not want to see staff spending lots of time developing these charts or changing their activities to suit such charts. It was noted that Salmon Recovery is a job whereby tasks/job duties change as new issues/opportunities develop.

Hatchery Scientific Review Group meeting schedule

(July 28th meeting – Lyons Ferry Hatchery):
Discussion: Steve reported that the HSRG will be meeting July 28th @ Lyons Ferry Hatchery @ 7:30am. Steve will send out agenda to the board when available.

Update on Mid Columbia steelhead ESU recovery plan:

Discussion: Steve reported that he is on the Mid C plan development forum and an outreach committee member. The plan will go through a 90 day public comment period starting in September and he stated that we as a Board, with input from staff should review the plan and provide comments if necessary. Steve is currently reviewing the plan and will provide the Board his comments at our next Board meeting.

Review and/or approve proposals for Regional Road Maintenance Program:

Discussion: Del reported that the RFP was not due until July 28th, so there are no proposals to approve at this time. He asked that the board consider setting up a committee to select and act on contracting with the committees' selection.
Action 4: Dick Jones moved that Doug Matoon, Michael Largent, and Roland Schirman form a selection committee. This committee should review the RFP's, make a selection and act on contracting with their selection. Virgil Klaveano seconded the motion. There being no further discussion, the motion carried by consensus.

Update on Intensively Monitored Watershed project:

Discussion: Del reported that there are lots to report that Steve will provide. But one key note is that the Snake River Region IMW is the only one ready in the state for federal 08 funding appropriation. Steve is working with the contractor, the RTT and program administrators in Olympia to submit a proposal due July 31. The board needs to provide preliminary approval of the proposal even though the board will not see the proposal until the next Board meeting. The board will be able to change the proposal, if necessary. But the proposal has to be submitted to the feds by the end of this month. Steve has been busy with other time sensitive tasks.
Steve explained that $390,000.00 was identified as being available in the state of Washington for IMW 08 funding appropriation. The Mid Columbia, Lower Columbia and Snake River regions were identified as being eligible for these monies. The Mid Columbia and Lower Columbia Region IMW's have been selected, but are not advanced enough to be able to take advantage of these monies. This means that the $390,000.00 will be made wholly available to us (the Snake River Region) and our IMW. Steve reported that his report will identify treatments, monitoring and equipment needed for the IMW. Some of the treatments would be fixing the Fish Barrier that has been identified at the Charley Creek Bridge and also at the Headgate Dam.

The board has approved contracting with WDFW through the SRSRB/RCO budget monies ($10,000.00) these monies will be used most likely to support Kent Mahr and his monitoring work located in the IMW area. Dick Jones stated that the board has identified monitoring as important in the past, and that he supports this. The board agreed.

Approval of CD Contracts 2008-2009 – New WWCC Contract Format

Approval of WRIA Contracts 2008-2009 – New WWCC Contract Format

Discussion: Del reminded the board that they had approved the tasks and budgets for each of these contracts and assigned staff to develop the information into formal contracts. Steve explained that these contracts were now in the Walla Walla Community College Contract format, but basically were the same as last years. All Conservation Districts contracts are the same contract with the exception of Pomeroy who has a $3000.00 contracted amount as opposed to $10,000.00 contracted amount.
Action 5: Doug Matoon moved to approve the Conservation District Contracts for 2008-09. Dick Jones seconded the motion. There being no further discussion, the motion carried by consensus.
Discussion: Steve explained that as stated before the board had approved the tasks and budgets for WRIA32 and WRIA35. WRIA32s' contracted amount for 2008-09 is $20,000.00 and WRIA35s' is $30,000.00 due to the extra scope of work for the IMW. Cathy Schaeffer stated that there needs to be

one revision in the signature area of the WRIA32 contract as David **C**. Carey is now the Commissioner Chairman.

Action 6: Doug Matoon moved to approve the WRIA32 2008-09 contracts with the revisions before mentioned. He further moved to also approve the WRIA35 2008-09 contracts. Dick Jones seconded the motion. There being no further discussion, the motion carried by consensus.

Remove Gary Cole from Board Member list:

Anne read the current by-laws explaining to the board the proper procedure for removal of a board member:

Under Membership Guidelines:
Section 3. Absentee Policy

- **a.** Unexcused absences of a citizen or Tribal voting member of the SRSRB is defined as one who misses four (4) meetings in a twelve (12) month period .
- **b.** Excused absences do not count against the absentee policy.
  - Four (4) excused absences are provided to each member annually.
  - Notification of absence must be provided to the board's administrative assistant by 5 pm the day of a board meeting.
- **c.** If either threshold is exceeded, that citizen or tribal voting member can be replaced at the discretion of the board of county commissioners from the county that the absent member resides or by the tribal government that they represent.

It was agreed there was no action that could be taken on this item. Virgil Klaveano stated he would talk with Gary to see if he was interested and officially remove Gary from the commissioners' side if needed.

Set September 4th as special Board meeting:

Del stated that August 26th is our next regularly scheduled meeting but with county fairs and harvest it is unlikely we will have a quorum and we must meet in early September to develop a final prioritized Lead Entity project list. He advised the Board to set September 4th as a special meeting of the board and cancel the August 26th meeting. He further stated that the meeting on the 4th will need to begin at 10 am and conclude around 4pm, because the project list will take time, the board will have the IMW contract to review/approve and the mid Columbia comments developed by Steve and there also will be regular administrative matters to handle. Del stated that it is critical we have a quorum on the 4th so please ensure you are available. Telecommunications will need to be available for this meeting. Del further suggested that the meeting be set at the Last Resort, as was last years meeting. Anne requested that a RSVP be sent via email as soon as possible so that she may verify the quorum for this meeting.
Action 7: Dick Jones moved that the August 26th meeting be canceled and a special meeting be scheduled for September 4th, 2008 @ 10am @ The Last Resort; Telecommunications to be available. Doug Matoon Seconded the motion. There being no further discussion, the motion carried by consensus.

Approve travel expense cost reimbursement

(from RCO contract) for Tim Beechie, NOAA representative on the RTT not to exceed $2,000 for fiscal year 2008-2009:
Steve reported that Tim Beechie has confirmed that the proposed budget of $2,000.00 is enough for 4 trips out here and that the money will be used to reimburse his personal travel expenses, not go to NOAA. Dick Jones stated that he still feels this is setting a precedence that he is not comfortable with. Doug Matoon suggested that Steve write a letter to NOAA expressing the boards' displeasure that they are not providing technical staff to support interaction with the board in revising NOAA's plan. The board agreed with Doug.

Action 8: Doug Matoon moved to table the Travel Reimbursement for Tim Beechie at this time. He further moved to have Steve write a letter to NOAA as stated in the discussion. Dick Jones seconded the motion. There being no further discussion, the motion carried by consensus.

Colin Thorne and team will be in Waitsburg and Dayton the week of August 25th

Discussion: Del stated that the Board approved travel expenses for Colin Thorn to participate in floodplain management/levee setback community meetings that are now set for the week of August 25th. Steve will email the Board and participants the agenda and itinerary in August when plans become finalized.

Next Board meeting August 26th or reschedule to Sept 4th in Dayton at 10 am:

See ACTION 7: The meeting has been scheduled for Sept 4th @ The Last Resort, @ 10am.

The meeting was adjourned at approximately 7:50 pm.

Review of Tasks

Task Title

Task 1: Post Project Draft Applications and documents on line.
Task 2: Post Summertime Calendar activities on Interactive website calendar
Task 3: Review Mid C Plan and provide comments to board for next board meeting
Task 4: RFP – Regional Road Maintenance Program – Selection and Contracting of
Task 5: Letter to NOAA, concerning Tim Beechie Travel reimbursement

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Approval of June 24th, Meeting Notes	Roland Schirman	Yancey Reser	Yes		
Approve June 2008 Budget Adjustments	Doug Matoon	Dick Isaacs	Yes		
Approve June 2008 Expenditures	Doug Matoon	Dick Isaacs	Yes		
Form Committee to approve proposals and contract with selection for Regional Road Maintenance Program	Dick Jones	Virgil Klaveano	Yes		
Approval of CD Contracts 2008-2009 – New WWCC Contract Format	Doug Matoon	Dick Jones	Yes		
Approval of WRIA Contracts 2008-2009 – New WWCC Contract Format with revisions to WRIA 32.	Doug Matoon	Dick Jones	Yes		
Set September 4th as special Board meeting/cancel August 26th regular.	Dick Jones	Doug Matoon	Yes		
Table Travel Reimbursement for Tim Beechie, NOAA at this time, Steve write letter to NOAA.	Doug Matoon	Dick Jones	Yes		

Name	Attendance for 2008											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon	**Yes**			**Yes**	**Yes**		**Yes**					
Dick Isaac		**Yes**	***Yes***	**Yes**	**Yes**	**Yes**	**Yes**					
Jay Holzmiller	**Yes**	**Yes**		**Yes**	**Yes**							
Dick Ducharme	**Yes**	**Yes**			**Yes**	**Yes**						
Dick Jones	**Yes**		***Yes***	**Yes**		**Yes**	**Yes**					
Roland Schirman				***Yes**	Yes	**Yes**	**Yes**					
Gary James	**Yes**	**Yes**										
Virgil Klaveano	**Yes**	**Yes**	***Yes***	**Yes**	**Yes**		**Yes**					
Del Groat	**Yes**			**Yes**	**Yes**	**Yes**	**Yes**					
Cathy Schaeffer	**Yes**	**Yes**	***Yes***	**Yes**	**Yes**	**Yes**	**Yes**					
Yancey Reser	**Yes**	**Yes**	***Yes***		**Yes**	**Yes**	**Yes**					
Stuart Durfee	**Yes**	**Yes**	***Yes***	**Yes**		**Yes**	**Yes**					
Michael Largent		**Yes**		**Yes**	**Yes**		**Yes**					
Gary Thoorgard						***Yes**	**Yes**					

No meeting was conducted this month.

* First meeting as a SRSRB Board Member

Meeting Notes September 4th, 2008

Last Resort, Tucannon River Road

Board Members Present: Del Groat (GC), Dick Jones (CC), Roland Schirman (CC), Dick Isaacs (AC), Doug Matoon (AC), Stuart Durfee (WWC)
Via Phone:
Others: Steve Martin (SRSRB), Kris Buelow (SRSRB), Anne Chapman (SRSRB), Jerry Hendrickson (AC), Dave Karl (WDFW) Larry Hooker (WWCCD), Brad Johnson (WRIA35)

Chairman Del Groat called the meeting to order.

There was no quorum present at the start of the meeting (6 board members present) and no action to be taken until such time that a quorum is present.

Welcome:

Del welcomed all to the Last Resort and thanked Anne for making the arrangements for the meeting/BBQ.

Agenda Additions:

Discussion: Steve announced that he would like to have a discussion with the Board about a pending proposal for regional boards to help coordinate the Northwest Power and Conservation Council's Fish and Wildlife Program implementation and related programs (Fish Accords and BiOp). The effort is being led by the Governors' Salmon Office with a general understanding that regional boards support salmon program coordination and localized guidance. Preliminary thoughts are for 1 FTE in each region to assist Council staff implement the new Fish and Wildlife Program and related programs in a more localized approach than a more centralized approach.

The Board asked that Steve provide more information (proposal if available) as well as funding implications, i.e., will this reduce our project dollars?

Quorum Issue

Need to fill vacant seats (4) and/or change quorum requirement:

Discussion: Steve stated that there are many ideas including reducing membership from 3 to 2 for each entity; proxies within entities; those that are in attendance constitute a quorum; and others.

Roland asked about voting by proxy, i.e., submitting a written vote in advance of a Board meeting. Dick Jones stated that sometimes discussion at the board meetings changes the vote of board members and that thorough discussion with all possible information at a meeting is very important. Those in attendance agreed that there is no need to change the quorum requirements now as there has only been 1 meeting in the last year where we failed a quorum.

Steve reported that the Vacant Seats are: Garfield (1), Whitman (1), CTUIR (2), Nez Perce (3) and new members are currently being recruited.

Report on Colin Thorne/Janine Castro flood foresight community meetings

(Week of August 25th):

Discussion: Steve reminded the board that they approved providing travel expense up to $2,000 for Dr. Colin Thorne from the UK to discuss with our communities concepts about flooding and flood preparedness. Dr Thorne was joined by Dr. Janine Castro to talk about Channel/river properties. Steve, Alex Amonette, Dr. Thorne, Dr Castro and others met individually with the City of Waitsburg and their staff; met with landowners; toured the levees in Dayton and Waitsburg and held two "community" meetings, one in Dayton and one in Waitsburg. About 20 community members, CTUIR, WDFW, DOE, USACOE and others attended those gatherings. The reports were very informative and suggest that our communities develop an approach for working together and identifying flood minimization plans and a flood preparedness plan. Janine Castro also spoke about channel evolution, stream energy and provided photos/stories from other rivers. Steve reported that there was a strong consensus from people at the Dayton community gathering that a coalition should be organized and this topic be continued.

Steve suggested that the board invite Dr. Janine Castro back to present her presentation to the board this fall/winter. It was agreed by those present that this would be a good idea and to include public works staff, emergency management staff, etc

Report on Hatchery Scientific Review Group visit

(July 28th, Lyons Ferry Hatchery) and process update:

Discussion: Steve reported that he, Roland Schirman and others met at Lyons Ferry on the 28th of July to review hatchery management for the Lyons Ferry and Tucannon fish hatcheries with the HSRG. The conversations were led by the hatchery managers joined by Glen Mendel and Mark Schuck, fisheries biologists. Brood stock source, collection, handling; spawning and juvenile rearing, feeding, marking/tagging and release were discussed for steelhead, spring/summer Chinook and fall Chinook. The HSRG recommendations will be available in October and Steve plans on attending and then reporting back to the Board as more information becomes available.

Some of the likely recommendations will take a long time to be implemented, will be a work in progress/learn as we go, and will be expensive.

Update on Mid Columbia steelhead ESU recovery plan:

The Mid C ESU recovery plan is in DC going through legal review and should be out for public review in September. During the 90 day federal register notice period this fall Steve suggests we do two things (1) comment on the plan with an emphasis on the out-of-basin measure, hatchery recommendations and harvest recommendations and (2) revise our recovery plan for the WW and Touchet Populations based on the recommendations we provide for the Mid C plan. Steve will provide the Board with recommendations that should be considered. The HSRG recommendations will be out later this month and the Board should review the recommendations and advance those supported by the Board to NOAA for inclusion in the Mid C Plan. Steve said that he will be discussing the priority areas and actions maps with the RTT and that there may be changes to the maps based on new information. Changes in status on the map will also probably be made changing priority restoration areas. Mill Creek, for example, should be a real focus now for recovery at this time because the fish passage barriers are rapidly being corrected. Mill Creek is a highly visible area and to succeed in addressing the multiple uses of Mill Creek through town we would have a great public relations message to share. It was also stated that we need to not loose site of the other areas (Asotin, etc).

Report on Regional Road Maintenance Program and selected contractor:

Steve reported that Dave Mastin, of Mastin & Mastin was the only contractor that bid on the project. He reminded the board that at the last Board meeting a committee of Doug Mattoon, Roland Schirman and Michael

Largent was formed to review the proposals and approve a contractor and contract with them. Steve stated that the contract is currently being reviewed by WWCC and then it will be reviewed by the committee for endorsement. The work should start next week and will wrap up by the end of January, 2009.

Intensively Monitored Watershed proposal update:

Steve stated that at the last Board meeting he had apprised the board of the proposal being developed for $377,900 for implementing the IMW and that the deadline precluded his ability to share it with the board. He reported that the proposal is in this meeting packet and prior to contracting he would like to suggest the board establish an IMW contract committee or if preferred, he can present the contract to the full Board for review and approval. Those present agreed that this is a big enough contract that the Board as a whole should review and approve subsequent contracts related to the IMW.

Governors Salmon Office meeting in Asotin:

Steve reported that Jerry Hendrickson, Herald Thompson, Steve Martin and the Governor's office staff met for lunch in Asotin. Steve thanked Jerry for taking time to participate. The meeting was an information discussion with landowners/local citizens who have witnessed the changes in the Asotin watershed over last years and willing to share their perspectives with the GSRO. The information will be included in a new section of the annual State of the Salmon Report titled "local perspectives".

Update on travel expense cost reimbursement for Tim Beechie, NOAA representative:

Steve stated that the Board had asked that he send a letter to NOAA prodding them a bit about the need for their continued participation and engagement. He has called Lynn Hatcher and followed up with an email to Rob Walton. Steve reported that he received a response email last night. He reported that there has been a communication issue within NOAA (Science and Policy). This should be resolved soon. Lynn Hatcher is going to follow through and make the budget happen if he can, so that Tim Beechie can attend.

Review Lead Entity Committee process and recommended project list for the 9th Grant Round:

Steve stated that the 9th Project Round started this year in March with project solicitation notices and had wrapped up last week with final project review and ranking. He gave a big thanks to Don Howard and Jerry Hendrickson for sticking it out and making every meeting. Unfortunately other citizen members could not make that level of commitment and the list provided today represents input from only two citizens (Don & Jerry)and two technical committee members of the RTT, (Bill Neve from the Dept of Ecology and Tom Schirm of the WDFW).

Steve went over the Tables in the Meeting booklet. He explained the first table was how the score cards ranked the projects in order. The second table reflected the Lead Entity Committee's recommendation with the assumption that the funds were $1,850,000.

The third table is a table that has evolved out of the realization that the monies available are only going to be $1,770,000.

Discussion then continued about why the Columbia County False Indigo project really needs to be addressed now. It was stated that this is a fast growing weed on the Tucannon and if it is not controlled now, it could easily be a major problem in the near future in the river, just like the yellow star thistle problem.

The Mill Creek Assessment project was then discussed. The assessment is consistent with the plan, but right now a restoration project would not be. With the assumption that the status of Mill Creek will change in the near future to a priority restoration reach; the Mill Creek Assessment project would be a good alternate project.

An easement discussion then ensued: (Cost, etc….) It was explained that these easements are perpetual, and the restrictions will be recorded on the deed to the property to make sure subsequent owners of the property know the conditions for its use. Doug suggested that we revisit this issue before the next round and that the cost share may need to be adjusted. Dick Jones asked why we would change the rules from round to round. Doesn't this send the wrong message to the SRFB? Kris walked the board through each easement, their boundaries, and the plans for each.

Del explained to the board/lead entity that they can move anything on or off the list for recommendation to the SRFB for funding.

Steve and Kris stated that they would like to start the grant round earlier next year and have monthly check-ins with the goal of having the final ranked list developed by July so that the board will have more time to interact with the projects and sponsors. Steve stated he has a few ideas that would be worth discussing with the board and the project sponsors in the future.

12:00pm BREAK FOR BBQ LUNCH – Provided by the Last Resort
Chairman Del Groat called the meeting back to order @ 1pm.

A Quorum was verified. (10 board members present)

Board Members Present: Del Groat (GC), Dick Jones (CC), Roland Schirman (CC), Dick Isaacs (AC), Doug Matoon (AC), Stuart Durfee (WWC), Virgil Klaveano (GC)
Via Phone: Gary Thorgaard (WC), Yancey Reser (WWC), Gary James (CTUIR)
Others: Steve Martin (SRSRB), Kris Buelow (SRSRB), Anne Chapman (SRSRB), Jerry Hendrickson (AC), Dave Karl (WDFW) Larry Hooker (WWCCD), Brad Johnson (WRIA35)

The Action Items were then presented:

Review Lead Entity Committee process and recommended project list for the 9th Grant Round: (Continued)

Discussion: Discussion was continued about projects. Del Groat expressed concern for the Coppei Creek Instream Habitat Enhancement project. He stated that the cost of the project just was not adding up in his judgment. The area has projects that have been done on this area and the system is responding well.

ACTION 1: Dick Jones moved to remove the Coppei Creek Instream Habitat Enhancement project from the funded category and move the Mill Creek Assess & Project Design up into the funded category. The Coppei Creek Instream Habitat Enhancement project would then become an alternate. The Coppei Creek Instream habitat Enhancement Project would be placed below the Coppei Creek Assessment & Project Design becoming alternate #3. Doug Matoon seconded the motion. There being no further discussion the motion carried by consensus.

Develop final prioritized project list for submittal to the Salmon Recovery Funding Board:

ACTION 2: Roland Schirman moved that the Prioritized list in Table 3 (in the meeting handouts) with the adjustment of moving the Coppei Creek Instream Habitat Enhancement project to the third alternate, funding the Mill Creek Assessment Project as the 10th project, Walla Walla from Froghollow Bridge to Last Chance Rd. Bridge as Alternate #1, Coppei Creek Assessment & Project Design as Alternate #2 be approved for submittal

to the SRFB for funding. Del Groat seconded the motion. Dick Jones neighed. Yancey abstained. There being no further discussion the motion carried with one neigh.
As a matter of record, it was stated that Bryan Martin (Martin Easement Project) is Steve's brother, and Steve reported that he has no financial interest in this Easement Project.

Approve July 2008 Expenditures:

Action 3: Dick Jones made a motion to approve the invoices/vouchers totaling $$13,128.21 expended in July 2008 in the RCO Budget. Additionally he moved to approve the invoices/vouchers totaling $2,131.52 expended in July 2008 in the WDFW Budget. Roland Schirman seconded the motion. Del Groat Abstained. The motion carried by consensus.

Approval of July 22nd, 2008 Meeting Notes:

Action 4: Doug Matoon moved to approve the July 22nd, 2008 meeting notes. Dick Isaacs seconded the motion. There being no further discussion the motion carried by consensus.

Set Next Board Meeting September 23, 2008 in Clarkston, Walla Walla (WWCC – ITV):

Discussion: Steve commented that there are no time-sensitive items for the potential September 23rd Board meeting but did note that there may be more information to discuss regarding the GSRO request/proposal to the NWPCC for funding coordination activities by the regional boards. IMW contract/status updates may or may not be available. He stated that the comments from the SFRB on our projects will not be available yet and the road maintenance contractor will not have anything to share until at least late October or more likely December/January.

ACTION 5: Stuart Durfee moved to keep the regularly scheduled meeting. Virgil Klaveano seconded the motion. There being no further discussion the motion carried by consensus.

The next Board Meeting will be September 23, 2008 at 6pm at the WWCC Campus' in Clarkston and Walla Walla. (ITV Format)

Steve will attend the meeting in Walla Walla and Anne/Kris will attend in Clarkston.
The meeting was adjourned at approximately 2pm.

Review of Tasks

Task Title

Task 1: Provide board with recommended changes to our recovery plan through the FRN process for the Mid C ESU roll up recovery plan. (Steve)
Task 2: Tim Beechie, Expense Reimbursement, follow up. (Steve)
Task 3: Submit final Priority Project list to the SFRB (Kris/Steve)
Task 4: Provide Board information regarding the GSRO request/proposal to the NWPCC for coordination funding (Steve)
Task 5: IMW contract/status updates (Steve)

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Action 1: Remove Coppei Creek Instream Habitat Enhancement Project to Alt #3 and Mill Creek Assess & Project Design to funding status.	Dick Jones	Doug Matoon	Yes		
Action 2: Approve Prioritized List in Table 3, with adjustments in Action 1 for submittal to SFRB for funding.	Roland Schirman	Del Groat	NO	8-1 (1 Abstained)	Yes
Action 3: Approve July 2008 Expenditures	Dick Jones	Roland Schirman	Yes	(1 Abstained)	
Action 4: Approve July 2008 Meeting Notes	Doug Matoon	Dick Isaacs	Yes		
Action 5: Set next Brd Meeting, September 23, 2008	Stuart Durfee	Virgil Klaveano	Yes		

Name	Attendance for 2008											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon	Yes			Yes	Yes		Yes	Yes				
Dick Isaac		Yes	*Yes*	Yes	Yes	Yes	Yes	Yes				
Jay Holzmiller	Yes	Yes		Yes	Yes							
Dick Ducharme	Yes	Yes			Yes	Yes						
Dick Jones	Yes		*Yes*	Yes		Yes	Yes	Yes				
Roland Schirman				*Yes	Yes	Yes	Yes	Yes				
Gary James	Yes	Yes						Yes				
Virgil Klaveano	Yes	Yes	*Yes*	Yes	Yes		Yes	Yes				
Del Groat	Yes			Yes	Yes	Yes	Yes	Yes				
Cathy Schaeffer	Yes	Yes	*Yes*	Yes	Yes	Yes	Yes					
Yancey Reser	Yes	Yes	*Yes*		Yes	Yes	Yes	Yes				
Stuart Durfee	Yes	Yes	*Yes*	Yes		Yes	Yes	Yes				
Michael Largent		Yes		Yes	Yes		Yes					
Gary Thorgaard						*Yes	Yes	Yes				

No meeting was conducted this month.

* First meeting as a SRSRB Board Member

Meeting Notes September 23rd, 2008

ITV – Walla Walla Communtiy College
Walla Walla WEC & Clarkston Room #164

Board Members Present:
Walla Walla: Roland Schirman (CC), Stuart Durfee (WWC), Cathy Schaeffer (WWC), Yancey Reser (WWC), Gary James (CTUIR)
Clarkston: Dick Isaacs (AC), Doug Mattoon (AC), Gary Thorgaard (WC), Butch Klaveano (GC), Del Groat (GC), Michael Largent (WC)
Via Phone: Dick Jones (CC)
Others:
Walla Walla: Steve Martin (SRSRB), Larry Hooker (WWCCD)
Clarkston: Kris Buelow (SRSRB), Brad Johnson (WRIA35), Becky Johnson

Vice Chair Cathy Schaeffer called the meeting to order and verified a quorum present. (11 board members present)

Welcome:

Cathy welcomed all to the meeting.

Approval of September 4th, 2008 meeting notes:

Discussion: None

Action 1: Roland Schirman moved to approve the September 4th, 2008 meeting notes. Cathy Schaeffer seconded the motion. It was noted that there is two attendance scenarios, one at the first page (Meeting in the am) and one at the 4th page (Meeting after noon). There being no further discussion the motion carried by consensus.

Agenda Additions:

1.) Mid Columbia ESU Rollup – Steve stated that the ESU Plan involving Yakima, John Day, Deschutes, Mid Columbia, Umatilla, Klickitat, Walla Walla and Touchet regions is now complete. It is largely reflective of our recovery plan. A 90 day comment period, will now be in effect. Steve plans at the October board meeting to provide the board with suggested comments. There will be many public workshops in the many different locations. Steve will be involved in public workshops most likely in Walla Walla and also maybe in Columbia County - Dayton. The plan will be posted on the NOAA's website September 24th for anyone interested in reviewing it. Steve has sent an email to our 16th district representatives (Senator Hewitt and Representatives Walch and Grant) A large public meeting wrapping up will be most likely be in November at the WEC in Walla Walla.

2.) The NWPCC meeting was held tonight in Lewiston. It was a public hearing meeting on the NWPCC's Amended Fish and Wildlife Program. This program guides the NWPCC investments in the fish and wildlife program. Del and Brad attended the meeting. Del reported that 4 entities testified and that their statements were nothing that was not expected. (One tribe and 3 other entities) Steve will report back to the board on how the council responded to the boards comments submitted back in July.

Approve August 2008 RCO & WDFW expenditures

RCO $21,932.38
WDFW $2,535.14:

Discussion: Cathy questioned what Supplies in the total of $1860.57 included in the RCO Budget; Particularly the Steve Martin VISA for $1461.66. Steve explained that the visa is a WWCC Credit Card with Steve's name on it. It is usually used for supplies for the office (Paper, Ink Cartridges, etc) and also can be used for lodging and meals expenses for meetings. Steve will provide Cathy with an itemized list of what the August supplies expense included.

Action 2: Doug Mattoon made a motion to approve the invoices/vouchers totaling $21,932.38 expended in August 2008 in the RCO Budget. Additionally he moved to approve the invoices/vouchers totaling $2535.14 expended in August 2008 in the WDFW Budget. Stuart Durfee seconded the motion. Del Groat Abstained. The motion carried by consensus.

IMW contract/status update:

Steve stated that we were the only region granted monies for an IMW at this stage. After administrative costs there will be approximately $340,000.00 available. Steve reminded the board that at the Sept 4th meeting the board decided that they would like to review each contract that is needed in the process of developing this IMW. The bulk of the monies will be spent for people and supplies (Pit tags, monitoring equipment, etc…) the experimental design will be ready for a peer review in November/December.

Del reminded Steve to talk about the Umatilla tribe and the IMW they are thinking about in the Touchet. Steve stated that at the last RTT meeting, Brian Zimmerman of the Umatilla tribe reported that they are thinking about implementing an IMW in the Walla Walla Watershed and asked for our experimental design and financing plan. It was stated it would be more like an IMW - light that will be much like the one in Asotin Creek.

Update on status of Walla Walla Basin Partnership

(WMI/shared governance mechanism):

Steve reminded the board of the Water Management Initiative that has been being formed. Cathy has volunteered to keep us up-to-date. Cathy reported that there have been 12 meetings of the shared governance. She reported that this is focused on the Walla Walla Watershed (Wria32). She stated that the Burbank Area was not included. She then presented a Power Point presentation to the board.

Steve stated that the concept of flow from flexibility is a wonderful concept. A 10 year testing period to experiment with this concept is a wonderful move ahead whereby all are cooperating to demonstrate that there is a possibility to have flow with some flexibility.

Cathy stated that she would be glad to answer any questions the board may have about this concept.

RTT recommendations:

- Changing designation of upper Mill Creek from protection to restoration. Because a lot of barriers have been removed, so the RTT recommends that the status of this creek be reviewed.
- Changing designation of upper Coppei Creek from restoration to protection. The Upper Coppei Creek has improved dramatically because of the work done up there. They also believe that natural processes are occurring from the forks up (McCown Rd Up) making it desirable to change the status there too.
- Steve would like to start making a list of the revisions to present to NOAA in the spring. The Alpowa and Tucannon were also discussed, the upper two changes the RTT had consensus on.

ACTION 3: Roland Schirman moved that staff compile a list of recommendations for changes in the WRIA 32 region for revision plans for the recovery plan for this fall coordinating with the HSRG recommendations and the amending of

our recovery plan; additionally he moved that staff compile a list for changes in the Snake River Region revision changes for board approval in the spring. Cathy Schaeffer seconded the motion. The motion carried by consensus.

Discussion about Consistency and Coordination with WRIA32, WRIA 35, Sub basin and others then ensued.

- RTT collaboration – adaptive management
- Identify mutually supported HSRG recommendations and amend recovery plan to include those recommendations
- Identify mutually supported project focus categories for each MSA to guide next year's Lead Entity process
- Identify harvest management recommendations for hatchery steelhead and non-native piscivorous species and amend recovery plan to include those recommendations
- Develop comments on Mid Columbia Steelhead ESU recovery plan and amend our recovery plan to include those recommendations

Review and consider project funding scenarios (9th Round Project List) in light of sponsor withdrawing Ford Conservation Easement:

Steve directed the boards' attention to the meeting pamphlet. He stated that the first list was the September 4th list the board had voted to submit to the SRFB. ON September 8th, staff was notified that the Ford Conservation Easement project was being pulled from submission. This was the day the list was due.

Steve reviewed the boards' intentions as he understood them on September 4th. He then asked the board if they still supported the alternates as viable projects. Doug stated that yes, as he recalled this is what the board had intended after quite a bit of discussion about those alternate projects. Steve then stated that he had shared with the RTT at the last meeting. In talking with a few who stated that the Coppei Assessment would be supported more if the geographic scope was extended downstream through the town of Waitsburg into the confluence of the Touchet River. This would most likely increase the cost of this project. Monies are available to extend this project. Larry Hooker stated that part of this assessment would be located right in the back yards of people who live in Waitsburg. General Habitat features and limiting factors were assessed in the past. But it was not an assessment that was as in depth as this assessment would be.

Action 4: Doug Mattoon moved to affirm/approve the 9th Grant Project list as presented and move ahead with the alternates. To go back to the project sponsor of the Coppei Creek Assessment & Project Design and ask that they expand the geographic scope to include the confluence of the Touchet. Dick Jones seconded the motion. Yancey abstained. The motion carried by consensus.

Steve is working on an agreement with other Columbia River Basin Organizations to exchange funds.

Set/Cancel Sept 30th, 2008 as special Board meeting:

None Needed.

Next Board meeting October 28th, 2008 Set Place:

Action 5: Roland Schirman made the motion that the next meeting will be the same format as this one: ITV meeting (WWCC – WEC in Walla Walla and Clarkston #164). Stuart Durfee seconded the motion. The motion carried by consensus. Steve will attend the Clarkston meeting. November meeting will be in Dayton

The meeting was adjourned at approximately 7:45pm.

Review of Tasks

Task Title

Task 1: Steve – Report on NWPCC response to Board's comments.
Task 2: Staff – Compile list of WRIA 32 region revision plans for the recovery plan for board review (this fall)
Task 3: Staff – Compile list of WRIA 35 region revision plans for the recovery plan for board review (this spring)
Task 4: Steve/Kris – Report on SRFB 9th Grant Round Project Status.
Task 5:

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Action 1: Motion to approve Sept 4th Meeting Notes.	Roland Schirman	Cathy Schaeffer	Yes		
Action 2: Motion to approve the invoices/vouchers totaling $21,932.38 expended in August 2008 in the RCO Budget. Additionally to approve the invoices/vouchers totaling $2535.14 expended in August 2008 in the WDFW Budget.	Doug Mattoon	Stuart Durfee	Yes		Del Groat - Abstained
Action 3: Motion that staff compile a list of recommendations for changes in the WRIA 32 region for revision plans for the recovery plan for this fall coordinating with the HSRG recommendations and the amending of our recovery plan; additionally he moved that staff compile a list for changes in the Snake River Region revision changes for board approval in the spring.	Roland Schirman	Cathy Schaeffer	Yes		
Action 4: Motion to affirm/approve the 9th Grant Project list as presented and move ahead with the alternates. Additionally to go back to the project sponsor of the Coppei Creek Assessment & Project Design and ask that they expand the geographic scope to include the confluence of the Touchet.	Doug Mattoon	Dick Jones	Yes		Yancey Reser - Abstained
Action 5: Motion that the next meeting will be the same format as this one: ITV meeting (WWCC – WEC in Walla Walla and Clarkston #164).	Roland Schirman	Stuart Durfee	Yes		

Name	Attendance for 2008											
	January	February	March	April	May	June	July	September 4th	September 23rd	October	November	December
Doug Mattoon	Yes			Yes	Yes		Yes	Yes	Yes			
Dick Isaac		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Jay Holzmiller	Yes	Yes		Yes	Yes							
Dick Ducharme	Yes	Yes			Yes	Yes						
Dick Jones	Yes		Yes	Yes		Yes	Yes	Yes	Yes			
Roland Schirman				*Yes	Yes	Yes	Yes	Yes	Yes			
Gary James	Yes	Yes						Yes	Yes			
Virgil Klaveano	Yes	Yes	Yes	Yes	Yes		Yes	Yes	Yes			
Del Groat	Yes			Yes	Yes	Yes	Yes	Yes	Yes			
Cathy Schaeffer	Yes	Yes	Yes	Yes	Yes	Yes	Yes		Yes			
Yancey Reser	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes			
Stuart Durfee	Yes	Yes	Yes	Yes		Yes	Yes	Yes	Yes			
Michael Largent		Yes		Yes	Yes		Yes					
Gary Thoorgard						*Yes	Yes	Yes	Yes			

No meeting was conducted this month.

* First meeting as a SRSRB Board Member

Meeting Notes October 28th, 2008

ITV – Walla Walla Communtiy College
Walla Walla WEC & Clarkston Room #164

Board Members Present:
Walla Walla: Roland Schirman (CC), Stuart Durfee (WWC), Cathy Schaeffer (WWC), Dick Ducharme (CC), Richard Jones (CC) Yancey Reser (WWC)
Clarkston: Dick Isaac (AC), Doug Mattoon, (AC), Gary Thorgaard (WC), Del Groat (GC), Michael Largent (WC)
Via Phone: Gary James (CTUIR)
Others:
Clarkston: Steve Martin (SRSRB), Brad Johnson (WRIA35)
Walla Walla: Anne Chapman (SRSRB), Kris Buelow (SRSRB), Larry Hooker (WWCCD), Terry Bruegman (CCD)

Chairman Del Groat called the meeting to order and verified a quorum present. (12 board members present)

Welcome:

Chairman Del Groat welcomed all to the meeting.

Approval of September 28th, 2008 meeting notes:

Discussion: Doug Mattoon stated that his name is spelled with two t's. Anne will be certain to correct this in the future.

Action 1: Doug Mattoon moved to approve the September 28th, 2008 meeting notes. Dick Isaac seconded the motion. There being no further discussion the motion carried by consensus.

Agenda Additions:

Discussion – Conflict of Interest

Del Groat stated that upon occasion decisions made by the board involve monies affecting a board member or staff. We should develop and require disclosures from Board members and staff when there is any association, real or perceived, between Board decisions and individual Board members or Board staff. Del Groat stated that the Martin Project has been mentioned as being of concern. He stated that this project was not brought forward through Steve (Even though this project does involve Steve's brother). Further Steve's brother was approached by an independent contractor and so the concern for a conflict of interest in this project is not an issue in this instance. There are no provisions in the bylaws for staff at this time. Dick Isaac stated that it is real important to keep all issues of Conflict of Interest as clean as can be. In the case that a conflict of interest is questioned, the board and staff need to hold them to the highest standard possible. Dick Jones questioned a quorum issue if a board member excused themselves from a vote because of a conflict of interest does this then make the quorum not valid. He asked if there was something in the bylaws that handled this situation. Doug Mattoon stated that we need to make sure that our Bylaws protect all of us. Doug Mattoon asked if the bylaws need to be reviewed to see if they need to be amended to include staff in the conflict of interest. Brad Johnson stated that RTT Members may also need to be included in the bylaws.

Task 1: Roland Schirman, Steve Martin and Anne Chapman will work on amendments to the bylaws to be presented to the board for the November meeting.

Approve September 2008 RCO & WDFW expenditures

RCO $32,953.10
WDFW $4,698.26

Action 2: Roland Schirman made a motion to approve the invoices/vouchers totaling $32,953.10 expended in September 2008 in the RCO Budget. Additionally he moved to approve the invoices/vouchers totaling $4,698.26 expended in September 2008 in the WDFW Budget. Stuart Durfee seconded the motion. Del Groat Abstained. The motion carried by consensus.

9th Grant Round Project Report and SRFB Review Process:

Briefly, this year's grant round started in March and through a series of project reviews and site tours we ended up with 9 projects plus 2 alternates that the Board approved on September 4. Those 9 projects and 2 alternate projects were forwarded to the SRFB technical review panel who had comments/questions on a few projects and a strong concern about one (Tucannon River Instream Habitat Enhancement Project), if the review panel attaches the label "project of concern" to a project and the determination is not reversed, the SRFB seldom funds such a project. Steve and Kris represented the projects at a meeting in Olympia on October 15th and succeeded at changing the review panel decision. Steve explained that the reason the project was listed as a project of concern, was because the SRFB does not fund bank stabilization projects, there are areas of grey, and this project was one of them that needed clarification as a salmon recovery project, not a bank stabilization project. Kris directed the board to the project list in the meeting packet and then walked the board through the process as we prepare for next year's cycle.

10th Grant Round Lead Entity Calendar Discussion:

When Does Board/Lead Entity want to receive final applications?

Kris stated that the executive committee suggested that the Board recommend to the Lead Entity Committee that the process begin earlier than last year so that there is more time at the end of the process to make revisions to projects to maximize their potential and to make certain that the applications are as complete as possible before staff submits them to the SRFB. He stated that in the meeting packet there is a staff version of a proposed scheduled. Kris reminded the board that the Lead Entity Committee, per our bylaws, sets the calendar and other Lead Entity procedural policies so all we are doing here is providing a recommendation to our Lead Entity committee for their consideration.

Terry Bruegman stated that he was concerned about asking for project proposals before guidelines are set. Kris stated that in general there would be more time to review each project and make sure that they met criteria and also get a general feel as to whether or not a certain project was worth pursuing at that time. There were some cases where if the projects could have been reviewed, it would have been beneficial. Larry Hooker stated that he felt that Sponsors would not need to spend so much unnecessary time. Presented timeline would give staff/sponsors time to correct project issues in the month of August. Steve stated that this timeline where if the Board approved the project list by July, it would give sponsors more time to expand, combine, and fine tune their projects; Making our project more presentable to the SRFB.

Discussion then pursued concerning Conservation Easement – Buying vs. Regulating

Doug Mattoon stated that he has real concerns over Conservation Easements. Dick Ducharme stated that conservation easements were an alternative from buying the whole property. He stated that these Land Use Restrictions need to be looked at and conservation easements need to be handled on a case by case basis. They are not always the best answer, but they need to not be ruled out. They are just one tool in many. Critical Use Ordinances would be another.

Brad Johnson stated that the board, RTT and Lead Entity have already lost valuable people such as – Skip Mead, Jay Holzmiller, Pomeroy citizens and others due to conservation easements and these issues. This needs to be taken care of before we lose many more. Dick Ducharme stated that the board needs to be aware of cases whereby individuals may be getting a double payment for easements because of various sources. (Permanent easements, CREP, etc….).

Dick Isaac asked who determines how much money is paid for these easements. Steve stated that Independent appraisers do. Usually it is something like no more than Fair Market Value plus 5% (Approximately).

Yancey Reser stated that the board should know who is doing the appraising. His understanding is that it has been someone from Salem OR. He finds that disturbing. The board has never seen how these appraisers are coming to these values. Doug Mattoon asked how easements are working in the Walla Walla area. Cathy Schaeffer replied that each easement is dependent on property values, market, location, etc…. She stated that if this is an Easement in Perpetuity that we need to make sure there will be an entity that is still going to be here 50 years from now. She asked if we had a report back from Cascadia?

Task 2: Steve stated that we do have the report back from Cascadia and we will be posting it to the web shortly.

Cathy stated that this is always going to be a hot topic, that the real topic should be the calendar and that we probably need to put this on November agenda.

Calendar Discussion:

Dick Ducharme asked if projects have been prioritized in relationship to the Salmon recovery plan so that project sponsors know which projects to present first? Or are the project sponsors just presenting projects and then the board is trying to decide if the project fits in the plan. Are there some guidelines to set some priorities for the sponsors?

Kris Buelow stated that yes there is the 3 year work plan. He also stated that it is really hard to have specific projects. At this point the general categories need to be refined. At the last RTT Meeting Kris had presented a new outline/look to the 3 year plan that breaks it down in each stream reach. He is planning to have the RTT review it. This information will be in the funding booklet to hand out in January. Any specific projects that are valid will also be put in the booklet.

Task 3: RTT Agenda Item – Calendar, recommendation to board.

Review Preliminary Comments on NWPCC Fish and Wildlife Program

(Date extended to Dec 1):

Steve has prepared a memo that includes the key points we should consider regarding our comments to the Council on their fish and wildlife program. These comments reinforce the requests we had in our March letter to the Council. Steve is working with the other Columbia Basin regional organizations to develop a letter that is coordinated and consistent where possible. He will present the final letter to us at our next board meeting but as a starting point he wanted confirmation that the four key points remain important to the Board. The 4 key points are: Coordination, Implementation, Main stem effects, and Research Monitoring and Evaluation.

Review Preliminary Comments on NOAA's Mid Columbia Recovery Plan

(comments due Dec 23):

Also included on the goldenrod page are the key points that Steve suggests we request to be included or addressed in the NOAA Middle Columbia ESU-wide recovery plan.

Steve stated that the bullets in the hand out under the Mid Columbia Steelhead ESU Recovery Plan are the main issues that he suggests that the board should comment on. Steve plans to present a final letter to the board for approval at the November meeting. Cathy had a Point of Clarification – Mill Creek issues in the Walla Walla Basin. Cathy suggested that the board might want to have an update on the status of Mill Creek issue. Dick Jones stated that if the WDFW changes its position, the board may want to change its stance. Steve stated that early information from the report suggests that improvement to some level of passage is not going to be that expensive/complicated and will actually increase flood capacity. He agreed that since the board funded the assessment the sponsor should come report the results to the board. Steve stated that if we do not have occupancy in the Mill Creek area, we cannot achieve spatial structure criteria for the Walla Walla Population. Delisting criteria may not be met if Mill Creek is not accessible. Cathy went on record saying that she supports putting it in the letter and moving forward to investigate it. She feels that the board needs to have a broader discussion at the November meeting. Steve will ask for a status report to be presented to the board at the November meeting.

Task 4: Letters of support NWPCC and NOAA Mid C recovery Plan

Task 5: Status report to board – Mill Creek

RTT Updates

Steve reported that the RTT met on Monday the 20th of October and discussed the Mid C recovery plan and approach to commenting, approach to revising the 3-year work plan, affirming changes to priority reaches (7 changes made), the hatchery scientific review group recommendations and next step, and recommendations pertaining to harvest regulations. The HSRG Report just came out last night. Steve has not had a chance to review.

Steve reported on the Harvest Regulations and recommendations that may need to be made pertaining to policies in respect to the harvest quota, he asked the board if they would like him to make recommendations on the boards behalf. Doug Mattoon asked why we would not want to pursue a higher quota for our region. Gary James stated that he does not think that this group should get into harvest management. He does not think the group has the expertise to handle harvest management. This should be left in the hands of the state. Doug stated that he did not disagree, but that if we do not weigh in, they will ignore us. Del stated that they did ask our opinion. Brad Johnson stated that Glenn Mendel has said that he is always being told that he does not have any input from groups such as this one. Richard Jones stated from the PR stand point we need to have more fish harvest up in our area. If the sportsman does not see fish here, then they will not think that we are doing our job in the recovery of fish. Thereby wondering what we are accomplishing. Dick Ducharme stated that in talking with Glenn Mendel in the past, he has really had the feeling that the allocation of fish harvest for our region is not equitable/fair. He stated that he too feels that we (the board) should not spend a lot of time on this other than to state that we support what the local people (WDFW-Glenn Mendel, etc..) are recommending for fish harvest in this area. It was agreed that most on the board feel the same way.

Office Sign – Review Proposal

Del stated that for some time staff has been receiving comments on the poor signage at the office. Staff contacted sign development companies and have some proposals for Board review. Two of the proposals are in the booklet.

Doug suggested that the director put up a sign that is appropriate and that meets the City of Dayton's approval.

Action 3: Doug Mattoon made a motion that the Director spend no more than $200 for signage for the office in Dayton making sure it meets the City of Dayton's sign requirements. Cathy Schaeffer seconded the motion. The motion carried by consensus.

Task 6: Order sign and hang up.

Upcoming Meetings:

- **Mill Creek Fish Passage Assessment Report – Nov 6th at WWCC**
- **USACOE Lower Snake River Sediment Management Meeting – Nov 6th in Clarkston**
- **RTT Meeting – Rescheduled Nov 11th (Veterans day) Send out note to board what date this meeting is to be rescheduled to.**
- **Mid Columbia ESU Recovery Plan Open House – Nov 20th at WWCC**
- **Touchet River Assessment Report – April 2009 in Dayton & Waitsburg**

Steve reported that the Mill Creek fish passage assessment and the results are now complete and will be presented on November 6th. This has already been discussed and he will pursue them presenting to the board at the next November Meeting. Kris is planning on attending this meeting.

The USACOE sediment management plan concept was presented to us a year ago with the concept being that it is more effective to keep sediment on the hills than to dredge it. Recognizing that dredging will continue at some level, the USACOE is developing a plan to minimize sediment delivery while maintaining some level of dredging to ensure barge traffic. The meeting to discuss this plan will be November 6th in Clarkston. Steve is planning on attending this meeting. He stated that it would be a great meeting for board members/county commissioners to participate in. Doug Mattoon stated that he would really like to have this information; unfortunately he cannot participate on that day. Steve will plan on bringing a report to the next meeting.

RTT Meeting – Steve send out a notice to board members what date the RTT Meeting will be.

Task 7: Email RTT Meeting Date to board

Task 8: Report on USACOE Meeting to board

Staff has been working with Oregon and NOAA for over a year now to develop the Mid C recovery plan while maintaining consistency with our management unit plan for the WW and Touchet. The public open house is scheduled for Nov 20th and someone from the Board should be there to welcome folks and provide a comment or two. Del Groat will plan on attending this meeting.

Steve stated that the Board approved funding for the Touchet River Assessments; the results will be presented in a couple of open houses next April. Staff will facilitate organization of the meeting. These results will be coordinated with meetings in Waitsburg and Dayton including the Janine Castro visit. One meeting should be scheduled on the 4th Tuesday of April to be a regularly scheduled board meeting.

Set/Cancel Nov 4th, 2008 as special Board meeting:

None Needed.

Set November 25th Board Meeting:

When asking for a show of hands of board members able to participate in the November 25th meeting, Del Groat, Dick Isaac, Cathy Schaeffer, Roland Schirman, Dick Ducharme, Stuart Durfee, and Yancey Reser raised their hands. Doug Mattoon stated that he would be able to call in which would create our quorum.

Action 4: Dick Jones made the motion that the next meeting will be on November 25th held in Dayton. Stuart Durfee/Dick Ducharme seconded the motion. The motion carried by consensus. Roland Schirman volunteered to have Chili and Corn bread.

Not on Agenda: Discussion Quorum in November

Del stated that in the event that we fail a quorum in November we may need to have plan B in place to approve the letters of support.

Action 5: Cathy Schaeffer moved that in the absence of a quorum at the November 25th meeting, this board authorizes the Executive committee to approve letters of support that may be presented at the meeting. Stuart Durfee seconded the committee. The motion carried by consensus.

The meeting was adjourned at approximately 7:56pm.

Review of Tasks

Task Title

Task 1. Roland Schirman, Steve Martin and Anne Chapman will work on amendments to the bylaws concerning conflict of interest to be presented to the board for the November meeting.
Task 2: Post Final Report from Cascadia to the web.
Task 3: RTT Calendar Recommendation to the board.
Task 4: Letters of support to NWPCC and NOAA Mid C Recovery Plan
Task 5: Status Report – Mill Creek
Task 6: Order sign and hang up.
Task 7: Email RTT Meeting Date to board
Task 8: Report on USACOE Meeting to board

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Action 1: Motion to approve Sept 28th Meeting Notes.	**Doug Mattoon**	**Dick Isaac**	**Yes**		
Action 2: Motion to approve the invoices/vouchers totaling $32,953.10 expended in September 2008 in the RCO Budget. Additionally to approve the invoices/vouchers totaling $4,698.26 expended in September 2008 in the WDFW Budget.	**Roland Schirman**	**Stuart Durfee**	**Yes**		**Del Groat - Abstained**
Action 3: Motion that the Director spend no more than $200 for signage for the office in Dayton making sure it meets the City of Dayton's sign requirements.	**Doug Mattoon**	**Cathy Schaeffer**	**Yes**		
Action 4: Motion that the next meeting will be on November 25th held in Dayton.	**Dick Jones**	**Stuart Durfee / Dick Ducharme**	**Yes**		
Action 5: Motion that in the absence of a quorum at the November 25th meeting, this board authorizes the Executive committee to approve letters of support that may be presented at the meeting.	**Cathy Schaeffer**	**Stuart Durfee**	**Yes**		

Name	Attendance for 2008											
	January	February	March	April	May	June	July	September 4th	September 23rd	October	November	December
Doug Mattoon	Yes			Yes	Yes		Yes	Yes	Yes	Yes		
Dick Isaac		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
Jay Holzmiller	Yes	Yes		Yes	Yes							
Dick Ducharme	Yes	Yes			Yes	Yes				Yes		
Dick Jones	Yes		Yes	Yes		Yes	Yes	Yes	Yes	Yes		
Roland Schirman				*Yes	Yes	Yes	Yes	Yes	Yes	Yes		
Gary James	Yes	Yes						Yes	Yes	Yes		
Virgil Klaveano	Yes	Yes	Yes	Yes	Yes		Yes	Yes	Yes			
Del Groat	Yes			Yes	Yes	Yes	Yes	Yes	Yes	Yes		
Cathy Schaeffer	Yes	Yes	Yes	Yes	Yes	Yes	Yes		Yes	Yes		
Yancey Reser	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes		
Stuart Durfee	Yes	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes		
Michael Largent		Yes		Yes	Yes		Yes			Yes		
Gary Thoorgard						*Yes	Yes	Yes	Yes	Yes		

No meeting was conducted this month.

*** First meeting as a SRSRB Board Member**

Meeting Notes November 25th, 2008

Roland Schirman's House, 120 Weinhard Rd, Dayton, WA @ 6pm

Board Members Present:

Dayton: Roland Schirman (CC), Cathy Schaeffer (WWC), Dick Ducharme (CC), Richard Jones (CC) Yancey Reser (WWC), Dick Isaac (AC), Doug Mattoon, (AC), Del Groat (GC), Jay Holzmiller (AC), Virgil Klaveano (GC)

New Members: Bob Johnson (GC), Mike Cassetto (GC)

Via Phone:

Others:

Steve Martin (SRSRB), Brad Johnson (WRIA35), Anne Chapman (SRSRB), Larry Hooker (WWCCD), Duane Bartels (GC), Dave Karl (WDFW)

Chairman Del Groat called the meeting to order and verified a quorum present. (12 board members present)
Del thanked Roland for the wonderful meal. Our new members were introduced (Bob Johnson and Mike Cassetto)

Welcome:

Chairman Del Groat welcomed all to the meeting.

Approval of October 28th, 2008 meeting notes:

Discussion:

Action 1: Cathy Schaeffer moved to approve the October 28th, 2008 meeting notes. Dick Jones seconded the motion. There being no further discussion the motion carried by consensus.

Agenda Additions:

Road maintenance BMP's

Dick Jones stated that the Columbia County Engineer is concerned that the road maintenance BMP's provisions may give clout to state or national organizations; thereby manipulating counties and mandating that these actions are taken on county roads. Dick does not want to lose momentum, but does not want to put local counties into any jeopardy. He stated that there needs to be language in the document that will not allow state or national organizations to use their authority and force counties into unwanted regulations or mandates. There is a meeting with the local engineers scheduled for December 4th. Butch Klaveano concurred that his county is also worried. Butch would like the engineers to come up with plans at this December 4th meeting that they would be okay with to present to the board. Doug Mattoon concurred with Butch and Dick. He also stated that he and Michael Largent had also talked with their local engineers and it was his understanding that they had talked with Dave Mastin already. He understood that the BMP's would be developed by the consultants who would develop these hand in hand with the engineers inside each of these counties. Each county would be handled on a case by case basis.

Dick Jones then stated that we need to make sure that the document contains language stating that this is strictly volunteer and not intended for mandates. Roland stated that when he voted for it, he hoped that it would be a tool for counties to get outside funding. Engineers would have legal authority.

Large woody debris, root wads available

Cathy Schaeffer announced that the City of Walla Walla will be doing work to clean up from the January 2008 Wind Storm. If a project needs large woody debris, let Alex Amonette or Cathy know.

Economic Stimulus projects

Cathy stated that the board may have seen a email stating "Free Money till 10am". The idea was to get Capital projects that could provide jobs or on the ground work going to help stimulate projects. Cathy stated that if there are projects that could be ready to proceed, it might be a good idea to get those projects going due to the recent economy as things could very well tighten up.

Reminder, Executive Committee conference call 6pm one week before every board meeting:

Del reminded the board that executive committee call is set up so that board members can become informed about the agenda items, help set the agenda and be prepared for the board meetings. Every Board member is on the executive committee and the committee is comprised of "whoever calls in". Steve stated that Stuart Durfee was the only one who called last week and he wanted the board to know that it really helps him set the agenda and get a perspective of what the board members would like to have on their agenda at the meetings.

Approve October 2008 RCO & WDFW expenditures :

RCO $34,687.24 - WDFW $6,055.97

Action 2: Dick Jones made a motion to approve the invoices/vouchers totaling $34,687.24 expended in October 2008 in the RCO Budget. Additionally he moved to approve the invoices/vouchers totaling $6,055.97 expended in October 2008 in the WDFW Budget. Roland Schirman seconded the motion. Del Groat Abstained. The motion carried by consensus.

Review/Approve Letters:

NWPCC Letter Discussion:

The deadline for the NWPCC letter is December 3rd Steve has prepared the letter in our booklets for review/comment and approval. Steve then reviewed the letter with the board. Del asked if the tribe was okay with the letter. Steve has not heard back from them. Steve also stated that some of the RTT reviewed the letter and suggests adding a section that addresses hatchery reform by reiterating that our plan says "continue the use of segregated programs while evaluating a transition to integrate while implementing strategies to reduce/minimize the number of hatchery fish on the spawning grounds". He stated that there was not a consensus so it is probably better to just remain silent and reinforce asking them to be consistent with our plan. Jay asked if by remaining silent are we putting our endemic areas in peril? Steve stated that there is a paragraph in the Mid C letter that we may want to include also in the NWPCC letter. Dick Ducharme asked about the second to the last paragraph in the letter. He did not understand "informed the measures", He suggested replacing the word informed with guided. Then towards the end of the paragraph replace the word corresponding with correlation and consistency with sub basin plans. Doug Mattoon stated that the Asotin area (Grande Ronde) concern would be that if they would put an end to the hatchery fishing all of a sudden, there would be an economic impact on the Asotin area. Steve will make the above corrections and also include a paragraph on Artificial Production Strategies. He will then send the letter out to the board members for comments and approval.

Task 1: Steve - Add amendments to NWPCC letter and send out to board members for comments and approval.

Action 3:

NWPCC re: Fish and Wildlife Program Comments

Dick Jones moved to approve the NWPCC Letter with the above amendments. Dick Isaac seconded the motion. The motion carried by consensus.

NOAA Letter Discussion:

Del stated that the deadline for this letter is December 23rd so we don't have to approve the letter tonight but pending the outcome of our later decision to set or cancel the December Board meeting Steve advises that we review, comment, or approve the letter in the booklet. Steve then answered miscellaneous questions from the board members pertaining to the NOAA letter.

Task 2: Steve - Send out NOAA Letter by December 23rd.

Action 4:

NOAA re: Middle Columbia Steelhead Recovery Plan

Dick Jones moved to approve the NOAA Letter. Jay Holzmiller seconded the motion. The motion carried by consensus.

Information about process to set recreational fishing quotas for steelhead and salmon in the Columbia Basin and Board's interest:

Steve explained the process in Glen Mendel's absence. Steve stated that the Board acknowledges that it has no authority/limited ability to influence the US v Oregon process where the overall recreational harvest levels are set. However, since WDFW sets the recreational harvest quotas as a sub-set of the overall harvest and that decision affects the public, the RTT suggests that the Board engage in the recreational harvest quota decisions with WDFW in an open public process. The reason is that our recovery plan not only addresses ESA recovery but also addresses restoration levels to support the economic benefits of recreational fisheries.

By law Revision – Conflict of Interest / Quorum / Board Members Update

Del stated that at the last Board meeting it was suggested that we revise our bylaws to explicitly state our policy on conflict of interest as it pertains to Board members, staff and any associated participant. A draft of the revised bylaws is located in the meeting booklet. Roland Schirman then reviewed the revisions with the board.

Amendments: Article IX. Code of Ethics

Move Section 6. To Section 1.

Section 5. Delete all but the first sentence.

Move Section 2 to Section 5. Making Section 3 & 4 staying the same in section #'s.

In Section 3 change the sentence to read: Bound members' interaction with public, press or other entities must recognize *their inability to speak for the Board except stated Board decisions*.

Task 3: Roland & Anne - Insert amendments in bylaws and send copy to board members.

Action 5: Doug Mattoon moved to adopt the revised Bylaws with amendments discussed. Butch Klaveano seconded the motion. Yancey Reser asked for clarification on the Conflict of Interest and confidentiality. After discussion, the motion passed by consensus.

Cascadia Consulting Land use policies/conservation easements report:

Del stated that the Cascadia final report has been provided to the Board in previous meetings and very limited input has been received. We need to finalize the report and make it public. This report is located online at the internal site. Dick Ducharme stated that he supports our prior discussions. That he has seen some conservation easement properties that have also taken advantage of CREP payments. It in his opinion is a double dip. Most agreed. Doug Mattoon stated that he has 3 concerns keeping in mind that the boards main objective is to restore habitat: the board needs to limit the percentage of funds used for conservation easements in each project round, there are other conservation easement opportunities such as ducks unlimited and do these easements allow for the same activities/public access as ours, and also how do these easements appropriately get determined for value. Steve reminded the board that this report is an EVALUATION of the strengths and weaknesses of these land use policies in each county. Dick Jones stated that he has talked with the planner in Columbia County and he feels that at least in Columbia County there are restrictions in place now legally that deal with activities along the stream in Columbia County and that conservation easements may not be needed. The planner from Columbia County would like to meet with the board and the WRIA's to talk about these issues. Dave Karl stated that these easements do allow a potential for restoring riparian and protecting our flood plains. Del suggested we table this discussion until the next meeting. The Co-leads will be having a meeting in Clarkston in December on the 18th @ 10am.

Action 6: Yancey Reser moved to table this action. Butch Klaveano seconded the motion. The motion carried by consensus.

Next month an action item will be included to approve just the Cascadia final report. Discussion then followed concerning setting a meeting for just the discussion of Conservation Easements.

Update on Mill Creek passage assessment: (Dave Karl – WDFW)

Del stated that the Board approved funding this assessment in 2007 and the field work is complete. The final report will be available in the spring but the Board has asked for an overview of the results. Dave Karl then presented a power point presentation to the board explaining the results of the Mill Creek Passage assessment.

Predatory game fish regulations and Board's interest in engaging in the process:

Steve suggested we defer this discussion due to the unavailability of Glen Mendel and the lateness of the meeting.

Lead Entity committee agenda (easements, calendar, scorecard, etc) discussion:

Steve announced that there will be a co-lead meeting on December 18th. An outcome of that meeting will be a date for a lead entity committee meeting to refine the calendar, scorecard and easement criteria.

Task 4: Advise board members on when the lead entity committee meeting will be.

Create strategic planning committee:

Del announced that Staff recommends that a committee develop a high-level work plan for 2009-2011 that would identify likely income sources and staffing levels, contractor work/professional services, etc to help guide grant requests for funding source(s) to consider. Steve stated that Stuart Durfee at the ex committee meeting volunteered to participate, and that Dick Jones also has showed interest. Dick Jones stated he would like to be on it, but he runs into conflicts. Steve will offer up a date in January and run it like the executive committee meetings.

Task 5: Steve - Create Strategic planning committee in January.

Set/Cancel Dec 2nd, 2008 as Special Board Meeting

None Needed

Set/Cancel December 23rd Board meeting – Bring your calendar

Move to second week in January (13th) – CONSERVATION EASEMENT DISCUSSION

The meeting was adjourned at approximately 8:43 pm.

Review of Tasks
Task Title
Task 1: Steve - Add amendments to NWPCC letter and send out to board members for comments and approval. *Task 2: Steve - Send out NOAA Letter by December 23rd.* *Task 3: Anne & Roland - Insert amendments in revised bylaws and send copy to board members.* *Task 4: Advise board members on when the lead entity committee meeting will be.* *Task 5: Steve - Create Strategic planning committee in January.*

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Action 1: Approval of Oct 28th meeting minutes	**Cathy Schaeffer**	**Dick Jones**	**Yes**		
Action 2: Approve Oct 08 RCO & WDFW Expenditures (RCO $34,687.24 - WDFW $6,055.97)	**Dick Jones**	**Roland Schirman**	**Yes**		**Del Groat - Abstained**
Action 3: Approval of NWPCC re: Fish and Wildlife Program Comments Letter with amendments	**Dick Jones**	**Dick Isaacs**	**Yes**		
Action 4: Approval of NOAA re: Middle Columbia Steelhead Recovery Plan Letter	**Dick Jones**	**Jay Holzmiller**	**Yes**		
Action 5: Motion to approve revised bylaws with amendments	**Doug Mattoon**	**Butch Klaveano**	**Yes**		
Action 6: Table the Approval of Cascadia Consulting Final Report on Land Use Policies and Conservation Easements	**Yancey Reser**	**Butch Klaveano**	**TABLED**		

Name	Attendance for 2008											
	January	February	March	April	May	June	July	September 4th	September 23rd	October	November	December
Doug Mattoon	Yes			Yes	Yes		Yes	Yes	Yes	Yes	Yes	
Dick Isaac		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Jay Holzmiller	Yes	Yes		Yes	Yes						Yes	
Dick Ducharme	Yes	Yes			Yes	Yes				Yes	Yes	
Dick Jones	Yes		Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes	
Roland Schirman				*Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Gary James	Yes	Yes						Yes	Yes	Yes		
Virgil Klaveano	Yes	Yes	Yes	Yes	Yes		Yes	Yes	Yes		Yes	
Del Groat	Yes			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Cathy Schaeffer	Yes	Yes	Yes	Yes	Yes	Yes	Yes		Yes	Yes	Yes	
Yancey Reser	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Stuart Durfee	Yes	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes		
Michael Largent		Yes		Yes	Yes		Yes			Yes		
Gary Thoorgard						*Yes	Yes	Yes	Yes	Yes		
Mike Cassetto											*Yes	
Bob Johnson											*Yes	

No meeting was conducted this month.

* First meeting as a SRSRB Board Member