



Meeting Minutes

January 2007 through December 2007

Contents

Meeting Notes January 23 th , 2007.....	6
Approval of November 28th Meeting Minutes	6
Discussion Items	6
Action Items.....	6
Approve executive committee to represent SRSRB in advancement of Council concept.	6
Approve 2007-2009 Work Plan	6
Approve budget transfer from Technical Support category to Administration category in amount to be determined by Board for further work on project review web page	6
Next Board Meeting: February 27 th , 2007 at 6pm.	7
Meeting Notes February 27 th , 2007	10
Approval of November 28th Meeting Minutes	10
Discussion Items	10
Action Items.....	10
Approval of project ranking and submittal to CSP.	10
Technical support job description.	11
Send letter to Nez Perce Tribe.	11
Send of follow up to the letter to the Governor’s Salmon Recovery Office.	11
Budget committee to review budget for the Budget committee to review budget for the Lead Entity to see if an extra \$5000 is available for Asotin Conservation District.	11
Next Board Meeting: March 27 th , 2007 at 6pm.....	11
Meeting Notes March 27 th , 2007	14
Approval of February 27th Meeting Minutes	14
Discussion Items	14
Action Items.....	15
Approval of Lead Entity budget revisions.....	15
Regional Recovery budget amendment	15
Next Board Meeting: April 24 th , 2007 at 6pm.....	15
Meeting Notes June 26, 2007	18

Approval of May 22nd Board Retreat Minutes	18
Discussion Items	18
Office location	18
Interlocal Agreement	18
Mid C Roll up and implementation steering committee update	19
Monitoring Update	19
Recruiting for the Administrative Assistant and Project Coordinator positions.....	19
WRIA 35 Watershed Planning Unit Coordination and Integration Contract	19
Lead Entity Update and Schedule; Staff positions and contracts to Co-Leads.....	19
Additional Agenda Items	20
Next Board Meeting: July 24 th , 2007 at 6pm located at the new office location on Main Street, Dayton.	20
Meeting Notes July 24, 2007	23
Approval of May 22nd Board Minutes	23
Approval of the June 26 th Board Meeting Minutes	23
Discussion Items	23
Resolution agreement	23
3-month Contract with Martin Consulting	23
By-Law Revisions.....	24
Job Descriptions of Executive Director, Project Coordinator, and Administrative Assistant positions.....	24
WRIA 35 & 32 Contracts	24
Conservation District Contracts.....	25
Instream Flow Support Letter	25
Status of WRIA 35 watershed plan	25
Lead Entity project update	25
Other Agenda Items	25
Next Board Meeting: Sept. 11 th , 2007 at 6pm located at the new office location on Main Street, Dayton. ..	25
Meeting Notes August 28, 2007	28
Approval of July 24th Board Minutes	28
Agenda Additions:	28
Approve Job Descriptions – (1) Executive Director, (2) Project Coordinator, (3) Administrative Assistant	28
Approve Walla Walla Community College as Fiscal Agent for the Board and Employer for Board Staff ...	28

Cancel 3-Month contract with Martin Consulting	28
Discussion Items	29
BiOp Remand Update.....	29
Regional Technical Team Update.....	29
Lead Entity Project List Update.....	30
Dick Jones moved to adjourn the board meeting.	30
Next Board Meeting: Sept. 11 th , 2007 at 6pm located at the new office location on Main Street, Dayton. ..	30
e	33
Meeting Notes September 11, 2007	33
Approval of August 28th Board Minutes	33
Agenda Additions:	33
Approve 2007-08 Annual Operating Budget.....	34
Revise By-Laws to authorize Director to approve monthly reimbursement requests to WWCC.....	34
Approve letter to Bob Lohn, NOAA regarding FCRPS BiOp Remand	34
Finalize the Lead Entity Ranked Project List.....	35
Barrier Assessment and Project Priority List for Next Round	36
The meeting was adjourned.	36
Next Board Meeting: October 23rd, 2007 at 6pm.....	36
Meeting Notes October 23, 2007	39
Approval of September 11th Board Minutes.....	39
Agenda Additions:	39
Approve Expenditures to date:	39
Request Columbia County to fill vacant seat	40
Appoint one Board Member to Project Coordinator Interview Committee.....	40
DISCUSSION	40
Transition to WWCC update:	40
Intensively Monitored Watershed Program:	40
Conservation Easements:	40
Fishing Regulation Revisions:	41
Discussion:.....	41
3 Year Implementation Work Plan:	41

Walla Walla Watershed Shared Governance/Water Management Initiative – willingness to explore alternatives to current organizational structures(s) with other organizations..... 42

Next Board Meeting 42

Meeting Notes December 4th, 2007 46

Approval of October 23rd Board Minutes 46

Agenda Additions: 46

Approve October, 2007 Expenditures: 46

Approve Project Coordinator Candidate – Kris Buelow 47

Approve letter of support for WDFW lead entity capacity request. 47

Approve letter of support for WRIA 32 shared governance initiative from Board to DOE Director 47

Approve moving \$1,000 from Travel to Rent in Lead Entity Budget: 47

Develop a joint RFP and scope of work with other Columbia Basin regions to develop an implementation funding plan; present to Board at next meeting for approval to publish: 47

Approve (1) RFP for land use and conservation easement analysis; (2) establish contractor review committee; (3) decide if Board wants to pre-approve committee selection: 48

Update from Stacey Horton on Northwest Power and Conservation Council Fish and Wildlife Program Amendment Process: 48

Regional project funding allocation options paper and Board Recommendation: 48

Bull Trout Population Crisis in the Tucannon Watershed and speculation as to why: 49

Status of vacant Columbia County Seat: 49

Intensively Monitored Watershed contractor selected – schedule update: 49

The 2007 Lead Entity project list will be considered by the SRFB on December 13th; a Board member or two to participate along with Steve would be valuable: 49

Assessing interest in re-structuring Board to have an active chair person and a vice-chair; By-laws call for elections of co-chairs every two years so the Board needs to hold an election the first of next year or re-structure and then elect chair and vice-chair: 50

Funding a professor to talk to local communities/individual about the importance of levee setbacks and success stories from elsewhere: 50

Next Board Meeting 50

Meeting Notes January 23th, 2007

Board Members Present: Jay Holzmilller, Eric Myers, Gary James, Del Groat, Stuart Durfee, Michael Largent

Board Members Present By Phone: Cathy Schaeffer, Virgil Klaveano

Others: Glen Mendel (WDFW), Terry Bruegman (CCD), Larry Hooker (WWCCD), Bradley Johnson (WRIA 35) Vernon Hershberger (ACCD), Steve Martin, Juli Post

Steve verified the quorum, 8 members present at the time the quorum was reviewed which met the quorum requirements.

Welcome

Approval of November 28th Meeting Minutes

Action 1: Steve asked for a motion to approve the November 28th board meeting minutes. Eric Myers made a motion and Jay Holzmilller seconded. The board approved the motion by consensus.

Discussion Items

- Intensively Monitored Watersheds pre-proposal update - Leider
- Bull Trout status and concerns - Mendel
- Walla Walla basin water management initiative discussion (council concept paper) - Clark
- Presentation of project review web page; additional budget needed to continue work - Martin
- Community Salmon Program update - Martin
- Assessing Nez Perce Tribe's perspective and interest in membership to the Board - Martin
- Status of the Governor's Salmon Recovery Team - Martin
- Lead Entity project funding for 2006 and schedule for 2007 cycle - Martin
- Final draft 2007-2009 Work Plan

Action Items

Approve executive committee to represent SRSRB in advancement of Council concept.

Action 2: Steve asked for a motion to approve executive committee to represent SRSRB in advancement of Council concept. Gary James made a motion and Eric Myers seconded. The board approved the motion by consensus.

Approve 2007-2009 Work Plan

Action 3: Steve asked for a motion to approve 2007-2009 Work Plan Jay Holzmilller made a motion and Stuart Durfee seconded. The board approved the motion by consensus.

Approve budget transfer from Technical Support category to Administration category in amount to be determined by Board for further work on project review web page

Action 3: Steve asked for a motion to approve the budget transfer from Technical Support to Administration. Eric Myers made a motion and Stuart Durfee seconded. The board approved the motion by consensus.

Next Board Meeting: February 27th, 2007 at 6pm.

Review of Tasks


Task Title

Task 1:
Task 2:

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes	Eric Myers	Jay Holzmilller	Yes		
Approve executive committee to represent SRSRB in advancement of Council concept	Gary James	Eric Myers	Yes		
Approve 2007-2009 Work Plan	Jay Holzmilller	Stuart Durfee	Yes		
Approve budget transfer from Technical Support category to Administration category in amount to be determined by Board for further work on project review web page	Eric Myers	Stuart Durfee	Yes		

Name	Attendance for 2007											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon												
Dick Isaac												
Jay Holzmiller	Yes											
Dick Ducharme												
Dick Jones												
Eric Myers	Yes											
Gary James	Yes											
Virgil Klaveano	Yes											
Del Groat	Yes											
Gary Cole												
Cathy Schaeffer	Yes											
Yancey Reser												
Stuart Durfee	Yes											
Michael Largent	Yes											
Ed Schultz												

 No meeting was conducted this month.

Meeting Notes February 27th, 2007

Board Members Present: Doug Mattoon, Dick Isaac, Jay Holzmilller, Dick Jones, Eric Myers, Virgil Klaveano, Cathy Schaeffer, Michael Largent

Board Members Present By Phone: Gary James, Del Groat, Yancey Reser, Stuart Durfee

Others: Amanda Cronin (Washington Water Trust), Duane Bartels (PCD), Terry Bruegman (CCD), Beth Thiel (BMLT), Bradley Johnson (WRIA 35) Vernon Hershberger (ACCD), Steve Martin, Juli Post

Steve verified the quorum, 11 members present at the time the quorum was reviewed which met the quorum requirements.

Welcome

Approval of November 28th Meeting Minutes

Action 1: Steve asked for a motion to approve the January 23rd board meeting minutes. Virgil Klaveano made a motion and Eric Myers seconded. The board approved the motion by consensus.

Discussion Items

- Washington Water Trust Program information presentation - Cronin
- Intensively Monitored Watersheds proposal approved; next steps - Martin
- Blue Mountain Land Trust program information presentation - Thiel
- Walla Walla Basin water management initiative discussion - Schaeffer
- Technical support; move forward with recruitment to fill position- Martin
- Community Salmon Program (CSP) project applications review - Martin
- Status of the Governor's Salmon Recovery Office - Martin
- Coordination with Oregon on ESU roll-up of Mid Columbia Steelhead Population - Martin
- Assistance and coordination with local government's comprehensive plan updates – Martin
- Status of 2007-2009 Work Plan – Martin
- letter to Nez Perce Tribe – Martin
- SRFB/Lead Entity funded project tour – April 24 and April 25 – Martin
- Updates - All

Action Items

Approval of project ranking and submittal to CSP.

Action 2: Steve asked for a motion to approve project ranking and submittal to CSP without the mention of the neo-tropics species in the Bolles junction project. Dick Jones made a motion and Dick Isaac seconded. The board approved the motion by consensus.

Technical support job description.

Action 3: Steve asked for a motion to approve the technical support job description Doug Mattoon made a motion and Jay Holzmilller seconded. The board approved the motion by consensus.

Send letter to Nez Perce Tribe.

Action 4: Steve asked for a motion to approve the sending of a letter to the Nez Perce Tribe. Dick Jones made a motion and Cathy Schaeffer seconded. The board approved the motion by consensus.

Send of follow up to the letter to the Governor's Salmon Recovery Office.

Action 5: Steve asked for a motion to approve that he craft a letter to the follow up the previous letter to the GSRO. After that the board needs to review. Cathy Schaeffer made a motion and Virgil Klaveano seconded. The board approved the motion by consensus.

Budget committee to review budget for the Budget committee to review budget for the Lead Entity to see if an extra \$5000 is available for Asotin Conservation District.

Action 6: Steve asked for a motion to approve the review of the budget. Dick Jones made a motion and Doug Mattoon seconded. The board approved the motion by consensus.

Next Board Meeting: March 27th, 2007 at 6pm.

Review of Tasks					
Task Title					
Task 1:					
Task 2:					
Review of Actions					
Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes	Virgil Klaveano	Eric Myers	Yes		
Approval of project ranking and submittal to CSP.	Dick Jones	Dick Isaac	Yes		
Technical support job description.	Doug Mattoon	Jay Holzmilller	Yes		
Send letter to Nez Perce Tribe.	Dick Jones	Cathy Schaeffer	Yes		
Send of follow up to the letter to the Governor's Salmon Recovery Office.	Cathy Schaeffer	Virgil Klaveano	Yes		
Budget committee to review budget for the Lead Entity to see if an extra \$5000 is available for Asotin Conservation District..	Dick Jones	Doug Mattoon	Yes		

Name	Attendance for 2007											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon		Yes										
Dick Isaac		Yes										
Jay Holzmilller	Yes	Yes										
Dick Ducharme												
Dick Jones		Yes										
Eric Myers	Yes	Yes										
Gary James	Yes	Yes										
Virgil Klaveano	Yes	Yes										
Del Groat	Yes	Yes										
Gary Cole												
Cathy Schaeffer	Yes	Yes										
Yancey Reser		Yes										
Stuart Durfee	Yes	Yes										
Michael Largent	Yes	Yes										
Ed Schultz												



No meeting was conducted this month.

Meeting Notes March 27th, 2007

Board Members Present: Doug Mattoon, Dick Isaac, Jay Holzmiller, Dick Ducharme, Cathy Schaeffer, Yancey Reser, Michael Largent, Ed Schultz

Board Members Present By Phone: Stuart Durfee

Others: Larry Faichild, Randy Mann, Scott Underwood, Yara Underwood, Chrissy Talbott, Bradley Johnson (WRIA 35), Steve Martin, Juli Post

Steve verified the quorum, 9 members present at the time the quorum was reviewed which met the quorum requirements.

Welcome

Approval of February 27th Meeting Minutes

Action 1: Steve asked for a motion to approve the February 27th board meeting minutes. Doug Mattoon made a motion and *** seconded. The board approved the motion by consensus.

Discussion Items

- Finalizing by-laws - All
- RTT updates (meeting notes provided): requesting contractor interest in developing IMW design and plan, coordination with Oregon on Mid-C roll up, fish barrier list, coordinator position (waiting for budgetary and work program information), governor's monitoring budget package, NMFS monitoring framework, other- Martin
- Walla Walla basin water management initiative discussion and HCP update - Schaeffer
- Assistance and coordination with local government's comprehensive plan updates - Martin
- Funding status for 2007-2009 work plan- Martin
- Letter to Nez Perce Tribe - update - Martin
- SRFB/Lead Entity funded project tour – April 24 and 25 - Martin
- Board retreat to discuss the future – set date/time/location of retreat - All
- Legislative Updates SSB 5224 and HB 1598 - All
- 2006-2007 Lead Entity budget revision recommendations – Budget Committee
 - The board suggested these changes to the Lead Entity budget:
 - Lead Entity Coordinator +\$1237
 - CD – Asotin +\$1725
 - CD – Columbia -\$500
 - Utilities +\$26
 - Supplies -\$1000

- Advertising -\$500
 - Computer Consulting -\$988
- 2006-2007 regional recovery plan budget update - Martin
 - The board suggested these changes to the Regional budget:
 - Sh-Term Mgr +\$15000
 - Executive Director +\$15000
 - Computer Consulting +\$10000
 - Administration -\$10000
- Items that the board requested: to allow Martin Consulting to charge for his travel, contact the Umatilla Tribe about the residual remaining budget to see if they will be able to provide a person for technical support and prepare a description of the technical coordinator job duties.

Action Items

Approval of Lead Entity budget revisions

Action 2: Steve asked for a motion to approve Lead Entity budget revisions. Ed Schultz made a motion and Dick Isaac seconded. The board approved the motion by consensus.

Regional Recovery budget amendment

Action 3: Steve asked for a motion to approve the Regional Recovery budget changes based on the tasks listed above. Cathy Schaeffer made a motion and Doug Mattoon seconded. The board approved the motion by consensus.

Next Board Meeting: April 24th, 2007 at 6pm.

Review of Tasks


Task Title

Task 1:
Task 2:

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes	Doug Mattoon	?	Yes		
Approval of Lead Entity budget revisions	Ed Schultz	Dick Isaac	Yes		
Regional Recovery budget amendment	Cathy Schaeffer	Doug Mattoon	Yes		

Name	Attendance for 2007											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon		Yes	Yes									
Dick Isaac		Yes	Yes									
Jay Holzmiller	Yes	Yes	Yes									
Dick Ducharme			Yes									
Dick Jones		Yes										
Eric Myers	Yes	Yes										
Gary James	Yes	Yes										
Virgil Klaveano	Yes	Yes										
Del Groat	Yes	Yes										
Gary Cole												
Cathy Schaeffer	Yes	Yes	Yes									
Yancey Reser		Yes	Yes									
Stuart Durfee	Yes	Yes	Yes									
Michael Largent	Yes	Yes	Yes									
Ed Schultz			Yes									

 No meeting was conducted this month.

Meeting Notes June 26, 2007

Board Members Present: Doug Mattoon, Dick Isaac, Ed Schultz, Dick Ducharme, Dick Jones, Eric Myers,, Cathy Schaeffer,

Board Members Present By Phone: Del Groat,

Others: Terry Bruegman (CCD),, Bradley Johnson (WRIA 35), Cheryl Sonnen(ACCD), Sharon Richter & Rea Culwell(Columbia County), Steve Martin,

Steve verified the quorum, 8 members present at the time the quorum was reviewed which met the quorum requirements.

Welcome

Approval of May 22nd Board Retreat Minutes

Action 1: Steve asked for a motion to approve the May 22nd board retreat meeting minutes. Doug Mattoon made a motion and Eric Myers seconded. The board approved the motion unanimously.

Discussion Items

Office location

Discussion of cost/benefit of current location or new location.

Discussion followed to whether or not stay in the current location or move to a new location.

Action 2 - Motion made by Doug Mattoon to rent new office space on Main Street, Dayton at \$350 per month and send a notice to landlord of decision to vacate the current facility August 1st, Seconded by Ed Schultz. Motion carried unanimously

Interlocal Agreement

update and status of Columbia County providing business administrative services. Issues the County has are the liability risks and unemployment costs upon termination of staff or the grant.

Solution: The County has developed a resolution for signature by each of the five counties to share the risks and cost of legal fees and the unemployment benefits. The solution simply ratifies the Interlocal agreement that was signed by explicitly addressing the two issues. There is no need to cancel the existing Interlocal but to add to it with the resolution. There was a concern that the other planning organizations those are in existence but have not requested similar commitments from each participating county governments.

organizations that are in existence but have not requested similar commitments from each participating county governments. Rea Culwell- Columbia County Prosecuting Attorney agreed to forward the resolution to Steve and to the each of the four other county prosecuting attorneys and Steve will forward the resolution to the other four County Commissioner representatives on the board. Rea will facilitate the discussion and advance the effort

2007- 2009 Work Plan and Contract; Closing out current contracts/amendments - No needed amendments to the recovery contract except to request the IAC to carry over around \$40,000 for the board to use for fund raising strategies and plan updates.

Action 3 – 2007-2009 work plan and contract with IAC, as well as carry over request. Motion was made by Dick Jones to approve the 2007-2009 work plan and contract, and add line item to contract professional services in the amount of \$5,000 for professional and legal services and balance the remainder by adjusting

the WRIA coordination item as well as approve the carryover request. Motion was seconded by Dick Ducharme. Motion carried unanimously.

Mid C Roll up and implementation steering committee update

Steve apprised the board of status of intent to organize MPG groups in Oregon and that he has been appointed to the Steering Committee.

Monitoring Update

Governor's Monitoring Forum and Project funding - Steve apprised the board of the new legislation requiring representation on the Forum from the Salmon recovery board and that the Forum advises OFM on state agency budget requests. Steve was appointed to represent the board on the Forum.

Recruiting for the Administrative Assistant and Project Coordinator positions

Discussion followed that the need to move forward with the both positions as a contractor and establish the contract to specify the monthly rate for both a contractor and as a county employee. This scenario allows for the contract to roll over into an employee contract and the contract should be for the full two year period. It is critical to the board that the employees contracts be developed by a labor lawyer to ensure that the contracts clearly and legally state that the positions are initially that of a contractor but that the intent is to transition the positions in to public employees.

At this point of discussion Eric Myers requested that he resign from the board as he is interested in the project coordinator position.

No action was taken on the approval of Executive director, administrative assistant, and project coordinator positions at this time till the contract language is developed by a labor lawyer or an employment position is established. No action was taken on Eric Myers request to resign from the board at this time because no positions were approved to be advertised and that no duties, qualities, tasks, budget were discussed.

WRIA 35 Watershed Planning Unit Coordination and Integration Contract

Discussion about the relative workload between WRIA 32 & 35 and on paper WRIA 32 has more activities. The workload associated with coordination and public outreach is more demanding because of the multiple processes involved. However, the basic tasks are identical (development of the project lists and participation with the SRSRB). Key point: These contracts ensure coordination, consistency, and reporting/oversight. The public relations task appears duplicative of on-going PU efforts but is very important to be able to outreach to a large audience.

The Board expressed strong interest in increasing the PU funding and to do so the board will need to deduct a commensurate amount from another line item within the \$333,000 overall budget request.

Lead Entity Update and Schedule; Staff positions and contracts to Co-Leads

The board does not want to amend the contracts to reward poor business management and last minute amendment request that the board received for the approx. amount of \$1000~ over budget from Pomeroy Conservation District. Also, these types of issues are draining of much needed staff time when the board is short of staff.

Action 4 – Motion to approve the 2007-2009 LE budget and structure was made by Cathy Schaeffer and seconded by Dick Ducharme to approve the LE budget as presented in hard copy to the board (\$11,500 for Asotin and Columbia CD, \$6,000 for Pomeroy CD and \$5,000 for WWCD) and the two positions as presented and supplies in the total of \$65,000. Motion carried unanimously.

Action 5 – Motion to extend the Executive Director contract for three months was made by Dick Ducharme and seconded by Doug Mattoon. Motion carried unanimously.


Additional Agenda Items

1. Dick Ducharme requested that a Fisheries Manager present fish transportation program success vs. in-river survival to the board. Steve recommended Brian Mahoney (CTUIR) would probably be willing to present fish tagging results. Additionally, Del Groat recommended that Steve ask Rich Carmichael to present native fish tagging studies and results.
2. Letter of support for the Asotin Monitoring Program – Approved.
3. SRFB – Board would seek Cathy Schaeffer’s support and willingness; Cathy volunteered to serve.

Next Board Meeting: July 24th, 2007 at 6pm located at the new office location on Main Street, Dayton.

Review of Tasks					
Task Title					
Task 1:					
Task 2:					
Review of Actions					
Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes	Doug Mattoon	Eric Myers	Yes		
Approval of renting new office space for the cost of \$300.00.	Doug Mattoon	Ed Schultz	Yes		
2007-2009 work plan and contract with IAC, as well as carry over request.	Dick Jones	Dick Ducharme	Yes		
Approval of 2007-2009 LE budget	Cathy Schaeffer	Dick Ducharme	Yes		
Extension of the Executive Director's position for the next three months	Dick Ducharme	Doug Mattoon	Yes		

Name	Attendance for 2007											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon		Yes	Yes	Yes	Yes	Yes						
Dick Isaac		Yes	Yes	Yes	Yes	Yes						
Jay Holzmilller	Yes	Yes	Yes									
Dick Ducharme				Yes	Yes	Yes						
Dick Jones		Yes		Yes	Yes	Yes						
Eric Myers	Yes	Yes		Yes	Yes	Yes						
Gary James	Yes	Yes										
Virgil Klaveano	Yes	Yes		Yes	Yes							
Del Groat	Yes	Yes		Yes	Yes	Yes						
Gary Cole												
Cathy Schaeffer	Yes	Yes	Yes	Yes	Yes	Yes						
Yancey Reser		Yes	Yes	Yes								
Stuart Durfee	Yes	Yes	Yes									
Michael Largent	Yes	Yes	Yes	Yes								
Ed Schultz			Yes	Yes		Yes						

 No meeting was conducted this month.

Meeting Notes July 24, 2007

Board Members Present: Doug Mattoon, Ed Schultz, Dick Ducharme, Dick Jones, Eric Myers,, Cathy Schaeffer, Jay Holzmilller

Board Members Present By Phone: Dick Isaac, Yancey Reser, Stuart Durfee, Del Groat.

Others: Bradley Johnson (WRIA 35), Steve Martin,

Steve verified the quorum, 8 members present at the time the quorum was reviewed which met the quorum requirements.

Welcome

Approval of May 22nd Board Minutes

Action 1: Steve asked for a motion to approve the May 22nd board meeting minutes. Ed Schultz made a motion and Cathy Schaeffer seconded. The board approved the motion.

Approval of the June 26th Board Meeting Minutes

Action 2: Steve asked for a motion to approve the June 26th Meeting minutes. Ed Schultz made the motion, Doug Mattoon seconded. The board approved the motion.

Discussion Items

Resolution agreement

Discussion centered on the status of the resolution between the counties. Cathy Schaeffer mentioned that the resolution was presented to the WW county commissioners and they would not sign the present resolution. Dick Jones expressed that there might be some issues with the Columbia County commissioners signing the document since there will not be an even split with the other counties for future unemployment costs. The other counties are still reviewing the resolution at this present time. So the pressing issues were whether or not advertise for the project coordinator and administrative assistant position at this time even though the employment position is still in question. The board also discussed the other options if the resolution agreement was not signed.

- A. Asotin County or one individual county taking over administrative services.
- B. Walla Walla Community College taking over administrative services.

Decision: The board decided to wait till the resolution is worked out before advertising positions publicly. No action needed. The board also wanted Steve to contact the remaining Counties to find out if they want to agree to take over administrative services and if they do not then contact WWCC to find out if they are in a position to take over administrative services.

3-month Contract with Martin Consulting

Discussion centered around extending Steve Martin's contract from 3months to 6 months. There were lengthy discussions on the future and the options that the board will need to tackle in the coming months.

Decision: It was decided that extending the contract 3 months and allowing Steve to subcontract an administrative assistant position for now till the County resolution is exhausted or other options are acted upon.

Action 3: Ed Schultz made a motion to extend Martin Consulting's contract to 3 months and allow Steve to hire a subcontractor as an Administrative Assistant to help him out in this time. The motion was seconded by Dick Ducharme. The board approved the motion.

By-Law Revisions

Steve apprised the board of some discrepancies and changes that needed to be made in the by-laws.

Action 4: Dick Ducharme made the motion to approve the changes in the by-laws, Doug Mattoon seconded. As the board members thoroughly looked through the by-laws for this action that it was found that there were other changes that needed to be made. Dick Ducharme withdrew the motion. Dick Ducharme made another motion and Doug Mattoon seconded for the 9 revisions:

- Change the "Absentee Policy" from reading two to four absences from meetings from board members.
- Change the wording of "miss a meeting must to **may** be replaced.
- Change the Quorum section to read six entities from seven.
- Delete the provision allowing for action to be taken in the absence of a quorum. The last sentence of the paragraph.
- Change Yancy spelling to "Yancey".
- Change Stuart Durfee's email to read sdurfee@packetinet.com.

Action 5: Dick Jones moved to strike the last two sentences of the "Absentee Policy". Dick Ducharme seconded, board approved motion.

Job Descriptions of Executive Director, Project Coordinator, and Administrative Assistant positions.

Discussion: With the prior discussions of Steve's need of help and approval of his contract and the continued discussion of the counties about the resolution, Dick Ducharme suggested that this discussion item should be tabled till the Sept 11 board meeting.

WRIA 35 & 32 Contracts

Cathy Schaeffer reminded the board members that she sees a conflict of interest in this item because she is the administrator of the funds that the board gives her.

Action 6: Dick Ducharme moved to approve the WRIA 32 contracts, Yancey Reser seconded, the board approved motion. Cathy Schaeffer recused herself from the discussion and voting.

Action 7: Doug Mattoon moved to approve the WRIA 35 contract, Ed Schultz seconded, and the board approved motion.

Conservation District Contracts

Action 8: Dick Jones moved to approve the contracts as presented, Doug Mattoon seconded, and the board approved motion.

Instream Flow Support Letter

Discussion: Cathy Schaeffer explained the rule and with much discussion and non support the board decided to not approve the signing of such letter. Yancey Reser expressed his non support of the signing of such letter to go on record because he had to attend another meeting before the decision was made.

Action 9: Dick Jones moved to not take action for the approval of signing the letter of support, Ed Schultz seconded, and the board approved motion.

Status of WRIA 35 watershed plan

Brad Johnson gave an update on the status of the plan. The WRIA 35 watershed plan has been approved by the planning unit. Brad went on a road show to the counties, cities and other entities and all of them approved of the plan. Brad is waiting for approval from the Nez Perce Tribe by August 1st. August 13th there will be a registered vote on the overall plan.

Lead Entity project update

Steve gave a PowerPoint showing/explaining the current projects that were reviewed on the tour. Discussions were emphasized around the issues of assessments and easements. Especially, in relation to areas that are heavily impacted from adverse upstream activities i.e. Mill Creek. No actions or tasks were assigned, this was just an informational presentation to start future discussion when the final projects are submitted and reviewed.

Other Agenda Items

Dick Ducharme wanted to remind Steve and the board of the importance of having a fisheries manager speak on tagging, or smolt trap results and any other fisheries related information.

Next Board Meeting: Sept. 11th, 2007 at 6pm located at the new office location on Main Street, Dayton.

Review of Tasks

Task Title


Task 1: Steve will contact the counties and WWCC to find out if their positions on taking over administrative services for the SRSRB.

Task 2:

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes- May 22 nd	Ed Schultz	Cathy Schaeffer	Yes		
Meeting Minutes- June 26th	Ed Schultz	Doug Mattoon	Yes		
3-month contract with Martin Consulting	Ed Schultz	Dick Ducharme	Yes		
By-law Revisions	Dick Ducharme	Doug Mattoon	Yes		
By-law Revisions- strike last sentence of "Absentee Policy"	Dick Jones	Dick Ducharme	Yes		
WRIA 32 Contracts	Dick Ducharme	Yancey Reser	Yes		
WRIA 35 Contracts	Doug Mattoon	Ed Schultz	Yes		
Conservation District Contracts	Dick Jones	Doug Mattoon	Yes		

Name	Attendance for 2007											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon		Yes	Yes	Yes	Yes	Yes	Yes					
Dick Isaac		Yes	Yes	Yes	Yes	Yes	Yes					
Jay Holzmilller	Yes	Yes	Yes				Yes					
Dick Ducharme				Yes	Yes	Yes	Yes					
Dick Jones		Yes		Yes	Yes	Yes	Yes					
Eric Myers	Yes	Yes		Yes	Yes	Yes	Yes					
Gary James	Yes	Yes										
Virgil Klaveano	Yes	Yes		Yes	Yes							
Del Groat	Yes	Yes		Yes	Yes	Yes						
Gary Cole												
Cathy Schaeffer	Yes	Yes	Yes	Yes	Yes	Yes	Yes					
Yancey Reser		Yes	Yes	Yes			Yes					
Stuart Durfee	Yes	Yes	Yes				Yes					
Michael Largent	Yes	Yes	Yes	Yes								
Ed Schultz			Yes	Yes		Yes	Yes					

 No meeting was conducted this month.

Meeting Notes August 28, 2007

Board Members Present: Dick Jones, Butch Klaveano, Eric Myers

Board Members Present By Phone: Doug Mattoon, Dick Isaac, Jay Holzmillier, Dick Ducharme, Gary James, Del Groat, Yancey Reser, Stuart Durfee, Michael Largent, Ed Schultz

Others: Steve Martin, Anne Chapman, Terry Bruegman (CCD)

Steve verified the quorum, 10 members present at the time the quorum was reviewed which met the quorum requirements.

Welcome

Approval of July 24th Board Minutes

Action 1: Steve asked for a motion to approve the July 24th board meeting minutes. Ed Schultz made a motion and Dick Jones seconded. The board approved the motion.

Agenda Additions:

Steve asked for additions to the agenda. There was none.

Approve Job Descriptions – (1) Executive Director, (2) Project Coordinator, (3) Administrative Assistant

Action 2: Steve asked for a motion to approve the job descriptions for the Executive Director, Project Coordinator and Administrative Assistant. Dick Jones made a motion, Butch Klaveano seconded. The motion carried.

Approve Walla Walla Community College as Fiscal Agent for the Board and Employer for Board Staff

Action 3: Steve asked for a motion to approve Walla Walla Community College as fiscal agent for the board and employer for board staff. Dick Ducharme made a motion, Dick Jones seconded. The motion carried.

Cancel 3-Month contract with Martin Consulting

Action 4: Steve explained that the Martin Consulting contract has not been activated or billed against due to the uncertainty of the fiscal agent. He asked that the 3 month contract be canceled to clean up any questions. Dick Jones made a motion to cancel the contract. Butch Klaveano seconded the motion. The motion carried.

Discussion Items

BiOp Remand Update

When the board met back in May on the Tucannon at the Last Resort with Phil Miller about the status of the recommendations that were coming out of the action agencies (NOAA) as they develop the biological opinion on the assessment of the BiOp provided by the active agencies. The action agencies are the USACOE, BPA and the Bureau of Reclamation. The board expressed several concerns.

- a. That we have got to continue to monitor.
- b. We have to ensure local guidance in terms of implementing the BiOp.

The latest report just came out today at 3pm and Steve has not had a chance to review it, but to his understanding, it addresses the majority of the boards concerns which were expressed back in May, except for one. That is that the action agencies are committing at this time to monitor adult abundance, not diversity, spatial structure or productivity.

Steve has drafted a letter that he will present for Board consideration at the next meeting. asking that they enhance their adult abundance monitoring to include all the little tributaries. Basically, the letter will request commitments to monitor adult abundance throughout their range and to fund any program that should cease during the time period of the BiOp, as well as call out the short-sightedness and risk of failing to monitor those improvements that are credited to the action agencies. Steve will also get input from the RTT.

Dick asked if the board should take a stand on the sea mammal issue at Bonneville that has been filed at the Senate or the House to be able to harvest some of those mammals. Del stated that he thought it was a little premature to comment on it. Nobody really knows what the BiOp is going to say yet.

Regional Technical Team Update

They met yesterday here at this office. Discussion about the intensively monitored watershed, which has a budget of \$190,000. They have had difficulty finding a contractor so the RTT is reviewing re-structuring the budget to allow for additional funds in phase I (research, identification of the watershed(s) and experimental design and less for phase II (implementation).

The RTT discussed developing an updated 3-year capitol project improvement list. This is something the board should look into too. Most of the projects that were on previous lists have been completed.

Dick Jones stated that something that may significantly impact the project list is the recent Judges ruling on Culverts and Bridges. It could ultimately have a big impact on Columbia County and the other counties too. The counties are not going to be able to afford the expenses due to this ruling should it apply to jurisdictions other than the state. The board should look closely at this ruling and be aware of the effects it will have on the culverts, etc in all the counties. It was also stated that the board also needs to be aware that if you look at bridges as a fix for these issues, it will be very expensive. There are other alternatives to fixing these issues.

Steve will discuss with WWCC the logistics of them being a fiscal agent for a regional barrier inventory and assessment project and the board monitoring the project. If WWCC declines sponsoring this project Steve will look for another sponsor.

The RTT also committed to meeting every 3rd Tuesday of the Month. The reason for this is to help Steve get information from the Technical team and provide it to the board.

Brian Mahoney will represent the Umatilla and he will present to the board the fish pass study and update on the fish movement. NOAA has also agreed to send Tim Beeche to all the Technical Team meetings.

The Technical Team also discussed the need for a list of accomplishments. A list of accomplishments will be compiled as soon as we get a Project Coordinator on board, so that we can raise public awareness of what has been accomplished in the Salmon Recovery Area.

Lead Entity Project List Update

There were a total of 14 projects submitted, totaling approximately \$1.9 million. The regional allocation is about \$2.25 million. We don't have to spend all those monies, but that does mean that there is approximately \$400,000 that isn't going to be used.

The Lead Entity will be reviewing the 14 project applications and then scoring and ranking them here on September 6th. The rank will be submitted to the board on September 11th. The board is encouraged to attend on September 6th to familiarize themselves with the projects.

Steve explained the scoring and ranking process. Each person will individually score the projects on score cards and then the scores will be averaged for that project. This will then give them a score, whereby they can be ranked according to score. The committee then has the opportunity to shuffle them around based on the project cost benefits, technical merit, etc.,

Dick Ducharme asked if the deadline for submitting projects is up. Answer was yes.

Steve has asked the SRFB to allow the regional boards to spend up to 20% of their project monies on monitoring. They have not taken a stand on that yet, but that is just about what the \$400,000 amounts to. It would be great if we could get the SRFB to commit those unused dollars to this region to successful monitoring.

Dick Ducharme - Is there an opportunity to changing SRFB policies to include lawn watering sprinkler systems? Discussion continued on how there are new Sprinkler heads out there that can save 30-50% of water usage over conventional sprinkler heads. If there was funding out there to pay for them, there would be a lot of water saved. It is a real cheap way to conserve a whole bunch of water. Currently, SRFB policies are to allow for delivery but not application systems.


Discussion then pertained to how important it is to get legitimate projects ready for next year, so that monies are not left on the table in the future and whether or not the board has the discretion to be a project sponsor. Steve will provide a response in the context of the 3-year capitol improvement project list so that the Board, RTT, Lead Entity, Planning Units collectively agree to a list of improvement projects and then look to refining/narrowing the scope of other improvement strategies over the winter.

Dick Jones moved to adjourn the board meeting.

Next Board Meeting: Sept. 11th, 2007 at 6pm located at the new office location on Main Street, Dayton.

Review of Tasks					
Task Title					
Task 1: Steve, identify prioritize projects for Sep 11 th meeting.					
Task 2: Steve, talk to WWCC about being fiscal agent on projects and having board monitor them.					
Review of Actions					
Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes- July 24 th	Ed Schultz	Dick Jones	Yes		
Approve Job Descriptions	Dick Jones	Butch Klaveano	Yes		
Approve Walla Walla Community College as fiscal agent for board and employer for board staff	Dick Ducharme	Dick Jones	Yes		
Cancel Martin Consulting 3 Month Contract	Dick Jones	Butch Kalveano	Yes		

Name	Attendance for 2007											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon		Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Dick Isaac		Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Jay Holzmilller	Yes	Yes	Yes				Yes	Yes				
Dick Ducharme				Yes	Yes	Yes	Yes	Yes				
Dick Jones		Yes		Yes	Yes	Yes	Yes	Yes				
Eric Myers	Yes	Yes		Yes	Yes	Yes	Yes	Yes				
Gary James	Yes	Yes						Yes				
Virgil Klaveano	Yes	Yes		Yes	Yes			Yes				
Del Groat	Yes	Yes		Yes	Yes	Yes		Yes				
Gary Cole												
Cathy Schaeffer	Yes	Yes	Yes	Yes	Yes	Yes	Yes					
Yancey Reser		Yes	Yes	Yes			Yes	Yes				
Stuart Durfee	Yes	Yes	Yes				Yes	Yes				
Michael Largent	Yes	Yes	Yes	Yes				Yes				
Ed Schultz			Yes	Yes		Yes	Yes	Yes				

 No meeting was conducted this month.

Meeting Notes September 11, 2007

Board Members Present: Dick Jones, Eric Myers, Dick Isaac, Doug Mattoon, Jay Holzmilller, Yancey Reser, Cathy Schaeffer

Board Members Present By Phone: Gary James, Del Groat, Michael Largent, Stuart Durfee

Others: Steve Martin, Anne Chapman, Terry Bruegman (CCD), Bradley Johnson (WRIA 35), Cheryl Sonnen (ACD), Glen Mendel (WDFW)

Steve verified the quorum, 8 members present at the time the quorum was reviewed which met the quorum requirements.

Welcome

Steve introduced Anne Chapman as his new Administrative Assistant. He also announced that Walla Walla Community College was officially our Fiscal Agent. He explained that Anne was appointed by him due to the fact that you can appoint someone when they work ½ time. He also stated that he has taken the job description for the Project Coordinator to WWCC, they will be advertising in the local newspaper in the next few weeks for that position.

Approval of August 28th Board Minutes

Action 1: Steve asked for a motion to approve the August 28th board meeting notes.

Gary wanted to make sure that under the Lead Entity Project List, there was mention of 14 projects submitted totaling approximately \$1.9 million and that the regional allocation was \$2.25 million and about \$400,000 that was not going to be used. He also stated that he didn't see where there was a recommendation from the board of the board putting a project together for a regional barrier inventory and assessment project, whereby WWCC would be the project sponsor and the board would be the project coordinator and provide oversight. It was found that this was stated in the meeting minutes on the bottom of page 2/top of page 3, first paragraph and also under Discussion Item 3. It was also stated that that project was submitted. The Lead Entity scored but did not rank that project because the proposal was turned in after the deadline and it would not be fair to all the other sponsors who have worked long and hard on their projects. It is listed at the bottom of the Project Review Sheet. **Action 1: Dick Jones made a motion to approve the board minutes and Eric Myers seconded. The board approved the motion.**

Agenda Additions:

Action 2: Steve wanted to talk about the need of development of a 3 year Capital Improvement Plan to get projects teed up and ready for project sponsor consideration in the future grant rounds. We need to review our 18 month and 5 year implementation plans. Brad, Matt and Steve met today. They reviewed the existing implementation plans and found that about 1/3 of the projects have been done, 1/3 are ongoing/long term projects, and 1/3 are yet to be done. The implementation plan needs updated and add to that list any new projects that fit the Program Plan. Steve, Brad and Matt would like to propose that the projects be broke down into 6 categories: Capital, Monitoring, Assessments, Policy and Regulatory Requirements, Artificial Production and Agency Commitment. Within those categories, each project would be categorized as Identified/Completed, Ongoing or New. This would allow the board to identify new projects for sponsors to go after. Steve wanted to be very clear that this list would not limit sponsors to just these projects. That this list would serve as a set of guidelines, a wish list, things to do list, in the absence of sponsors having other projects. This item should be added and he would like to see it discussed in the next 6-8 months.

Approve 2007-08 Annual Operating Budget

Action 3: Steve explained the Budget. Since WWCC is now our fiscal agent, we have two grants the RCO (Resource Conservation Office) and the WDFW (Washington Department of Fish and Wildlife). He explained the Staff, Contractors and Operations categories, which the board has previously approved. He explained that there is a new item called Contingency in the Operations categories. This line item comes from having a significant reduction in some expenses, now that we have WWCC as our fiscal agent: (reduction in Rent, Telephone expenses, employees of college, etc). The college uses a fund called contingency for monies that are unaccounted for. Steve stated that WWCC charges 12% for being our fiscal agent. Audits are included in the Business Services (12%) cost and are conducted through the college.

Action 3: Yancy Reser made a motion to approve the 2007-08 Annual Operating Budget, Doug Matoon seconded the motion. Motion carried.

Revise By-Laws to authorize Director to approve monthly reimbursement requests to WWCC

Action 4: Steve explained that now that WWCC is the fiscal agent, there is a significant amount of paperwork to go along with the reimbursement requests/purchase requisitions that needs to be signed by an authorized member of the board. This would not mean budget amendments or contract approval, just voucher approval.

The amendment would read:

The Board authorizes its executive director to approve monthly payments/reimbursement requests to the Board's fiscal agent. Such authority does not extend to making budget amendments or approving contracts as these authorities are retained by the Board. [Approved 09-11-07]

Doug Matoon moved to accept the By-Law Revision, Yancy Reser Seconded the motion.

Discussion: Dick Jones wanted to know where the checks and balances were. Who is going to sign off on these expenses to make sure that they are not being paid to an inappropriate expense. Anne stated that a report will be given to the board monthly from WWCC and that Sue Willis at the college also reviews these expense requests. A list of the vouchers paid will be submitted to the board for approval (after the fact) at the board meetings. Cathy Schaeffer also stated that in the By-Laws it already states in the paragraph above the amendment that: The fiscal agent of the board shall make payments based upon the direction of the Board.

Action 4: The motion was made by Doug Matoon, and seconded by Yancy Reser. Motion carried.

Approve letter to Bob Lohn, NOAA regarding FCRPS BiOp Remand

Action 5 - Discussion: Steve explained the yellow highlighted part of his letter, stating that it simply states that we do not want to see the action agencies moving away from populations that are showing improvement and moving the monies to populations that are in dire straits. We would rather see the funding remain in the improving population areas. Don't make bad investments by going to population areas that are unlikely to achieve recovery. Steve wanted some fixed data or habitat improvements that would validate that there are improvements in the Tucannon, Asotin and in Walla Walla areas. He was looking for some empirical data to support his claim that Asotin has been improving in the last 20 years. Glen Mendel stated that it would take time to find the data to back up those statements. It would be better to delete that area and state that empirical data could be supplied upon request.

The letter that was sent back in May pertaining to the 6 primary issues the board had with the perspective of the action agencies had on this was that we wanted them to implement their funding consistent with the priorities in our recoveries plan, and that we want them to include Asotin Spring Chinook. In the action agencies analysis the state departments' recovery technical teams' conclusion was that the Asotin Spring Chinook are extirpated (gone). Our recovery plan and the TRT requires that both the Asotin and Tucannon

Spring Chinook population be viable in order for the MPG to be delisted which makes the action agencies able to walk away from it. Glen Mendel stated that the restored populations need to be the appropriate stock in these areas. One of the things that we have to do is Genetic Analysis on the Spring Chinook that are coming into these areas if they are rapid river (inappropriate stock), we may want to exclude them and introduce appropriate stock in these areas. It is very coincidental to him that for many years they were getting 0 reds and as soon as they introduce Rapid River Spring Chinook in the Clearwater, we start seeing Spring Chinook in Asotin.

The third and fourth point is the gap between current productivity and current adult abundance. What it means to be viable and that gap analysis is what is driving their funding. The bigger the gap, the more funding goes that way.

Point five was to avoid the use of low productivity in making funding decisions.

Point six we need to insure that monitoring occurs to validate the responses that were predicted in providing the action agencies in their use of the credits.

Steve's understanding is that the BiOp is supposed to be coming out at the end of October issued by NOAA. It will be their Biological opinion on the continued operation of the Federal Hydro Power system, largely driven by the commitments of the action agencies. The Board discussed re-emphasizing our position that we can do all this tributary work, but if there is not substantial improvement in the smolt to adult survival, then we really don't get to our goals. We fully expect that as part of the recovery plan they follow through with substantial improvement. It is key in our total success. .

Steve will add a reference to the recovery plan and the section on the Hydro system Operation improval. He will delete the empirical data usage and comment that empirical data can be supplied.

Action 5: Doug Matoon moved that we approve the letter to Bob Lohn, deleting reference to imperial data in Asotin, and include the reference to Hydro Power in our Recovery Plan. Eric Myers seconded. Motion Carried.

Finalize the Lead Entity Ranked Project List

Action 6 - Discussion: Steve reviewed the finalized LE Ranked Project list, which included the 14 projects plus 1 (Barrier Assessment) that was not ranked. Conversation followed about specific projects. Steve explained there was more explanation about the individual projects in the meeting packet under Lead Entity Projects. Budget revisions due to math errors, inclusion of ineligible costs and other issues will be addressed prior to final entry by sponsors to PRISM. The barrier assessment request will be reduced if the budgetary amount is over the allocated amount. It would not be fair to ask the other projects to reduce their amounts since the barrier assessment was introduced after the deadline and not ranked.

Yancy Reser would like to see the appraisals that are coming in for the conservation easements. It is the belief of many that some of the appraisals coming in are very over stated. How does an appraiser out of Salem know the proper appraisal amounts in this area? There are policy issues: How is the evaluation done and should we require an evaluation to be done before we approve a project? Because if the evaluation is much less than the quoted amount, dollars are left on the table and if the evaluation is more than the quoted amount then project sponsors are probably going to walk away from the agreement. A lot of changes in County zoning laws and State Regulations in Walla Walla County are resulting in a lot of For Sale signs and property not moving. This is a place where the tax payer could get seriously hurt.

State policy is to not pay more than 10% of the appraised value of the property. (Example: If something is valued at \$100,000 then can not pay more than \$110,000)

The Appraisal/Easement issue can not be resolved for this project round, but the board needs to take a good look at the policies of easements and how the appraisals are done. (How do you really truly fairly appraise a

property?). Doug Matoon stated that he has a real problem doing easements if it is not for Habitat Protection and Restoration. Yancy Reser: Appraisals may need to be required to be done before projects are proposed. Questions were raised about the cost of appraisals. This could vary greatly depending on where the appraiser would be from and whether or not you are paying lodging, per diem, etc.... Costs should not be more than \$2500-3000.

Steve stated that the land trust is aware of this issue and that they may propose a grant for the pre-appraisal of these easements before a project proposal is developed in the next year. Or another suggestion would be that they spend their own monies for appraisals.

Discussion about the current projects and how many of them are Conservation easements followed.

Steve stated that Terry Bruegman, Cheryl Sonnen, and several others put together a Conservation Easement Criteria for the last round. (Can only be so far away from the creek, has to have a restoration component, etc...) The conclusion of the board was that the Conservation Offices did not want to draw to tight a box around conservation easements because they didn't want to limit the opportunities out there. They agreed to set some guidelines: They would like to see projects located in the channel migration zone/riparian area that to ensure that deed restrictions on the channel migration zones that prevent any other kind of land development. We asked the sponsors to follow the guidelines, which they largely did this year.

This year of the proposed Conservation easement projects, Steve and Others actually looked at the Wicher project, Coppei Project and then the Lower Mill Creek project.

Action 6: Dick Jones moved to approve the LE Ranked project list including the unranked barrier assessment. Cathy Schaeffer seconded the motion. Del Groat & Doug Matoon Recused or Abstained from the vote. Motion Carried.

Barrier Assessment and Project Priority List for Next Round

Discussion: Discussion followed about the barrier assessment needs. The board concluded that they would work with the county commissioners, engineers, fish biologists, etc... to develop a priority list for willing sponsors in future as a guideline for projects that meet the plans guideline criteria.

Projects such as The Grande Ronde River barrier, Cougar Creek, Grouse Creek are a few examples of ones that could be prioritized the college could help with designs on these projects also.

By developing a priority list for these barrier projects on state highways locally, some of the projects that have not been ranked high enough on the State of Washington list could receive funding.

By developing a list for all other roadways, county, private, forest service etc..... the board is being proactive and providing strategic guidance for implementation of the ruling.

The meeting was adjourned.

Next Board Meeting: October 23rd, 2007 at 6pm.

Location to be determined contingent on Teleconferencing capabilities through WWCC in Walla Walla and Clarkston. If not available, meeting will be in Dayton Office.

Review of Tasks


Task Title

Task 1:
Task 2:

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes- August 28 th , 2007	Dick Jones	Eric Myers	Yes		
Approve 2007-08 Annual Operating Budget	Yancy Reser	Doug Matoon	Yes		
Revise By-Laws to authorize Director to approve monthly reimbursement requests to WWCC	Doug Matoon	Yancy Reser	Yes		
Approve letter to Bob Lohn, NOAA regarding FCRPS BiOp Remand	Doug Matoon	Eric Myers	Yes		
Finalize the Lead Entity Ranked project list	Dick Jones	Cathy Schaeffer	Yes Abstane: Del Groat, Doug Matoon		

Name	Attendance for 2007											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Dick Isaac		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes			
Jay Holzmilller	Yes	Yes	Yes				Yes	Yes	Yes			
Dick Ducharme				Yes	Yes	Yes	Yes	Yes				
Dick Jones		Yes		Yes	Yes	Yes	Yes	Yes	Yes			
Eric Myers	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes			
Gary James	Yes	Yes						Yes	Yes			
Virgil Klaveano	Yes	Yes		Yes	Yes			Yes				
Del Groat	Yes	Yes		Yes	Yes	Yes		Yes	Yes			
Gary Cole												
Cathy Schaeffer	Yes	Yes	Yes	Yes	Yes	Yes	Yes		Yes			
Yancey Reser		Yes	Yes	Yes			Yes	Yes	Yes			
Stuart Durfee	Yes	Yes	Yes				Yes	Yes	Yes			
Michael Largent	Yes	Yes	Yes	Yes				Yes	Yes			
Ed Schultz			Yes	Yes		Yes	Yes	Yes				

 No meeting was conducted this month.

Meeting Notes October 23, 2007

Board Members Present:

WWCC (Walla Walla) Gary James, Cathy Schaeffer, Stuart Durfee, Yancey Reser

WWCC (Clarkston) Dick Isaac, Doug Mattoon, Michael Largent, Ed Schultz

SRSRB Office (Dayton) Dick Jones, Dick Ducharme

Others:

WWCC (Walla Walla) Steve Martin, Randal Son (Many Waters Community Development), Dan Siemann (Ross & Associates), Kevin Scribner (Walla Walla Watershed Alliance), Larry Hooker (WWCCD)

WWCC (Clarkston) Bradley Johnson (WRIA 35), Anne Chapman

Steve verified the quorum. 9 members

Welcome

Approval of September 11th Board Minutes

Action 1: Steve asked for a motion to approve the September 11th board meeting notes. Motion was made by Yancy Reser, and Seconded by Doug Mattoon to approve the September 11th meeting minutes.

Discussion: Stuart Durfee stated that he was on the phone. (This will be corrected).

Motion carried.

Agenda Additions:

Dick Isaacs – Discussion of the structure of the meetings and how they are run in that he would like to see the Chairman (Co-Chairs) run the meetings. He also asked about elections. Steve reported that there have not been any elections and concurred that we should address these issues.

Dick also expressed a concern about the structure of this meeting, having meeting spots in 3 places. He would rather travel to Dayton and meet in person. Body Language is very important when discussing issues with people. It was expressed that this is purely experimental in structure.

Steve will put these issues on the next meeting agenda.

Approve Expenditures to date:

Action 2: Ed Schultz made a motion to approve the invoices/vouchers totaling \$4,040.50 expended for August and September in the Lead Entity Budget. Doug Mattoon seconded the motion.

Action 2: Motion carried.

Action 3: Doug Mattoon made a motion to approve the invoices/vouchers totaling \$27518.32 expended for August and September in the RCO Budget. Dick Isaacs seconded the motion.

Action 3: Motion carried.

Request Columbia County to fill vacant seat

Action 4: Eric Myers has turned in his resignation to the SRSRB.

Action 4: Yancy Reser made the motion to accept Eric Myers resignation, effective immediately and seconded by Stuart Durfee. Motion carried.

Steve will get on Columbia County Commissioners agenda to start the process to fill vacant seat.

Appoint one Board Member to Project Coordinator Interview Committee

Action 5: Steve reported that there are 6 Applicants for the position. The advertising/application process for this position is now closed and interviews will begin next week. Mark Shuck for the RTT will sit in on the interviews, WWCC Human Resources will have a person sitting in on the interview, and Steve would like to see a SRSRB Member sitting in on that process.

Action 5: Stuart Durfee made the motion to accept Yancy Reser's offer to be on the Project Coordinator Interview committee. Ed Schultz seconded the motion. The motion carried.

DISCUSSION

Transition to WWCC update:

Steve reported that the transition to WWCC has gone seamlessly. Anne Chapman has contributed to making Steve's job easier. Thanks to both WWCC and Anne.

Intensively Monitored Watershed Program:

Steve reported that the request for proposals is complete and it is now posted. It is on the General Administration, State of Washington, website. The RTT has agreed to review RFP's and provide comments to Steve; Glen Mendel will represent in the selection process. Right now the meeting is scheduled to be in Olympia, Steve is trying to get it rescheduled to be in Walla Walla.

First step – Look at all the data

Second step – Develop an experimental design

Third step – Remaining budget will go to Ecology, Fish & Wildlife, The Tribes or whoever this board deems it should go to, to do the implementation of that work.

Conservation Easements:

Steve discussed the possibility of the board developing a Criteria Policy for conservation easements. He reported that it was on the RTT Agenda and Steve distributed a request for folks to provide the top three **minimum requirements** that each would suggest. This will create a list of **minimum requirements** that are important that the board can start working with.

Yancy Reser: Concerned about evaluation of costs of appraisals, etc.... Regulations and restrictions vary from County to County, and from City Limits to County, etc.... The board needs to have barebones evaluation of what the regulation and restrictions are in these areas in order to make educated decisions on how to develop criteria.

Dick Ducharme: There are many different forms of easements, (riparian, watershed, agricultural, wetland, etc...). Need to define which kind of easement addressing.

Doug Matoon: suggested putting together a list of this year's project easements and the criteria that pertained to them.

Gary James: suggested having two stages of criteria:

First: A Minimum Eligibility Criteria to qualify for an easement.

Second: Evaluation criteria after the easements meet the minimum criteria.

Dick Jones: Columbia County Land owners are going to be concerned about regulations that restrict their individual land use rights.

Cathy Schaeffer: Work with local, State and Federal jurisdictions to evaluate restrictions and also to learn how to enforce them.

Steve Martin asked if there is interest in developing a sub-committee for developing the criteria.

Doug Matoon: Would welcome having a regional community ordinance comparison to compare with Critical Areas Ordinance that will be developed by his county in the next year or so.

Cathy Schaffer: To provide a scientific background and develop criteria that gives landowners the best benefit of their land and also develops habitat is a good role for this board to assume.

Next meetings agenda will contain identifying steps for developing the Criteria Policy for conservation easements and consideration for how to conduct a multi-county review for comparison purposes.

Fishing Regulation Revisions:

Action 6: - The Fish and Wildlife Commission has accepted revisions to the bass fishing limits. The current limit was 5 per day. They have now posted them for public comment. Glen Mendel has reported that there are competing recommendations that the Fish and Wildlife Commission has; one recommendation from the District Fish Bio (7) and another from the State Headquarters (10). He would like to see the SRSRB write a letter of support for the statewide recommendation of 10 bass per day.

Action: 6

Dick Jones moved to write a letter of support for the statewide recommendation of 10 bass per day. Michael Largent seconded the motion.

Gary James opposed to commenting on actual fish management, pertaining to specific harvest regulations and bag limits as the Board has acknowledged that fish management is addressed in other venues.

Motion carried with 1 opposed.

Discussion:

3 Year Implementation Work Plan:

Steve would like to see a 3 year work plan in place before the next round of projects are presented. There needs to be a report, reporting those projects that are complete, along with a plan for suggested projects.

Project ideas will be asked for so that a 3 year implementation work plan can be developed. These ideas will be presented to the board at the next board meeting.

Update the board on the council program for next board meeting.

Walla Walla Watershed Shared Governance/Water Management Initiative – willingness to explore alternatives to current organizational structures(s) with other organizations.

Doug Matoon: After several of us attended the meetings a month or so ago in Walla Walla attending as WRIA 34 and WRIA 35 representatives only, we came away with the impression that it really is a WRIA 32 issue, not a salmon board issue. Because of how many different groups that are involved in WRIA 32, they need to all get together first and drive these discussions. The board certainly can monitor the discussions, but should not be driving them. The salmon board staff (Steve) really should not be using their resources at this time on this issue.

Dick Ducharme: Agreed with Doug Matoon on this matter. The Salmon Board should focus strictly on the Recovery of Salmon maintaining its regional presence/perspective, which is separate from what the Watershed Governance/Water Management is trying to do at this time.

Michael Largent: There may be an opportunity for the Salmon Recovery Board to find areas of common interest and synergy once the Walla Walla Basins get all their groups together on one page. Once they get that done there will be opportunities to look for cooperation, integration and efficiency as stated in Steve's Memo.

Dick Jones: If the Salmon Recovery Board stays separate from this entity, they may maintain more control than if they would combine with them.

Cathy Schaffer: Would the Board consider submitting a letter of support for the direction WRIA 32 is headed, making it clear that the Salmon Recovery Board would not be interested integrating with them, but supportive of their direction?

Steve Martin: Summary of what the board is stating: The Board supports the WRIA 32's water management efforts to integrate and develop local government mechanisms and all the issues they are talking about.

Kevin: Discussion about how much time Steve and Brad should contribute to this topic then followed.

Doug Matoon: The board supports both Steve and Brad attending meetings and monitoring or supporting the direction the Shared Governance is going.

Gary pointed out that the letter/memo should really have the word *habitat* inserted in the statement. ("This memo is to ask the board to explore the notion of shared responsibilities and integrating water and recommended fish *habitat* management at the WRIA level while retaining a regional perspective.")

Steve will put together a *DRAFT* letter of support & define exactly what it is the board is supporting. He will then present it at the next board meeting. In the letter it should be stated that the board wants to *monitor* not lead WRIA32 and the other entities in its integration. The board does see the value in integrating watershed management and salmon restoration entities, but at this time they only want to *monitor*. After all the entities have integrated it would then be an opportunity for the Salmon Recovery Board to interface with that integrated entity and coordinate their efforts.

Kevin Scribner expressed his thanks to Brad and the board for the support.

Next Board Meeting

Action 6: Next Board Meeting will be December 4th, 2007 at 6pm. WWCC Campus (Clarkston and Walla Walla). ITV Room.

The meeting was adjourned.

Review of Tasks


Task Title

- Task 1: Review Meeting Structure, Chairman responsibilities, etc.
- Task 2: Col County fill vacant board member seat
- Task 3: Identify steps for developing Criteria Policy for conservation easements for next meeting.
- Task 4: Update board on council program next meeting.
- Task 5: Walla Walla Watershed Shared Governance - Submit letter of support & define exactly what it is the board is supporting for approval.

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes- September 11 th , 2007	Yancy Reser	Doug Matoon	Yes		
Approve Lead Entity Vouchers totaling \$4040.50 expended for August/September.	Ed Schultz	Doug Matoon	Yes		
Approve RCO Vouchers totaling \$27518.32 expended for August/September.	Doug Matoon	Dick Isaacs	Yes		
Accept Eric Myers resignation from the SRSRB effective immediately.	Yancy Reser	Stuart Durfee	Yes		
Appoint Yancy Reser to Project Manager Interview Committee	Stuart Durfee	Ed Schultz	Yes		
Write a Letter of support for the statewide recommendation of 10 bass per day to the Fish and Wildlife Commission.	Dick Jones	Michael Largent		9-1	Yes

Name	Attendance for 2007											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
Dick Isaac		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
Jay Holzmilller	Yes	Yes	Yes				Yes	Yes	Yes			
Dick Ducharme				Yes	Yes	Yes	Yes	Yes		Yes		
Dick Jones		Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes		
Eric Myers	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes			
Gary James	Yes	Yes						Yes	Yes	Yes		
Virgil Klaveano	Yes	Yes		Yes	Yes			Yes				
Del Groat	Yes	Yes		Yes	Yes	Yes		Yes	Yes			
Gary Cole												
Cathy Schaeffer	Yes	Yes	Yes	Yes	Yes	Yes	Yes		Yes	Yes		
Yancey Reser		Yes	Yes	Yes			Yes	Yes	Yes	Yes		
Stuart Durfee	Yes	Yes	Yes				Yes	Yes	Yes	Yes		
Michael Largent	Yes	Yes	Yes	Yes				Yes	Yes	Yes		
Ed Schultz			Yes	Yes		Yes	Yes	Yes		Yes		

 No meeting was conducted this month.

Meeting Notes December 4th, 2007

Board Members Present:

WWCC (Walla Walla) Cathy Schaeffer, Stuart Durfee, Yancey Reser, Dick Ducharme

WWCC (Clarkston) Dick Isaac, Doug Mattoon, Del Groat, Ed Schultz, Butch Klaveano, Jay Holzmilller

Others:

WWCC (Clarkston) Steve Martin, Brian Sangster

WWCC (Walla Walla) Anne Chapman, Beth Thiel (Blue Mt Land Trust), Jennifer Hudson (Umatilla Tribe)

Jay Holzmilller called the meeting to order and turned it over to Steve.

Steve verified the quorum. 10 members

Welcome – Steve welcomed everyone and reiterated that this meeting was again an experiment and would be in Video Format.

Approval of October 23rd Board Minutes

Action 1: Steve asked for a motion to approve the October 23rd board meeting notes. The motion was made by Cathy Schaeffer to approve the meeting minutes with some spelling corrections to names of board members; the motion was seconded by Doug Mattoon. The motion carried.

Agenda Additions:

Steve announced that Cathy had notified him today that there is a Fish Conference in Walla Walla @ Whitman College, December 5, 6, & 7th. There are some abstracts provided in the meeting handout booklet. Steve stated that we did not receive any notice about this conference but wanted to make the board aware of it if they are interested. Doug Mattoon stated he was concerned that there may be some kind of disconnect. Why was the Salmon Board not notified?

Approve October, 2007 Expenditures:

Discussion: Dick Ducharme questioned the Conservation District budgeted amounts July 1, 2007 through June 30th, 2009 asking if those monies were not monies paid to them to develop projects. How many projects were developed through these conservation entities this last round? (Asotin – 4, Walla Walla – 1, Columbia – 0, Pomeroy – 0).

Conservation District duties under contract are:

- 1 – Work with landowners to develop project proposals
- 2 – Assist board in document review
- 3 – Provide information for habitat work schedule
- 4 – Public outreach coordination

Maybe those budgeted amounts could be better used elsewhere to get more projects developed. Jay Holzmilller stated that some of the Conservation offices may have projects from rounds before that are not completed, etc.... this maybe why there were none introduced for this last round. Steve will ask questions as

to why there were not any projects developed this last round and report back to the board at the next meeting. He will also look at the amount of projects proposed by the conservation districts in the last 7 years to give a perspective on how the conservation districts have contributed.

Cathy Schaeffer offered that there may be some value in sharing what kind of work the Conservation Districts, WRIA's are billing for so that the board understands the work being done by them.

Action 2: Ed Schultz made a motion to approve the invoices/vouchers totaling \$25,713.78 expended for October in the RCO Budget. Dick Isaacs seconded the motion. Cathy Schaeffer and Del Groat abstained. The motion carried.

Action 3: Cathy Schaeffer made a motion to approve the invoices/vouchers totaling \$8,720.69 expended for October in the Lead Entity Budget. Jay Holzmilller seconded the motion. The motion carried.

Approve Project Coordinator Candidate – Kris Buelow

Discussion: Steve announced that the Project Coordinator Interview committee, consisting of Steve Martin, Del Groat, Mark Schuck, Yancey Reser and Brad Johnson, had finished the interview process and has selected Kris Buelow as their choice for the Project Coordinator Position.

Action 4: Doug Mattoon made a motion to take the Project Coordinator Interview Committees advice and hire Kris Buelow as the new Project Coordinator for the Snake River Salmon Recovery Board. Ed Schultz seconded the motion. The motion carried.

Approve letter of support for WDFW lead entity capacity request.

Action 5: The WDFW letter in the meeting booklet was review by the board members. Dick Ducharme made the motion to approve and send the letter. Doug Mattoon seconded the motion. The motion carried and Steve will submit the letter on behalf of the Board.

Approve letter of support for WRIA 32 shared governance initiative from Board to DOE Director

The WRIA 32 letter in the meeting booklet was reviewed by the board members.

Discussion: Cathy Schaeffer stated that there is another Shared Governance meeting working group meeting tomorrow. The board has already conveyed their feelings of support to her verbally. She suggested that the board not send the letter at this time. She will have a better feel for what kind of a support letter is needed as more local evaluation will be occurring in the next 6 weeks. She felt there is no urgency in sending a letter. Ed Schultz moved to take Cathy's advice and table the letter. The Board tabled the letter.

Approve moving \$1,000 from Travel to Rent in Lead Entity Budget:

Action 6: - Ed Schultz made a motion to move \$1000 of Budgeted Travel monies to Rent. Jay Holzmilller seconded the motion. The motion carried.

Develop a joint RFP and scope of work with other Columbia Basin regions to develop an implementation funding plan; present to Board at next meeting for approval to publish:

Discussion: Steve explained that this is a request from him to have the go ahead to develop a collaborative implementation funding plan with the Lower Columbia, Yakima and the Upper Columbia regions.

Action 7 – Dick Ducharme made a motion to move forward to develop a RFP with the other 3 groups for the board to consider at the January Board Meeting. Dick Isaacs seconded the motion. The motion carried.

Approve (1) RFP for land use and conservation easement analysis; (2) establish contractor review committee; (3) decide if Board wants to pre-approve committee selection:

After lengthy discussion the Board agreed to move forward with development of an RFP for these purposes but that no decision on contracting will occur until after applicants submit their proposals and the Board has opportunity for review.

Action 8 – Doug Mattoon made a motion that the executive director move forward in developing and publishing a RFP, the RFP will then be presented to the board in January for their consideration before it goes into contract.

Butch Klaveano seconded the motion. The motion carried.

Update from Stacey Horton on Northwest Power and Conservation Council Fish and Wildlife Program Amendment Process:

Stacey Horton and Phil Miller (GSRO) joined the meeting via phone. Stacy updated the board on the status of the NWPCCA Amendment process.

Steve stated that there is a series of identified needs that are bulleted on page three under the NWPCCA tab in the meeting booklet. The council has identified a clear need for recommendations as they pertain to Monitoring and Evaluation, Research, Data Management, Program Implementation, Coordination and Project Review. These are many of the functions this board provides.

Question to Stacey: is the council serious about considering a recommendation that may come out of this organization that deals with coordination and prioritization of projects, as well as project review.

Those are 3 of the things that the council has identified as being in need of significant revision or elaboration. Steve then gave examples of how the council could amend their plan.

Synchronizing the amendment with the next call for project proposals?

For clarification, the SRSRB will not be redoing their recovery plan.

Steve will draft a series of recommendations for the January meeting. The board can approve for presentation to Stacey after review and comment/revision.

Regional project funding allocation options paper and Board Recommendation:

Currently the SRFB has policy that allocates 9% of its project funding to the Snake River Region. location. It has always been understood as transitional. The RCO is considering 3 different options.

(1) Leave funding as is:

(2) Revisit the criteria of where the funding goes:

(3) Interactive discussion with the lead entities to see if there is some give and take.

Steve stated that he would not be adverse to our budget being revised, since we have not spent our total allocated amounts in the last few grant rounds, so long as the unspent monies carry over to the next round and stay in this region.

Del Groat is not sure that taking a cut in our monies would be the right answer. Doug Mattoon stated that we have really been concerned about monitoring and evaluation. Maybe one of the solutions would be to specifically allocate some of these monies to monitoring and evaluating. Dick Isaacs stated that the monitoring and evaluating needs to be on an even scale.

Steve will present recommendations to the Board for its consideration at the January meeting.

Bull Trout Population Crisis in the Tucannon Watershed and speculation as to why:

Steve directed the boards' attention to the meeting booklets Fish Crisis tab. These publications were provided by Glen Mendel of WDFW. Glen has reported that there is something prohibiting bull trout from getting to the spawning areas in the Tucannon. The numbers have gone from 260 to 52 this year. Glen just wanted to raise awareness that this is happening. The board suggested that Fish and Wildlife needs to walk the river and find the barrier. It was commented that the BPA funding was cut this last summer; this is a factor as to why the WDFW have not walked the river as of last summer (2006)

Status of vacant Columbia County Seat:

The commissioners have asked Eric Myers to reconsider and rejoin the SRSRB. Eric is considering and will notify the board as to his decision by the end of December. If Eric decides not to come back, the commissioners will then advertise for the position.

Intensively Monitored Watershed contractor selected – schedule update:

A contractor has been selected by the RTT and an experimental design should be in place by July 2008.

The 2007 Lead Entity project list will be considered by the SRFB on December 13th; a Board member or two to participate along with Steve would be valuable:

Steve reported that there are 3 projects in question.

Two are assessments on the Touchet below Waitsburg and one is the installation of large wood on the Touchet below Waitsburg. The review panel wants the two independent reach assessments to come together and use the same methodology and also to have the upstream assessment to go further upstream and include the city of Waitsburg. Alex Ammonette has made those provisions. She has gotten 7 more land owners and the City of Waitsburg to agree to do an assessment all the way through her reach. The second assessment has stated that they intend to use the same personnel, but can't guarantee it. The Large wood project the panel has stated that they will not fund this until the assessment is done.

The board's position has always been that the two assessments need to use the same methodology.

Stuart Durfee asked why this does not go to the lowest bidder.

Doug Mattoon clarified that this is a RFP process and not a bidding process. So you do not have to award the work to the lowest bid.

The discussion of the board conveyed that the project that is in the priority reach area should be fought for. Due to the fact that the other has not agreed to use the same methodology and is not in the priority reach area, it would not be of the same importance. Doug Mattoon stated that the board position should be to push the priority reach project and then the large debris project. If funding is available then try to coordinate the last project with the other.

Steve asked for a volunteer board member to go with him next Thursday to the review panel meeting in Olympia. He suggested they call him if interested.

Steve Thanked Beth Thiel for working with the review panel and getting her project approved. He officially stated that her project is no longer a project of concern.

Assessing interest in re-structuring Board to have an active chair person and a vice-chair; By-laws call for elections of co-chairs every two years so the Board needs to hold an election the first of next year or re-structure and then elect chair and vice-chair:

Discussion: Steve stated that it is past time to have an election for Co-Chairs. The By-laws state that this should happen every two years.

Dick Isaacs stated that Steve is an employee of the board and he feels that the board needs to do more to support him. It is a good way to do business. Steve is highly skilled and educated and he needs to be doing what he is trained to do. The board needs to have an active chair to help set up meetings. Etc. Cathy Schaeffer stated that she is on other boards and this structure is in place. It is beneficial. The board probably also needs to revisit the committees (Budget and Executive).

The By-laws could be restructured to have a term of only 1 year if that would help.

Discussion then followed about board policies and how there really is not anything wrong with how things are done. There is just a real need for an election. Jay Holzmitter reiterated that Steve does a great job. Steve stated that he has never had any problems carrying out what the board wants him to do. The board is always real clear on what they want done.

It was stated that the addition of Anne, as Steve's assistant, and the new Project Manager (Kris Below) should lessen the load for Steve.

It was decided that there will be elections for co-chair held at the January meeting. Further discussion is warranted in the future. Restructuring will wait until we get the Project Manager on board.

Funding a professor to talk to local communities/individual about the importance of levee setbacks and success stories from elsewhere:

Steve stated that there is a professor (Dr. Colin Thorne) who could be coming to this area to talk with our local communities and council meetings to talk about Levee set backs and channel realignments. He will be able to provide more information in January.

Doug stated that the US Army Corps of Engineers have washed their hand of the levees. Basically their position is that they built them and if you touch them, it's your problem. He thinks it would be useful to look into it more and see if we can impact decision makers who make the decisions.

Stuart Durfee suggested that Steve contact Brian Wolcott about the levee set back project in Milton Freewater. (Lamson's Property).

Next Board Meeting

Next Board Meeting will be January 22nd, 2008 at 6pm. WWCC Campus (Clarkston and Walla Walla). ITV Room.

The meeting was adjourned.

Review of Tasks

Task Title

Task 1: Talk to conservation offices about project status and development.

Task 2: Send Approved WDFW letter.

Task 3: WRIA 32 shared governance initiative letter of support (tabled)

Task 4: Develop joint RFP and scope of work with other Columbia Basin Regions (funding plan) present to board at January Meeting.

Task 5: Develop and publish a RFP for land use and conservation easement analysis; present at next board meeting.

Task 6: Draft a series of recommendations for the NWPCC, present to board at January meeting.


Task 7: Co Chair Elections.

Task 8: Provide information about Professor for Levee setbacks and channel realignments.

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes- October 23rd, 2007	Cathy Schaeffer	Doug Mattoon	Yes		
Approve October 2007 Expenditures, RCO	Ed Schultz	Dick Isaacs	Yes		
Approve October 2007 Expenditures, Lead Entity	Cathy Schaeffer	Jay Holzmilller	Yes		
Approve Project Coordinator – Kris Below	Doug Mattoon	Ed Schultz	Yes		
Approve Letter of Support for WDFW	Dick Ducharme	Doug Mattoon	Yes		
Approve Moving \$1000 from Travel to Rent in Lead Entity Budget	Ed Schultz	Jay Holzmilller	Yes		
Develop a joint RFP with Columbia Basin Regions	Dick Ducharme	Dick Isaacs	Yes		
Approve (1) RFP for land use and conservation easement analysis; (2) establish contractor review committee; (3) decide if Board wants to pre-approve committee selection:	Doug Mattoon	Butch Klaveano	Yes		

Name	Attendance for 2007											
	January	February	March	April	May	June	July	August	September	October	November	December
Doug Mattoon		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes		Yes
Dick Isaac		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes		Yes
Jay Holzmilller	Yes	Yes	Yes				Yes	Yes	Yes			Yes
Dick Ducharme				Yes	Yes	Yes	Yes	Yes		Yes		Yes
Dick Jones		Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes		
Eric Myers	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes			
Gary James	Yes	Yes						Yes	Yes	Yes		
Virgil Klaveano	Yes	Yes		Yes	Yes			Yes				Yes
Del Groat	Yes	Yes		Yes	Yes	Yes		Yes	Yes			Yes
Gary Cole												
Cathy Schaeffer	Yes	Yes	Yes	Yes	Yes	Yes	Yes		Yes	Yes		Yes
Yancey Reser		Yes	Yes	Yes			Yes	Yes	Yes	Yes		Yes
Stuart Durfee	Yes	Yes	Yes				Yes	Yes	Yes	Yes		Yes
Michael Largent	Yes	Yes	Yes	Yes				Yes	Yes	Yes		
Ed Schultz			Yes	Yes		Yes	Yes	Yes		Yes		Yes

 No meeting was conducted this month.

