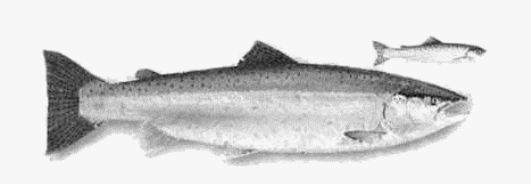

Snake River Salmon Recovery Board
109 South Second Street
Dayton, WA 99328
509-382-4115
Email: info@snakeriverboard.org

Snake River Salmon Recovery Board

Meeting Minutes Booklet

January 2004 through December 2004

Contents

Meeting Minutes February 10, 2004 8

Review of How Contractors Were Chosen 8

Payment Voucher Signatory 8

Budget Update 8

Interlocal Agreement/Quasi-Governmental Legislation 8

Meeting Minutes March 23, 2004 10

Welcome 10

Action Items 10

Legislative Update and Letter of Support for Capital Bill 10

Review, Comments and Approval of L. E. Habitat Protection & Restoration Strategy 12

1999 GSRO Funds Report & Request for Board to Administer Contracts 13

Information Updates 13

Contractor Kick-Off Meetings 13

Web-Page Update 13

Trans-boundary Recovery Forum 13

Meeting Minutes April 27, 2004 14

Welcome 14

Action Items 14

Review of the March 23rd meeting minutes 14

New Board Member Appointment 14

Review and Approval for $2000 Expenditure to Host the Salmon Summit 14

Office Insurance Policy 15

Information Updates 15

Chapter 3 Review; Current Conditions 15

Trans-boundary Recovery Forum 16

Replacement Language for Section 916 of ESHB 2573 16
Regional Coordination Budget and Regional Project Data Repository 17
Meeting Minutes May 25, 2004 18
Welcome 18
Action Items 18
Review of the April 27th meeting minutes 18
Letter of Support for Subbasin Plans 18
Information Updates 19
Glen Mendel, Washington Department of Fish and Wildlife 19
Bob Bugert; Quarterly Review 19
Chris Hoffman; Norton Arnold & Company on Public Outreach Update 20
Brian Pursel of Paladin data and Regional Project Data Repository 20
Meeting Minutes June 22, 2004 21
Welcome 21
Action Items 21
Approval of Lead Entity 5th Round Project List 21
Re-allocation of Budget Monies 22
Information Updates 23
Assurance mechanisms and other incentives/justification for developing regional recovery plan 23
Lead Entity and Recovery Board roles and responsibilities 23
Accelerating pace and need for additional meetings, steering committee or other approach to distribute information and receive direction. 24
Future Schedule, ISRP Review, Response Loop 24
Review of the May 25th meeting minutes 24
Meeting Minutes July 27, 2004 25
Welcome 25

Action Items 25
Approval of the June 22, 2004 Meeting Minutes 25
Changing the meeting start time from 7PM to 6PM 25
Approval of the revised Interlocal agreement (pending) 25
Approving the NWPCC for contracting with the Recovery board for administering subbasin plan "fix it loop" contracts 26
Approval of 2005 Operating Budget 26
Approval of administering Lead Entity contract for the 6th Round. 26
Information Updates 26
Assurance mechanisms and other incentives/justification for developing regional recovery plan 26
Implementation and funding of Salmon Recovery and Watershed Health Efforts 27
Washington State's Columbia River Initiative 27
Chapter 4 Salmonid Assessment presentation by Parametrix 27
Norton Arnold – Public Involvement Update 27
Meeting Minutes August 24, 2004 28
Welcome 28
Action Items 28
Approval of the July 27, 2004 Meeting Minutes 28
Approval of the revised Interlocal agreement (pending) 28
Authorizing executive committee or budget committee to approve pending contract with NWPCC for sub-basin response loop 28
Approval to update membership list in the By-laws/Operating Rules 29
Affirming executive committee's recommendation that we not contract for services to assist the Board and the eastern Washington regions communicate our long-term administrative leadership needs (GSRO replacement issue) 29
Information Updates 30

Assurance mechanisms and other incentives/justifications for developing regional recovery plan; summary of response to Assurance Memo 30
Regional Technical Team Update 30
Current status and future of the GSRO; reconnaissance update and contract for professional services. . 31
Recovery Road-shows - Public Workshops 31
Bob Bugert – Chapter 4 Quarterly Review 31
Meeting Minutes September 28, 2004 32
Welcome 32
Action Items 32
Discussion and Approval of the revised by-laws dated September 28, 2004 32
Nominating and appointing Eric Myers to the Budget Committee to replace Paul. 32
Appointment of Eric, Cathy, Don, Stuart, Ed and Del to the executive committee. 32
Approval of the August 24, 2004 Meeting Minutes 33
Information Updates 33
Status of Interlocal Agreement 33
Reconnaissance report and advice regarding future leadership for salmon recovery 33
Public Involvement Workshop summary 33
Meeting Minutes October 26, 2004 34
Welcome 34
Action Items 34
Approval of the September 28, 2004 meeting minutes 34
Discussion and approval of the revised Inter-local agreement dated October 19, 2004. 34
Reducing the number of public involvement workshops from three to two and holding them in February/March and again in May. 35
Approval of organizational structure and budget for 2005-2007 35
Advancing $4,000 of administrative assistant budget from the 2005 budget to cover remainder of 2004. 35

30-day contract extension of Dave Mastin. 35
Meeting Minutes November 23, 2004 38
Welcome 38
Action Items 38
Approval of the October 26, 2004 meeting minutes 38
Discussion 38
1. Discussion and approval of the October 27 inter local agreement with an understanding that the concept of any single member in attendance can cast three votes if his/her colleagues are absent. 38
2. Approval of further discussion of the inter local agreement with respect to the voting requirement and whether or not the Board seeks to prioritize and administer federal funds. 38
Approval of organizational structure and budget for 2005-2007 39
Discussion and approval of an approach to acquire a regional technical team facilitator/coordinator. 39
Discussion and Approval of development of an RFP for an economic assessment of implementing the recovery plan. 39
Revising the Recovery Plan development budget to reflect expenditures in excess of target budget for 2004; advancing currently budgeted 2005 monies forward to cover November and December 2004. This is not a budget increase. 40
Cancellation of December 28th Board meeting 40
Approving Special Meeting to be held on December 14th at 6pm by conference call. 40
Discussion Items 40
Restructured the process for building the recovery plan 40
Meeting Minutes December 14, 2004 43
Welcome 43
Action Items 43
Approval of the November 23, 2004 meeting minutes 43
Restructuring of the budget to resolve perceived deficiencies in the Salmon Recovery Plan 43
Approval of approach to use Juli to free up Steve's time for coordination of RTT 44

Executive Director 45

Administrative Assistant 45

Table Economic Analyses 46

Discussion 46

- Provide commentary on the Regional Legislation proposed by Dave Mastin. 46
- Provide commentary to Bob Nichols bill restructuring Salmon and Watershed work is coordinated in Washington State. 46

Meeting Minutes February 10, 2004

Board Members Present: Don Scheibe, Dick Jones, Eric Myers, Stuart Durfee, Butch Klaveano, Jay Holzmiller
Board Members Present Via Phone: Emmitt Taylor, Cathy LaRoque, Yancey Reser, Clay Barr, Paul Kraynak
Others: Steve Martin, Bradley Johnson, Terry Bruegman, Juli Post
Steve verified the quorum, 11 members present at the time the quorum was reviewed.

Review of How Contractors Were Chosen

Steve explained how we got to this point in our process with the final voting on contractors. The budget committee unanimously voted in favor of the two contractors who were selected for final approval by the board, Parametrix for the Salmon Recovery Plan and Norton-Arnold for the Public Involvement Plan. Steve also explained that the budget for the Salmon Recovery Board was designed based on cost estimates that he received from the different contractors.
Paul Kraynak motioned that we approve the two contractors as proposed by the Budget Committee. Don Scheibe seconded. The vote carried unanimously in favor of hiring Parametrix and Norton-Arnold based on their scopes of work and budgets.

Payment Voucher Signatory

It was presented to the board that the Columbia County Auditors office needs a signatory for all vouchers that are submitted for processing. Steve explained how it would be most beneficial if Terry Bruegman could be signatory as he is in Dayton, on the budget committee and is usually available.
Discussion ensued as to the legality of having Terry Bruegman as the signatory and the consensus was that he would be the best candidate.
Don Scheibe moved that we accept Terry Bruegman as signatory for the payment vouchers. Butch Klaveano seconded. The vote carried unanimously in favor of Terry Bruegman being signatory for payment voucher.

Budget Update

Updated pie chart that shows that the budget period goes from October 1, 2003 until December 31, 2004. This was necessary to match the fiscal year county budget. No action item, this is just for all of your information.

Interlocal Agreement/Quasi-Governmental Legislation

Steve provided a review of where we are in this process. Beginning nearly a year ago, the Board began researching organizational models for administering regional recovery planning efforts. Three options were provided and the Board preferred the quasigovernmental model. Last September, a draft interlocal agreement was distributed to
Board members for review. Comments were received from several entities and incorporated. At the November 18 Board meeting the revised draft interlocal agreement was discussed and reviewed by the Board as was the 3-step process to getting legislation. At the request of the Board, Steve with assistance from Rob Caldwell and others

developed a "rationale" cover letter to accompany the interlocal agreement and draft legislation so that those who had not been intimately involved as members of the Board could understand the Board's rationale for seeking legislative authority. On December 19, 2003 the rational cover letter, interlocal agreement and draft legislation was sent via email to all Board members, and a reply was required by January 20. The NPT replied with minimal language changes, which were then incorporated; no other replies were received. An additional mailing of these three documents was sent via the US Postal Service on February 9th. By this time the draft legislation had been distributed widely enough for review that it got introduced to members of the legislature. Representative Don Cox introduced the bill to the House. Steve would have preferred that he meet in person with all of the local entities before the draft legislation got moved to the state level. However, since the Board had researched organizational models over the course of a year and concluded that it wanted to seek legislation to ensure administrative functions and continuity, it was apparent that support existed for the legislation. Furthermore since membership on the board is represented by individuals from the Tribes, County Commissioners, Walla Walla Watershed Alliance, Planning Unit members, and others, and only one additional comment was received before the January 20 deadline it was clear that support existed. None the less, Steve requested on February 2nd that each Board of County Commissioners and both Tribes add this item to their next regularly scheduled meeting so that he may request signature of the interlocal agreement and to explain the intent of the legislation and seek comments. Steve will send a request to all entities (Tribes, Commissioners, Planning Units, and the Lead Entity) asking that each submit a letter of support for this legislation to the legislators and senators from the 9th and 16th districts.

At this time, the only known opposition is that the legislation will set a precedent for the state and some regions are not willing or prepared to accept or support legislation.

- Draft a letter that each County and Tribal group can send to the legislature.
- Schedule Emmit Taylor for one of the Snake River Salmon Recovery Board meetings to
- provide a treaty workshop based on the longer presentation he gave in Pomeroy.
- As it stands the meeting is tentatively scheduled for the 24th of February at 7pm. Juli will call to cancel by noon of the 24th.

Meeting Minutes March 23, 2004

Board Members Present: Don Scheibe, Jay Holzmiller, Dick Ducharme, Dick Jones, Eric Myers, Butch Klaveano, Cathy LaRoque, Yancey Reser, Stuart Durfee, Les Wigen, Emmit Taylor Jr.
Others: Steve Martin, Bradley Johnson (Asotin CD), Terry Bruegman (Columbia CD), Gary James (CTUIR), Scott Althouse (Nez Perce Tribe), Lisa Naylor (Blue Mountain RC & D), Betty Frost, Darrell Tate, Mark Grandstaff (WDFW), Pam Ray (Walla Walla County Commissioner), Mike Selivanoff (for Clay Barr), Del Groat (for Dick Hastings), Kat Brigham (for Jed Volkman), Juli Post
Steve verified the quorum, 11 members present at the time the quorum was reviewed.

Welcome

Steve Martin opened the meeting by welcoming the Board members and others present.

Action Items

Legislative Update and Letter of Support for Capital Bill

Steve provided an overview of the history of Salmon/Steelhead Restoration in Washington State. He mentioned that federal government wrote an initial salmon recovery plan for the Snake River a decade ago but that implementation of that plan has largely not occurred. The Federal government looked to the state of Washington to develop a state wide strategy to recover salmon. In 1999 the state of Washington developed the document Extinction Is Not An Option. This document was the catalyst for the start of regional based recovery planning in the state of Washington. The governor's panel worked with a suite of agencies, Tribes and interest groups to describe the complexity of issues and how they were going to proceed with recovery efforts.
Steve then referred to Governor Locke's letter dated December 15, 2003 stating that NOAA endorses the State's approach to use regional boards as the organization to implement the State's strategy. Steve also showed the response letter from Bob Lohn to Governor Locke which affirmed that conceptual model of regional recovery.
Steve described this as a new paradigm where the planning and implementation goes back to the individuals of a particular region to set their goals and strategies for Salmon Recovery. In 2002 the Snake River Salmon Recovery Board was organized after soliciting participation from more than 100 groups across the region. Many of the Board members are active participants in Watershed Planning, the Walla Walla Watershed Alliance, the Lead Entity process and subbasin planning. This board has been provided with an operating budget of almost $1 million dollars to prepare the Salmon recovery plan.
The board is a committee at this time; it has continued to research ways to improve the way that it has done business by examining models of non-profits, quasi-governmental and other organizations to decide how to continue to "do business". Steve explained that the discussion started last summer to determine a model the board wanted to follow. Based on the board's desire to hire and fire staff, exist beyond 2005, administer the plan that the board is developing, receive and disburse funds; the quasi-governmental model was chosen as the preferred route. Non-profit was the other choice and the board felt there were problems

and difficulties associated with this model. Also there was the idea of continuity that if new science brought new plans to the table there would be the single, long term organization that has experience in this arena of work.
Another reason for the board to request the legislation was to provide the state with accountability, continuity, and a source the state government could become familiar with. Steve then explained how the Interlocal agreement was routed around.
Concurrent with the Interlocal routing a bill was submitted to the State Legislature to provide a law that would support the board's existence in statute. Dave Mastin attended tonight's meeting to provide background history for his involvement with Salmon Recovery. Representative Mastin said this locally led, collaborative approach to salmon recovery started in 1998 with house bill 2496 and the lead entity process. Rep Mastin has been following the Snake River Salmon Recovery Board with interest as it progresses forward in this new design. Rep Mastin characterized a shift in thinking where the local groups doing the subbasin and watershed planning would be rolled-up in regional planning units. This has been born out with the same model being used and successful in sub-basin planning. His understanding was that the board chose to implement the state's model. Rep Mastin made the recommendation to move on the legislation. Rep Mastin also explained that the language our Board has prepared mirrors the language of the Southwest District Salmon Recovery region and the Lower Columbia Board has been successful.
He went on to explain that it passed in the senate but in the house went to the Fisheries, Ecology & Parks. In that committee one of the members who has a lot of sway opposed the legislation.
Rep. Mastin articulated that because our language appears in a budget amendment, we essentially have until June of 2005 to enact the legislation or develop replacement legislation. (To read the actual budget bill go to: http://www.leg.wa.gov/pub/billinfo/2003-04/House/2550-2574/2573-s_e_ams_hewi_s5267_1_03242004.txt
Kat Brigham then took the floor, providing the board with some historical background on the Tribal efforts to preserve sustainable harvests. She explained how the Tribal counsel felt their only recourse was to sue the federal government into action to preserve and protect the salmon and the salmon's continuity. She mentioned *US vs Oregon* and the *Boldt* decision as examples of what they finally decided to do to protect the Tribal fisheries. She described how as a planning unit the Tribal fisheries are planning for 7 generations. She explained that the federal government promised sustainable harvest years ago and the Tribes did not see that harvest coming to fruition.
Kat then went on to say how she does not understand how this board will make getting fisheries projects accomplished easier. She described the CTUIR's work in the Umatilla basin and that they have worked in their local district to put water back in the river. Kat said they have worked to improve their partnerships with the other groups in the Walla Walla region.
At this point it was mentioned by some member of the board that the Lower Columbia Salmon Recovery Region has more clout with the state, more credibility. The model for funding projects is shifting from one that disperses funds based on limited-scope plans to one that disperses funding for strategic, comprehensive multi-jurisdictional plans at the geographic scale necessary for recovery. This includes the idea of a regional focus. Tara Galuska stated the Salmon Recovery Funding Board wants to see a single project list. Bob Bugert affirmed that the recovery plan will not supercede current authorities and commitments between the Tribes and the Federal Government.
Dick Ducharme stated that Kat Brigham makes a good point regarding the multiple planning

efforts and complicated route to the implementation dollars. Dick then proceeded to list all the agencies involved with water, land use, habitat etc. Bi HCP, State Planning for WRIA 32 & 35, CDIMP, sub-basin, SRSRB, Tribe, Corp of Engineers, Counties, CRITC etc. He then said the reason this had occurred is we are running out of fish and water. With ESA it brought this issue to a head and involved the private landowners. That what it comes down to is politics and money either from the rate payer or appropriations. Dick also stated that politicians have recognized that the individual is important. Politicians pay attention to their constituents to help them make decisions.
Scott Althouse of Nez Perce Tribe commented that the NPT would send their own letter to Governor Locke. .
Gary James of the CTUIR then spoke:
1. Too much pre-project planning.
2. Too little money
The Tribes are concerned about a staff that is managing their projects. The Tribe is in favor of working with the group to build the plan but don't want the SRSRB to continue once the plan is complete as co-managers. He then stated how the Tribe has 20 years experience with the development process and project management. He is not comfortable with bringing another group to the table. He has plenty of success stories to relay and doesn't perceive how this could be improved by adding more clutter to the process. At this point the Nez Perce representatives stated they would abstain from voting on this. Steve felt strongly that this board could not go forward without consensus. Kat Brigham made a commitment to look at the Lower Columbia Salmon Recovery Board Model. Bob Bugert was consulted as far as time frame for when Governor Locke would be signing the budget. Bob stated that it would probably be completed by March 31st.
Later Dick Ducharme, Kat Brigham and Scott Althouse rejoined the board after hammering out better wording for the letter to be sent to the governor's office. Dick read the revised letter to the board and the board with both tribes abstaining from the vote pasted the draft, revised letter. This revised letter will be presented to both Tribal policy councils on the morning on March 24th, 2004.
If both tribal policy committees agree to the revised language the letter in support of the Bill will be sent to the Governor. If either Tribe is opposed to sending the letter, then no letter will be sent by the Board. It was agreed that only one letter would be sent (we are all in support of the Bill or we are all opposed to the Bill), as opposed to each individual or entity represented on the Board sending individual letters to the Governor.

Review, Comments and Approval of L. E. Habitat Protection & Restoration Strategy

Steve gave an overview of the monies available in the state of Washington for salmon recovery efforts through the states Salmon Recovery Funding Board; this grant cycle there is approximately $26 million available for salmon protection and restoration projects. The Lower Columbia region has been very competitive for these funds in the past, receiving approximately $4 million annually while the Snake River region has received about $1 million This is a competitive grant source and organizations that have a recovery plan or a comprehensive recovery strategy typically receive more funding than smaller, less organized areas. For this grant cycle, the Snake River Region will look to its recovery strategy developed by the Lead Entity and its committee of technical and citizens members. Steve then asked the board to approve this years' strategy.

Yancey Reser then voiced concern that there was no Strategy contained in this document for restoring water to streams that have been dewatered for bypass agreements. Tara Galuska mentioned to the board that the Strategy was for one year funding period, one funding cycle. Don Scheibe motioned and Dick Jones seconded. The Strategy was approved unanimously.

1999 GSRO Funds Report & Request for Board to Administer Contracts

The Lead Entity had unspent project monies from a grant cycle back in 1999. The Lead Entity identified the need for a regional project database and regional reporting system for activities towards Recovery. The Lead Entity requested that these funds, in the amount of about $50,000 be administered by the Board to fulfill a regional need. Columbia County would be the fiscal agent for the Board. The consensus of the board was unanimous to administer these funds.

Information Updates

Contractor Kick-Off Meetings

Steve provided a review of the work that he Juli have been doing with the contractors. He made copies available to the board of the process steps that we negotiated with Parametrix principle, John Marsh; EES principle Ben Floyd; Norton-Arnold principle, Chris Hoffman.

Web-Page Update

The board was then shown the design for the Snake River Salmon Recovery Board logo. The consensus was that the board didn't have a problem with the design but before they endorsed it they wanted to show it to the Northwest Power and Conservation Council to see if they would have a problem. i.e. the board was concerned about being sued for copyright infringement. The board suggested that we approach the Northwest Power and Conservation Council to make sure they have no problem with our logo.

Trans-boundary Recovery Forum

No time for this agenda item. It will be discussed at the April Board meeting.

Meeting Minutes April 27, 2004

Board Members Present: Don Scheibe, Jay Holzmiller, Dick Jones, Eric Myers, Butch Klaveano, Cathy LaRoque, Stuart Durfee, Les Wigen, Paul Kraynak, Del Groat, Ed Schultz
Others: Steve Martin, Bradley Johnson (Asotin CD), Terry Bruegman (Columbia CD), Scott Althouse (Nez Perce Tribe by conference call), John Marsh (Parametrix), Gail Shaloum (Parametrix), Brian Wolcott (Walla Walla Basin Watershed Council), John Andrews (WDFW), Dick Isaac (Asotin County), Juli Post
Steve verified the quorum, 10 members present at the time the quorum was reviewed.

Welcome

Jay Holzmiller opened the meeting by welcoming the Board members and others present.

Action Items

Review of the March 23rd meeting minutes

Meeting minutes were reviewed and approved by the board.

New Board Member Appointment

Dick Hastings of Garfield County had turned in his resignation to the Garfield county commissioners and Del Groat was selected as his replacement to the board as the Garfield County citizen representative. Discussion ensued that the board had no responsibility to vote Del Groat in; that if he was selected by the county that he represented he was on the board. Del was welcomed to the group. Paul Kraynak mentioned that they were thinking of replacing Darryl Reuben Nez Perce board member with Scott Althouse. To change a voting member, Steve requested that the NPT send an email to him stating that they were changing one of their representatives from Darryl Reuben to Scott Althouse.

Review and Approval for $2000 Expenditure to Host the Salmon Summit.

Steve gave an overview of the Salmon Summit to take place on August 3rd, 2004 in Walla Walla. Some of the leaders in salmon recovery from the state and federal level scheduled to attend include Bill Ruckelshaus (Chairman of the Salmon Recovery Funding Board), Bob Lohn (NOAA), Larry Cassidy from Northwest Power and Conservation Council, Bob Nichols, Governor's Salmon Recovery office and others in the regulatory, funding and administration roles. Also attending would be members of the Upper Columbia Salmon Recovery Region, Yakima Recovery Region, and a newly formed Klickitat group.
Steve requested a pre-approval of budget to use up to $2000.00 to host this meeting in Walla Walla. Steve wasn't sure what budget item it should come out from but said that we had $30,000.00 budgeted in the GIS work and printing budget line item and that it could possibly come out of there. Dick Jones was concerned that our board shouldn't bear the full responsibility for the bill. Steve explained that this summit is vitally important and in order to persuade locating the meeting in our region, he committed to finding budget for hosting it. The Board acknowledged the importance of this meeting and concurred with Steve's recommendation.
This action item was approved by consensus of the board to budget $2000.00 to host the

Salmon Summit.
John Andrews characterized this summit as a chance for directors from different federal and state agencies to reiterate their commitment to the local policy based organization. Steve said that he, John Andrews, Bob Bugert and Lynn Hatcher could design the agenda for this meeting to have a short presentation period followed by a long discussion time, so that the board would have plenty of opportunity to interact with the officials from various agencies.

Office Insurance Policy

Steve asked for approval of $750.00 for property and liability insurance for the office. The Board identified the need for insurance nearly a year ago and our exposure to theft and injury needs covered soon. Ed Schultz wanted specific information on what the policy contained. Paul Kraynak asked if we had received three quotes. Steve said two companies have been contacted and only McDonald Zaring has replied. After we receive the three quotes they will be provided to the Budget Committee for review and approval.

*Juli will get quotes from State Farm Insurance and McDonald Zaring Insurance, as well as a third company and present to the budget committee for discussion and approval[1].

Information Updates

Chapter 3 Review; Current Conditions

John Marsh presented to the board the timeline and the nomenclature for the different sections/chapters of the Salmon Recovery Plan. John went on to explain the process that all the contractors have developed to prepare and provide these materials to the board. Included in his portion of the program was a table showing the anticipated chapter due-dates for them to review sections of the plan. Steve made a point of reviewing the three-step process with the board. John Marsh also covered this information and all this information was provided in a handout to board members.
Gail Shaloum then showed her Power Point program explaining the high points of Chapter 3; Current Conditions, Gail described chapter 3 as a snapshot, an attempt to characterize the area as the area is currently.

[1] Upon review of County procurement requirements, purchase of insurance is exempt from the bidding requirements. Further, the Owlsley Insurance Company stated that they will likely require professional liability insurance for every Board member as a rider to the premises liability insurance forcing the premium into the multiple of thousands of dollars. State Farm has not yet provided a quote. Steve Martin authorized McDonald Zarring Insurance to issue a premises liability insurance policy on May 5th for the period effective immediately through June 30, 2005.

*During this portion of the board meeting some of the questions/concerns that came up, that Parametrix will verify or change:
1. Concern that some of the numbers on growth of counties was not correct.
2. On a surface water slide it stated that 83% of the water in the Snake was pooled water behind dams.
3. Also Dick Jones had a question on whether the ground water recharge happened in the portion of Franklin County where the irrigation water was drawn from the Snake River.
4. Steve stated on one of the slides that we needed to either characterize by species or

ESU.
5. Whether we should list head gate dam on Asotin Creek in our list of hydropower dams.
6. The dam associated with the Tucannon hatchery at Rainbow Lake.
7. Fish screens and harvest regulations.
8. Whether we should invite Franklin county to join our meetings. It was decided that Steve and Cathy LaRoque would make an appointment together to present before the Franklin County Board of Commissioners.
9. That we need to develop an agenda item for the next board meeting for a better understanding of issues surrounding the Sockeye habitat and behavioral components.
Steve informed the Board that the quarterly agency review of deliverables (Chapter 3) happened on April 20th. Attending on behalf of the agencies was Bob Bugert (GSRO), Chris Drivdahl (GSRO), Lynn Hatcher (NOAA), Angela Somma (NOAA), Jim Fox (IAC), John Andrews (WDFW) and Marnie Tyler (WDFW). Board members present included Stuart Durfee, Cathy LaRoque and Del Groat. The review went very well focusing on the review procedures, expectations and Chapter 3 itself. The agency review folks expressed the desire to have a chapter synopsis starting each chapter that would cover the issues presented and draw conclusions from those issues.
One significant conclusion reached by the Agency review panel and the contractors was that it is time to develop a Regional Technical Team (RTT). This team would interact with the State TRT, the Recovery Board, and agencies. Ed Schultz was concerned it would be too much science and not enough balance. John Andrews gave a review of what he felt the teams responsibility would be and that they would provide an independent analysis that would then be referred to the board for final approval/disapproval. Steve mentioned the possibility of Dave Johnson and Gary James serving on this panel. Glen Mendel's name also came up.

*Steve will draft a letter of request to state and federal natural resource agencies and Tribes requesting personnel to serve on the technical review team.

Trans-boundary Recovery Forum

NOAA is confident that the State of Washington is leading the way with recovery planning and that the work completed thus far in the Snake River region should be used to enhance efforts across state boundaries. NOAA would like to request us to interact with Oregon and Idaho in a Trans-Boundary Policy Forum. NOAA Regional Administrators assistant Rob Walton drafted a letter of request to us to provide a person(s) to sit on this board. Steve explained that this was a perfect opportunity to request some things from NOAA in exchange for our services on the forum.
General consensus was to rewrite the NOAA letter making it clear that we would expect a reciprocal relationship between our groups. This would benefit us in having someone from NOAA actually attend the meeting regularly. We in turn would provide staff and/or a Board member to relay the information to the other states of what our board is doing, how it is affecting change and what commitments and assurances are we receiving as part of the relationship.

Replacement Language for Section 916 of ESHB 2573

Steve explained to the board that we need to pursue replacement language for the legislation

that currently exists in a supplemental capitol budget bill. Steve is not familiar enough with the Legislative process to develop a strategy to accomplish this task. Jim Fox, Special Assistant to the Director of the Salmon Recovery Funding Board volunteered assistance to help us work through the issues surrounding the legislation. Steve will also contact Rob Caldwell to discuss this further.

*Steve is following up with both Tribes by planning to be on the agenda for both the Nez Perce and CTUIR upcoming Tribal Council Meetings to discuss their thoughts about moving ahead with legislation.

Regional Coordination Budget and Regional Project Data Repository

Steve provided the board with the regional coordination budget handout in the amount of $40,000. This document provided a table that illustrated a proposed approach for using regional coordination money to collect data from the Conservation Districts, Tribes and various other organizations to input data relating to all the Recovery Projects that have been conducted over the years. Cathy LaRoque asked if the numbers represented were set in stone and Steve said that the values provided were simply guidelines and that the actual amount that these implementing and coordinating entities need might be less or none. Brad Johnson stated that the Asotin Conservation District has billed against this budget item for $1300.00 and he didn't see that he would need anymore funds unless he was requested by the Director to do something for the Salmon Recovery Board.[2]

***Editor note: review of the budget spreadsheet shows that Asotin Conservation District has actually used $2,536.85 plus travel expenses which brings their total to $3,210.17 for Regional Coordination..

Juli Post will develop a cost-reimbursement eligible expense sheet for regional recovery coordination to define what activities are eligible for the agencies, conservation districts and tribes for their efforts assisting the recovery board
Steve expressed that the board needed help gathering data on all the past projects. The board commentary seemed to indicate that they were in agreement with this use of the regional coordination budget for the purpose of entering project data and other requests by the Board and staff.

Meeting Minutes May 25, 2004

Board Members Present: Don Scheibe, Dick Isaac, Jay Holzmiller, Dick Jones, Eric Myers, Butch Klaveano, Del Groat, Paul Kraynak, Cathy LaRoque
Others: Carmen Andonaegui (WDFW), Bob Bugert (GSRO), Glen Mendel (WDFW), Kat Brigham (CTUIR), Gary James (CTUIR), Chris Hoffman (Norton-Arnold & Company) Raven McShane (NWPCC), Brian Pursel (Paladin data), Terry Bruegman (CCD), Chris Pinney (USACE), Steve Martin, Juli Post
Steve verified the quorum, 9 members present at the time the quorum was reviewed.

Welcome

Jay Holzmiller opened the meeting by welcoming the Board members and others present.

Action Items

Review of the April 27th meeting minutes

Meeting minutes were reviewed and approved by the board.

Letter of Support for Subbasin Plans

Steve introduced the next action item which was the review of the draft letter of support for submittal of subbasin plans. The funding for these plans stems from the mitigation for the lost habitat from the Columbia and Snake River hydro system. It was suggested that because of our responsibility as a Level II Coordinating entity we need to give a characterization of preliminary approval of the sub basin plans as they currently exist. John Marsh characterized that these were not considered the final document. Just a step in the process.
Kat Brigham of CTUIR expressed concerns that all these plans were being created. That the resolution of what was going to happen to these plans, what the implementation of these plans and the linkage between plans would consist of was not clearly identified in her mind. She perceived that by providing a blanket endorsement of the plans would give all parties less ability to make changes in the coming months. Steve mention that at the NWPCC meeting held last week in Walla Walla this exact topic came up, i.e., what is the methodology for integration of these Sub basin plans and how is implementation coordinated?
The Governor's Salmon Office fully expects that the strategies from sub basin plans will help guide actions identified in the Recovery Plan and that implementation needs to be communicated and coordinated at the Regional level..
Steve said that he spoke to Tony Grover to get a clearer definition of the rest of the process for the sub basin plans after submittal on May 28, 2004. Tony's statement was that the materials would go into a long period of review all through the summer. John Marsh added that his understanding was the nothing was final at the May 28th cutoff, the sub basin plans are just moving to a public review period to flesh out and analyze problems or deficits in the existing plans. Tony Grover described this period as "triage".
Kat continued to press that she felt there is an important need to continue focus on the actions/results of the instituted plans by giving guidance to the NWPCC in advance in the statement that "we want to institute a clear desire for integration, coordination and communication between entities. If this communication is not clear the message will be lost.

She also stated that if this same concern comes from more than one source the possibility of it being heard will be greater. Dick Jones mentioned that his understanding was that each County Commissioner would review the document again and even with the initial approval of the document, if changes after the public review changed the nature of the document to such an extent that it substantively wasn't the same they had reserved a right to pull approval of said document.
Steve again asked the board members if it would be appropriate to revise the letter based on Kat and other concerns. The plan was for Steve, Bob Bugert and John Marsh to rework the letter and provide a copy in draft to the concerned parties before Friday May 28th and get their approval for its submittal.

Information Updates

Glen Mendel, Washington Department of Fish and Wildlife

Performance of Hatchery Fish in the Touchet and Tucannon Systems

Glen Mendel of Washington Department of Fish and Wildlife gave a presentation on use of hatchery fish in recovery. Glen came to provide local information about the regional hatchery goals and performance. The goals for WDFW are: 1) Enhance harvest; 2) supplementation of recovery efforts.
Glen described the workings of the Lower Snake River Compensation Program that was started in the 1970's. This program was developed to mitigate fish loss attributed to the hydropower system (48% loss). So WDFW determined that 52% of the run should be comprised of natural returns. The goal is to keep the return above 5400 steelhead annually and that 48% of these will be hatchery fish and 52% natural fish.
In the Touchet and Tucannon WDFW has started an endemic broodstock program to supplement natural returns with locally adapted steelhead (wild), this program/study has only been in effect for 4 or 5 years therefore the results will not be available for a few years. The intent of this program is to use endemic steelhead to supplement the natural fish while maintaining some level of hatchery production for harvest purposes.

Bob Bugert; Quarterly Review

Bob Bugert reviewed the finalized results of the cumulative information collected by the Governor's Salmon Recovery Office from the agency review conducted in each recovery region. He passed on the information to the board that our process was tracking very well in this first go around and that our initial product the 3rd Chapter of the Salmon Recovery Plan was well received by both state and federal officials and believed to compliment the work that this board is doing.
Bob went on to say that the prerogative of our board may be shifting a little. That as the process continues across Washington State there has been an acknowledgement that we need to do more Public Outreach on our recovery planning process. He also said that the plan should include more empowering language to give county government more ability to protect, manage and if necessary enforce the plan which we are in the process of creating. His sense is that there will be more negotiation with the state and federal level agencies to provide ESA assurance for our region.

- June Agenda Item – Ask Lynn Hatcher of NOAA to come and give more information

on the NOAA Fisheries Assurance Matrix.

Chris Hoffman; Norton Arnold & Company on Public Outreach Update

- Provided an update on the status of Public Outreach activities.
- Provided Roadmap he would appreciate comments.
- Provided a hard copy of the salmon recovery timeline

Chris also brought the webpage up on the projector and showed the board the new additions to the different pages. Requested that the board help Norton-Arnold with how to reach the public in our area and provide the board with more information about what the Salmon Recovery Plan needs to contain. Chris provided a hard copy of the public involvement overview for the remaining 13 months of their contract with us with all the elements that are still to occur. Explained what both the Salmon Circuit and the Road Show would contain as far as elements.

Brian Pursel of Paladin data and Regional Project Data Repository

Brian's presentation provided any overview to the board of the Environmental Knowledge Organizer. He accessed the database online to provide a real-time demonstration to the board of the database's potential for regional Salmon Recovery information with mapping as an added feature. He explained that the vision of the monies that the board is spending will go toward providing software to link the five counties in a regional mapping approach that can be used to inform government and the public of the good things we are doing for salmon in our region. This in turn should help the board get more funding to continue the good work being accomplished in the Region.

Meeting Minutes June 22, 2004

Board Members Present: Dick Isaac, Jay Holzmiller, Dick Ducharme, Eric Myers, Butch Klaveano, Paul Kraynak, Cathy LaRoque, Yancey Reser, Stuart Durfee, Ed Schultz
Board Members Present By Phone: Del Groat
Others: Mark Wachtel (WDFW), Megan Stewart (ACCD), Scott Althouse (Nez Perce Tribe), Terry Bruegman (CCD), Steve Martin, Juli Post
Steve verified the quorum, 10 members present at the time the quorum was reviewed.

Welcome

Eric Myers opened the meeting by welcoming the Board members and others present. Steve told the board about the purchase of the chairs for the boardroom. It was also mentioned that Scott Althouse will replace Darryl Reuben as the board member representing the Nez Perce Tribe. Steve requested that the Nez Perce Tribe send a letter indicating the change from Darryl Reuben to Scott Althouse as a board member representing the Tribe. Steve, with assistance from Terry and Cathy provided information about the schedule for sub-basin plans in the next few months. The plans are submitted and there will be an independent assessment of them conducted by the scientific review panel commissioned by the northwest power and conservation council. The plans will undergo a "fix it loop" this summer and will be finalized early winter.

Action Items

Approval of Lead Entity 5th Round Project List

Steve introduced the next action item which was to review how the Lead Entity role came into being. Steve gave a short synopsis of the existing four conservation districts and their co-lead role in developing project lists from the guidelines which were developed in the Snake River Recovery, which was approved by the Board in May. He also covered the workshops that were conducted regionally to educate different groups about the Salmon Recovery Funding Board's process and how to create a project and get it funded by them. Steve described the project scoring process. Each project starts with its own scorecard and then after each is scored individually it is put on the matrix to try to resolve the apple and orange scenario components of project scoring. Steve described all projects list on the comprehensive matrix handout. Then he also gave a short explanation of how the comprehensive scoring matrix works and what the scoring means.
Questions were raised about the amount of money available for each Lead Entity. Steve explained that as a regional entity we were entitled to about $580,000 for projects and then there are additional monies that can be secured by competitive process. Historically the Lead Entity has received in total about $900,000 per cycle for all projects.
Butch was concerned about the board's credibility in passing some of the projects on the list through. He felt that Ski Bluewood didn't seem to be a "good fit". Steve explained some of the issues to Butch and the rest of the board surrounding the Ski Bluewood project. Yancey mentioned that during the scoring meetings there was discussion surrounding this particular project also. Butch questioned whether the board wanted to leave it on the list. Board members wanted to know if they were being asked to give a stamp of approval for the lead

entity list or if the Board is the ultimate decision maker. Steve explained that the Board is in a position to re-arrange the project list or delete projects but that since the lead entity, represented by citizens and technical members across the four counties had already ranked the projects that re-arranging the list or deleting projects may be contentious. The Board understands that it will be in a position next cycle to be more engaged on this process and will have more involvement so that it can make informed decisions.
Ed Schultz was concerned about the number of assessments and the dollar amounts. He stated that he had a bias in doing all these studies with no end results. Discussion followed where explanations were given about the Hofer Dam Project and Cathy gave some background on what they hope to gain from the Little Walla Walla assessment. Ed suggested changing assessment to design work on the Hofer Dam Project. Megan said that it was too late to make that type of change, that the name of the project would have to stand. Mark Wachtel explained that when it was presented in Olympia the staff of WDFW would convey the scope of the project.
Paul Kraynak made a motion to accept the 5th Round Lead Entity Project List as presented. The board came to positive consensus that the list would be accepted as presented.

Re-allocation of Budget Monies

Steve provided a handout that showed both current budget allocations and desired budget allocation. Steve went through the items individually to explain what the allocation was for and how it would change. Starting with printing/GIS where it has been understood the office won't need as much money for the item as originally expected. Steve would like to raise the level of budget for the legal/policy advice category because he wants to get some information and guidance from staff of the Lower Columbia Recovery Board. Steve and Juli have identified a need for a laptop computer for Steve's use and a laser printer for both Steve and Juli to use.
Insurance was reported to have ended up costing more the anticipated because the insurance firms were nervous about the board and its potential for expensive lawsuits to come out of our actions. Supplies and advertising budgets are on the low side and Juli wanted to make sure that those were covered. Finally the last budget change with an explanation of the budget item to pay part of the federal audit of the Asotin Conservation District.

- The board requested that Juli ask Sharon Richter about the setting aside money for an audit conducted in 2006 on 2005 expenditures. Juli was requested to also get an understanding on costs for 2004 expenditures in 2005.

- The board requested that Steve work out clearer details on what he would like to receive from his legal/policy efforts. Dick Ducharme had some clear concerns about not revealing the budgeted amount and having clear notions of what the results are that Steve hopes to achieve.

A motion to accept the New Budget Allocation as presented. The board came to positive consensus that the list would be accepted as presented.

Information Updates

Assurance mechanisms and other incentives/justification for developing regional recovery plan

July 27th Lynn Hatcher and Elizabeth Garr from NOAA Fisheries will attend the board meeting to discuss assurance mechanisms and other incentives/justification. Originally they plus members of the Governor's Salmon Recovery office had been invited to attend this meeting. When Steve found out that this was the week that County Commissioners met in Seattle area he rescheduled for the July 27th meeting.

Steve met with the Nez Perce Tribe to further the Interlocal agreement. Steve's thought is that all the work would be finished on the Interlocal agreement by the 22nd of July and then be reviewed at the July 27th board meeting. Cathy asked if it would need to be signed before the July 27th date by the county commissioners. The understanding is that no, signatures will be collected after the board has viewed what the Tribal government requested in additions to the document. Scott Althouse took time to explain a part of the viewpoint of the Tribal government in its relationship with the federal government. They believe that they have trust obligations and desire to see a consensus in our voting policy.

Jay explained how he would like to have an understanding with the Tribe that members of the board would be able to agree to disagree. Scott presented that the Tribe feels consensus is very important and they would be uncomfortable with any other policy. Scott stated the Tribe feels that it is a matter of education, the thought the ideas can be worked through to gain consensus.

Steve closed this part of the meeting by reminding the Board that it needed to keep in focus that we are 99% habitat issues, 1% the other 4 H's. Steve's perspective is that our board won't weigh in on federal processes, but rather be more informed of those processes and be better positioned to "see" how habitat plays a role along with the other risk factors.

Lead Entity and Recovery Board roles and responsibilities

The Recovery Board needs to start deciding what the next step is in their path and commitment toward Salmon Recovery. Steve showed a Power Point Presentation that explained where the Recovery Board and Lead Entity started and where they are going. Several scenarios were described; 1) Board and Lead Entity stay independent of each other but there is redundancy in these efforts or 2) combine these functions or fold them both into the board with "authority to administer the process". Terry briefly gave an overview of how the projects came about and who the sponsor's are for each project. The current legislation states that the Board shall develop a process for prioritizing projects and providing that list to the SRFB for funding consideration.

Dick Ducharme requested that he receive a project ranking list with the additional information of who sponsored each of the projects. Dick would also like to see the entire list of projects so he has a sense of the scope of work planned. So that he would have the understanding that if more projects were requested than dollars available the board would know what those projects were. Steve indicated that he would provide to Dick the list with sponsors; Steve also told Dick that there was nothing cut from the list, all projects that came to the lead entity were listed. Steve reiterated that he needs a clear confirmation of where the board wants to go. Cathy mentioned that having thirty projects would be a good

problem.
Phase I - Where we are at this point. Describing the separate groups; one the is working to prepare the Salmon Recovery Plan and the other which is advertising/soliciting projects to do good things for salmon.
Phase II – The board is in the process of seeking legislation to exist beyond June of 2005 for future planning, administration, coordination, reporting accomplishments, and providing guidance for state dollars and possible other sources.
Dick Ducharme made the point that beyond 2005 these plans will be complete. Dick doesn't want some groups competing and administration dollars going to fund all these different groups. We need to get some type of understanding will all these groups and keep in mind that our focus is salmon recovery and our vision is to integrate all of the processes into one management board.
Ed Schultz thought the board would get an opportunity to massage the projects and add/guide the selection of projects.

Accelerating pace and need for additional meetings, steering committee or other approach to distribute information and receive direction.

The board was asked to decide how to deal with the extra work that would be coming to the board in the months to come. Steve suggested additional meetings of the entire board or to have a subset steering committee that would work on details that would then be shared with the entire board. Scott Althouse suggested a conference call with a steering committee one week in advance of the Board meetings.
The board seemed to like the steering committee suggestion and it was decided that one week in advance of the regular meeting the call would take place at 6pm Tuesday, the third Tuesday of each month. Steve would email the agenda the day before and then the agenda for the regular board meeting would go out on Wednesday following the steering committee meeting. Steve suggested that whomever called at the initial steering meeting would be part of the steering committee.

Future Schedule, ISRP Review, Response Loop

Steve gave a description of the sub-basin plans and the public review period, the process for each plan from now until the end of the year. The Northwest Power and Conservation Council will have money available to regional entities to work on the corrections/editing to the sub-basin plans. Steve asked if the board was interested in providing the administration for completing this part of the sub-basin plan cycle. The Board believes that administering this process at the regional level is consistent with its vision but wants to see the details of such a contract before taking a position. Steve said the draft contracts should be available by the next Board meeting.

Review of the May 25th meeting minutes

Meeting minutes were reviewed and approved by the board.

Meeting Minutes July 27, 2004

Board Members Present: Don Scheibe, Dick Isaac, Dick Ducharme, Dick Jones, Eric Myers, Gary James, Del Groat, Cathy LaRoque, Stuart Durfee, Les Wigen, Ed Schultz
Board Members Present By Phone: Paul Kraynak
Others: John Andrews (WDFW), Chris Hoffman (Norton Arnold) Terry Bruegman (CCD), John Marsh (Parametrix), Bill Hall (Parametrix), Steve Martin, Juli Post
Steve verified the quorum, 11 members present at the time the quorum was reviewed.

Welcome

Eric Myers opened the meeting by welcoming the Board members and others present.

Action Items

Approval of the June 22, 2004 Meeting Minutes

Steve asked for any questions or comments on the June 22, 2004 meeting minutes. No questions or comments were raised.
Don Scheibe made a motion to accept the June 22, 2004 as presented. Del Groat seconded. The board came to positive consensus that the minutes would be accepted as presented.

Changing the meeting start time from 7PM to 6PM

Steve suggested that with more information and materials coming to the board that the board meeting should be moved from 7PM to 6PM.
A motion to set the board meeting time from 7PM to 6PM, motion was seconded. The board came to positive consensus that the meeting time would be accepted as presented.

Approval of the revised Interlocal agreement (pending)

Steve introduced the next action item as to where the Interlocal Agreement is at this point. He explained that the Nez Perce tribe had reworked the document and that their part was completed on July 21st. The document was then sent to the Confederated Tribes of the Umatilla Indian Reservation were adding their language to the document. Steve asked Gary James who was present at the board meeting, the status of the document. Gary James stated that they hadn't had time to review the document. Steve mentioned that by the August 24th board meeting the document would be back from both Tribes.
Les Wigen would like to have a chance to look it over before the next board meeting. He wants to compare the initial Interlocal and the revised copy. Les also stated that he wanted to see it ten days before the next board so that all other board members can review the changes that the Tribes incorporated into the document.

Steve stated that when he received the Interlocal Agreement from CTUIR that he in turn would send the document to all other board members.

Approving the NWPCC for contracting with the Recovery board for administering subbasin plan "fix it loop" contracts

Lynn Palensky and Sharon Ossmann confirmed that the Council's desire is to maintain as few contracts as possible and that in the State of Washington they want to use regional organizations as the contracting mechanism. If a response is needed, the sub-basin team will be asked to develop a very specific scope of work and budget and then provide them (SOW and budget) to the Regional Board. Then, at the Regional level, the combined 4-subbasin budget requests and be aggregated and then presented to the Council for funding. The Council will then contract with the regional board to administer the contract(s) but the work, based on the SOW's will occur at the sub-basin level. This will occur in mid August after the Council wades through ISRP and staff comments.

As a note, both Lynn and Sharon said that the intent of the response loop is simply to make the plans adoptable; they will not likely pay for items that we wish we could do. Conceptually, the response loop may be nothing more than a letter to the council that addresses their items of concern.

The motion as standing was for Steve to facilitate the division of the work between the four Leads and come up with a program for the fix it loop for sub-basin plans. Dick Jones made a motion to approve and Don Scheibe seconded. The board came to positive consensus that would be accepted as presented that Steve should work with each sub basin team to identify Statement of Work and budget but that the Budget Committee would need to authorize such contracts on behalf of the Board.

Approval of 2005 Operating Budget

Steve and Juli presented a Pie Chart depicting the budgetary allotments for the January through June 30th, 2005 budget.

Cathy LaRoque made a motion to accept the 2005 Operating Budget as presented. Eric Myers seconded. The board came to positive consensus that the budget would be accepted as presented.

Approval of administering Lead Entity contract for the 6th Round.

Steve asked for approval that the 6th Round Lead Entity contract be administered by this board effective January 1, 2005. Steve explained that the contract would stay with the Asotin County Conservation District until the end of the 5th Round Projects. At the start of the 6th Round the grant will transfer to the Snake River Salmon Recovery Board.

Dick Ducharme made a motion to administer the 6th Round Lead Entity contract as presented. Dick Jones seconded the motion. The board came to positive consensus that the administration of the 6th Round Lead Entity contract would be accepted as presented.

Information Updates

Assurance mechanisms and other incentives/justification for developing regional recovery plan

Steve asked for a deferral of this subject until the August board meeting. The two speakers were unable to attend. Steve then followed up with the next item in the minutes that wasn't listed as an agenda item.

Implementation and funding of Salmon Recovery and Watershed Health Efforts

Steve mentioned that he would be attending the Council of Regions meeting to discuss the future of the Governor's Salmon Recovery Office. Steve provided a handout written by Chris Drivdahl examining the different approaches to both Salmon Recovery and Watershed Health issues. Steve conveyed that state recovery organizations felt it important to portray a unified voice in the matter of the continuation of the Governor's Salmon Office work. To that end Steve envisions a forum between the Yakima, Upper Columbia and Snake River Region to provide guidance to the state for activities in Eastern Washington related to salmon and water. Steve requested to hire Dave Mastin to work on this. To that end Steve requested that the board allow him to create a contract and statement of work with Dave to help guide this process. The board had no objections to this plan.

Washington State's Columbia River Initiative

A handout provided by Victoria Leuba, Department of Ecology, was distributed as reference material for the board.

Chapter 4 Salmonid Assessment presentation by Parametrix

John Marsh and Bill Hall of Parametrix' presented Chapter 4 Salmonid Assessment for the board. John provided a short review of the process that each of the chapters will go through before their handoff to NOAA. Bill presented the actual key points of chapter 4, these included the key species, general life history, salmonid habitat requirements, abundance, distribution, historical perspective, ecological, economic, and social/cultural.

Norton Arnold – Public Involvement Update

Chris Hoffman of Norton Arnold presented his plans for upcoming public involvement activities. On handout provided by Chris, he covered the items that would be occurring starting in September. He also did a recap of the work that has been completed up to this date including the Snake River Salmon Recovery Board brochure, advertising the website, and attaching both Chapter 3 Current Conditions and Chapter 4 Salmonid Assessment to the website.

Meeting Minutes August 24, 2004

Board Members Present: Don Scheibe, Dick Isaac, Jay Holzmiller, Dick Ducharme, Dick Jones, Eric Myers, Butch Klaveano, Del Groat, Cathy LaRoque, Yancey Reser, Les Wigen, Ed Schultz
Board Members Present By Phone: Paul Kraynak
Others: John Marsh (Parametrix), Greg Tompkins (Walla Walla County Commissioner), Chris Drivdahl (GSRO), Nora Berwick (NOAA Fisheries), David Carey (Walla Walla County Commissioners), Terry Bruegman (CCD), Bob Bugert (GSRO), Lynn Hatcher (NOAA Fisheries), Steve Martin, Juli Post
Steve verified the quorum, 12 members present at the time the quorum was reviewed.

Welcome

Jay Holzmiller opened the meeting by welcoming the Board members and others present.

Action Items

Approval of the July 27, 2004 Meeting Minutes

Steve introduced the meeting minutes from July 27th and gave board members time to review. Steve asked for any questions or comments on the July 27, 2004 meeting minutes. No questions or comments were raised.
Cathy LaRoque made a motion to accept the July 27, 2004 as presented. The motion was seconded and the board came to positive consensus that the minutes would be accepted as presented.

Approval of the revised Interlocal agreement (pending)

At this point the Interlocal agreement hasn't been returned from the CTUIR so no action was taken. Steve commented that CTUIR is in the process of review and hopes to complete soon. Cathy LaRoque suggested looking at the Interlocal Agreement that was sent by the Nez Perce. The group perceived no value in looking at the interim document.
Tabled

Authorizing executive committee or budget committee to approve pending contract with NWPCC for sub-basin response loop

Tony Grover (NWPCC) gave a presentation on the status of the sub-basin plans. Asotin, Lower Snake, Tucannon are adoptable in their present form. Walla Walla sub-basin has some slight revisions that need to be addressed. The main deficiency in all the documents was the prioritization of geographic areas and research-monitoring and evaluation. Tony explained in their process of analyzing each sub-basin for adoption was a very specific set of criteria. If the plan addressed those criteria it was considered adoptable. Steve suggested that the fix-it-loop contract not include the regional board because only one of the four subbasins required additional work and that adding the board in would be inefficient and unnecessary. Originally, the thought was that each of the four subbasins would receive contracts for further work and that a single, regional contract for such work would be most

efficiently managed by the Board.
The motion was for Steve to work with Cathy to develop a contract with the NWPCC to fix deficiencies in the Walla Walla Sub-basin plan. The Board will not be in the contract. Dick Ducharme made a motion to approve and Dick Jones seconded. The board approved by consensus.

Approval to update membership list in the By-laws/Operating Rules

Steve presented the membership list from the By-law to the board. He wanted to affirm that membership on the board is understood as presented. Board members confirmed the roster. Steve also notified the board that Garfield County has nominated a new member to the board. His name is Gary Cole he is a landowner in Garfield County. Steve also mentioned that he would ask Paul Kraynak about a replacement for Darryl Reuben. CTUIR board membership is also very unclear at this time. Steve will attempt to clarify who is representing CTUIR.
The motion wasn't necessary. The board affirmed that the membership list should be updated to reflect the corrections made for the boards review.

Affirming executive committee's recommendation that we not contract for services to assist the Board and the eastern Washington regions communicate our long-term administrative leadership needs (GSRO replacement issue).

Steve recounted the events that have occurred to retain Dave Mastin to represent the Snake River Salmon Recovery Board interests regarding our long term administrative leadership needs. After getting provisional approval by the board at last month's meeting it went to the budget committee who could not come to consensus on the scope of the work. So on the 17th of August it was presented to the Executive Committee, who decided that more work could be pursued by Steve before initiating the contract with Dave Mastin. Steve explained how he wanted to scope out a plan, and then position the board in a pro active not reactive approach to administration and the legislature.
Chris Drivdahl of the Governor's Salmon Recovery Office explained what has transpired up to this point with GSRO. That the Office of Financial Management is working on resolving a billion dollar shortfall. To that end the Governor's Salmon Recovery Office was deemed one of the agencies that were expendable.
Board members wanted to understand the position of the Budget Committee. Steve explained that Jed Volkman could not see any urgency in committing budget toward engaging Dave Mastin. Jed stated that Steve was capable of doing most of the work himself instead of requesting of Mastin. The executive committee reached the same conclusion as the budget committee, i.e., we may need assistance by lets wait until we know more before contracting this work.
Chris gave more background on how the budget office is attempting to streamline all watershed issues into a single entity. This will include the lead entity process (HB2496), watershed planning (HB2514) and salmon recovery. Dick Ducharme stated it is best to be proactive and ensure we have a say in how these planning processes will be administered and implemented in the future. The State and NOAA believes that the Salmon Recovery Board should be proactive.
Dick Ducharme made a motion to not affirm the Ex Comm. decision. Yancey Reser seconded. The board came to positive consensus that the decision would not be accepted as

presented.
At this point the question of reinstating negotiations for the contract with Dave Mastin came up. The by-laws were reviewed to determine whether an action could be acted upon without the advanced notice. On page 3; second paragraph of the by-laws it states: *Any member may submit agenda items through the Co-Chair. Items for Board consideration shall be scheduled for discussion at least one meeting prior to any scheduled action thereon; EXCEPT, upon agreement of Board members an item first presented for discussion may be acted upon at the same meeting, subject to further review and reconsideration by members at the following meeting.*
Dick Jones made a motion to allow Steve to complete contract negotiations with Dave Mastin. Ed Schultz seconded. The board came to positive consensus that a contract for policy guidance with Dave Mastin would be accepted. Dick requested a report on progress at 30 days and a final report at 60 days to coincide with the September and October board meetings.
Paul Kraynak then made a statement to the Board, " I want to notify you that I withdraw my involvement from this board until the Interlocal agreement is signed."

Information Updates

Assurance mechanisms and other incentives/justifications for developing regional recovery plan; summary of response to Assurance Memo

Steve asked Lynn Hatcher to come and speak about regulatory assurance from NOAA. Chris Drivdahl provided the state's perspective. In advance of the Board meeting, Steve sent out letters about assurances and he received responses from some board members. A quick encapsulation was from the response was that member felt that they wanted some type of regulatory assurances for actions that we can fully describe and commit to but that the incentives (funding, streamlined permitting, certainty) were the primary interests of the Board.
Lynn Hatcher, Salmon Recovery Coordinator, NOAA; provided background for himself and the assurance issue. He said that recovery plans have been worked on for 30 years but seldom implemented because they lack local input. The feds are now very interested in hearing the ideas of the community. Nora Berwick, NOAA Fisheries; explained that she has prepared a document that provides a series of assurance scenarios. This document can be used for situation review. Lynn stressed that we can tell the "feds" how we are going to manage our plan. This will provide us with insight into regulatory coverage options, NOAA can provide prosecutorial discretion to local governments so long as we are moving forward with the plan and there is support to implement the plan. Planning and commitments help NOAA resolve issues instead of just a regulatory/prosecution approach. Chris Drivdahl's message from the State perspective was to provide more incentives to recovery commitments made by regional groups and that recovery funding would occur faster and be less cumbersome.

Regional Technical Team Update

A first meeting was convened on August 18thwith seven people attending. The group consisted of Del Groat, Chris Pinney, Bill Neve, Kate Terrell, Carmen Andonaegui. Steve

gave background for the group and what their functions would be:
1. Interact with the NOAA TRT
2. Assist but not become involved in policy discussions regarding strategy and actions and whether they will get us to the 4 population viability criteria described by NOAA
Letters of appointment from the agencies have been provided for Del Groat (USFS), Chris Pinney (USACE) and Glen Mendel (WDFW). In addition to these three, Steve has suggested to the agencies and the RTT that Bill Neve, Becky Ashe and Jessie Schwartz be members of the RTT. Participating in the RTT but not voting members will be Kate Terrell (USFWS), Jason Flore (USFWS), Lynn Hatchery (NOAA) and Carmen Andonaegui (WDFW). Carmen and Kate are members of the upper Columbia RTT and attend the meeting on August 18th. They provided a large amount of helpful advise for the function and operation of the Team. The RTT is scheduled to meet monthly on the third Wednesday at 10.

Current status and future of the GSRO; reconnaissance update and contract for professional services.

Refer to action item 5 above. Steve mentioned that he would be attending the Council of Regions meeting to discuss the future of the Governor's Salmon Recovery Office. Steve provided a handout written by Chris Drivdahl examining the different approaches to both Salmon Recovery and Watershed Health issues. Steve conveyed that state recovery organizations felt it important to portray a unified voice in the matter of the continuation of the Governor's Salmon Office work. To that end Steve envisions a forum between the Yakima, Upper Columbia and Snake River Region to provide guidance to the state for activities in Eastern Washington related to salmon and water.

Recovery Road-shows - Public Workshops

Recovery Road-show will be held on the following dates and locations:
September 14, 2004 Clarkston Campus WWCC
September 15, 2004 Pomeroy High School
September 16, 2004 Walla Walla Regional Airport in the Millcreek and Blue Mountain Room
September 22, 2004 Dayton Elementary School Multipurpose Room. 5:30 to 7:30 P.M.
Steve encouraged board members to attend when the road show was conducted in their county.

Bob Bugert – Chapter 4 Quarterly Review

Bob Bugert, GRSO, reported that the agencies received Chapter 4 and a quarterly review was conducted. The commentary on the document so far is very positive. Both quarters have been given a provisional approval and the agency representatives are very comfortable with the results of our endeavors.

Final question for the evening was what happened to the Salmon Summit. Steve promised to advance it with Chris Drivdahl. Chris explained that the biggest impediment to convening this meeting was finding a mutual date for the five presenters.

Meeting Minutes September 28, 2004

Board Members Present: Don Scheibe, Dick Isaac, Dick Jones, Eric Myers, Gary James, Del Groat, Gary Cole, Cathy LaRoque, Yancey Reser, Ed Schultz
Board Members Present By Phone: Scott Althouse
Others: John Marsh (Parametrix), Mark Wachtel (WDFW), Dave Mastin, Steve Martin, Juli Post
Steve verified the quorum, 10 members present at the time the quorum was reviewed.

Welcome

Eric Myers opened the meeting by welcoming the Board members and others present.

Action Items

The August meeting minutes had not been reviewed by several board members so this action item was deferred to later in the meeting after time could be provided for review.

Discussion and Approval of the revised by-laws dated September 28, 2004

Steve characterized the series of events leading up to the revision that he undertook of the SRSRB bylaws.
Steve asked the board based on the receipt of the Interlocal agreement from the Tribal government what the board wanted to do as far as this evening's action item. The board discussed the ramification of the arrival of the Interlocal agreement. The board decided to hold action on the by-laws until the new Interlocal could be reviewed.

Task 1: Create an Interlocal/By-law committee tasked with sorting through all issues and providing a resolution so that each can go forward no later than a November 2004 board date. Board Approved the Interlocal/By-law committee comprised of Board Members and Others: Gary James (CTUIR), Scott Althouse (Nez Perce), Ed Schultz (board member), Dick Ducharme (board member), Cathy LaRoque (board member). Hold first meeting on October 11, 2004 at 1pm via conference call. Confirmed parties are: Ed, Cathy, Gary, Scott, Steve. Juli was tasked with reaching Dick Ducharme and notifying him of the approaching meeting.

Nominating and appointing Eric Myers to the Budget Committee to replace Paul.

With Paul Kraynak removing himself from the board it was decided that someone needed to be named as a replacement for Paul to the Budget Committee. Eric Myers co-chair of the board was suggested.
Action 1: Steve asked for a motion to add Eric Myers name to the roster of budget committee members in place of Paul Kraynak. Ed Schultz made a motion to add him and Don Scheibe seconded. The board approved the motion.

Appointment of Eric, Cathy, Don, Stuart, Ed and Del to the executive committee.

Steve presented the membership list from the By-law to the board. He wanted to affirm that the membership on the board was remembered as described in the document. Board members confirmed. Steve also notified the board that Garfield County has nominated a new member to the board. His name is Gary Cole he is a landowner in Garfield County.

Action 2: Steve asked for a motion to list Executive Committee members as Eric Myers, Cathy LaRoque, Don Scheibe, Stuart Durfee, Ed Schultz, and Del Groat as the roster of executive committee members. Yancey Reser made a motion to list them and ***** seconded. The board approved the motion.

Approval of the August 24, 2004 Meeting Minutes

Steve introduced the meeting minutes from August 24th and gave board members time to review. Steve asked for any questions or comments on the August 24, 2004 meeting minutes. No questions or comments were raised.
Action 3: Steve asked for a motion to approve the August 24, 2004 board meeting minutes. Dick Isaac made a motion and Ed Schultz seconded. The board approved the motion.

Information Updates

Status of Interlocal Agreement

See above under "Discussion and Approval of reviewed by-laws" heading.

Reconnaissance report and advice regarding future leadership for salmon recovery

Dave Mastin presented a short power point about the future of the Governor's Salmon Recovery Office, Watershed Planning, Lead Entity and Recovery Planning. Dave posed a series of questions to the Board that had been developed by Bob Nichols of the GSRO. The questions pertained to the future of planning and implementation of watershed and recovery plans throughout the state. At this point Dave led us through the power point describing the questions that they need answered by stakeholders like our regional group.
One member of the board asked in reference to Dave describing Salmon as the "cash cow" as to whether this would continue. Dave summarized that it was hard to predict a trend. Coordinating the implementation of the plan is the next thing that we are looking toward. Management of the data that comes out of the projects is another piece of the administrative puzzle. Dave characterized the legislature as wanting to move it into the Governor Watershed Enhancement Office.

Task 2: The board decided that Dave would be tasked with writing what he captured from our discussion at the meeting to answer the questions of Bob Nichols. These would be emailed to the board on October 1st. The board would review and discuss the next week on the 7th of October. Those would be finalized and Dave would present to Bob Nichols in Olympia.

Public Involvement Workshop summary

Steve provided the board with a short summary of the Public Involvement Workshops that were conducted in Clarkston, Pomeroy, Walla Walla and Dayton. He explained that the turnout was less than expected but that one of the board members who is familiar with the process stated that turnout to public outreach was lower than expected in most cases because people are familiar and comfortable with the process. The only comment that Steve had for the board is whether the board want to have twelve more of these public workshops or whether the board would prefer to consolidate some of these workshops? The Board discussed the idea of reducing the remaining number of public involvement workshops from three to two. This will be an action item at the October board meeting.

Meeting Minutes October 26, 2004

Board Members Present: Don Scheibe, Dick Isaac, Jay Holzmiller, Dick Ducharme, Dick Jones, Eric Myers, Butch Klaveano, Del Groat, Gary Cole, Cathy LaRoque, Yancey Reser, Stuart Durfee, Les Wigen, Ed Schultz, Emmit Taylor

Board Members Present By Phone:

Others: Gary James (CTUIR), Scott Althouse (Nez Perce), Paul Kraynak (Nez Perce), John Marsh (Parametrix), John Andrews (WDFW), Bradley Johnson (ACCD), Terry Bruegman (CCD), Steve Martin, Juli Post

Steve verified the quorum, 14 members present at the time the quorum was reviewed.

Welcome

Eric Myers opened the meeting by welcoming the Board members and others present.

Action Items

Approval of the September 28, 2004 meeting minutes

Steve introduced the meeting minutes from September 28th and gave board members time to review. Steve asked for any questions or comments on the September 28th 2004 meeting minutes. No questions or comments were raised.

Action 1: Steve asked for a motion to approve the August 24, 2004 board meeting minutes. Ed Schulz made a motion and Don Scheibe seconded. The board approved the motion by consensus.

Discussion and approval of the revised Inter-local agreement dated October 19, 2004.

Steve presented the revised Interlocal agreement to the board. A discussion covering several of the major topics are listed below.

- Quorum
- Pre-consent
- Supermajority
- Attendance
- Special Meeting
- Scope of Grant Guidance

The discussion on these topics ranged over 5 of 7 or 6 of 7 for a quorum, pre-consent whether it is legal, the idea of a supermajority, whether it was fair to have such stiff attendance regulations, whether to have a special meeting decision listed on each agenda for a vote. The final review of items for concern are listed below.

- Each party has three votes.
- 5 of 7 for quorum
- It consensus can't be reached it goes to a vote which is based on the 80%.
- The board will remain silent on BPA.

Action 2: Steve asked for a motion. Ed Schultz made a motion to approve the revised inter-local agreement and Stuart Durfee seconded. There were two opposing votes. A vote was taken and the motion passed with the required 2/3rd majority.

Reducing the number of public involvement workshops from three to two and holding them in February/March and again in May.

Steve reiterated from the last board meeting how the Public Involvement Workshops had low attendance. It was suggested that we change the number of public involvement workshops from four to three, removing the one planned for the December 2004 time. This would leave two more workshop groupings one in March and the other in May. No discussion as to where these would be held.
Action 3: Steve asked for a motion to reduce the number of public workshops from 4 to 3. Dick Jones made a motion and Don Scheibe seconded. The board approved the motion by consensus.

Approval of organizational structure and budget for 2005-2007.

Steve handed out a power point document illustrating in general details what the organizational shape and the cost would be to run the Snake River Salmon Recovery Board administration for the 2005-2007 biennium. Bob Bugert explained that the SRFB needs to plan for the costs of these boards in advance of the July 2005 date. Gary James made the comment he would like to see job description & functions for each of the staff listed on the sheet. Steve said they are provided in the table in limited detail and will be fully developed well in advance for the Board's approval before the next contract period.
Action 4: Steve asked for a motion to accept based on that this is a concept or a draft document. Cathy LaRoque made a motion and ***** seconded. The board approved the motion by consensus.

Advancing $4,000 of administrative assistant budget from the 2005 budget to cover remainder of 2004.

Steve explained that at the Administrative Assistant budget line item was running short for the 2004 budget and recommended that the board approve moving $4000.00 forward from the same budget line item to cover the rest of the this year.
Action 5: Steve asked for a motion to approve the advancement of $4000.00 from the same budget line item for 2005 to cover 2004 expenses invoiced by the Administrative Assistant. Cathy LaRoque made a motion and Don Scheibe seconded. The board approved the motion by consensus.

30-day contract extension of Dave Mastin.

Steve explained to the board that the work Dave Mastin was hired to do is proceeding at a slower rate than anticipated. Dave had asked for a extension of the time allowed so that he will be able to meet with the specific legislative individuals.

Review of Tasks Review of Tasks					
Task Title					
This task was to be deferred to the budget committee to come up with recommendations on how to reallocate monies in certain budget items.					
Review of Actions					
Action Title	Motion	Second	Consensus	Vote	Pass
Steve asked for a motion to approve the August 24, 2004 board meeting minutes.	Ed Schultz	Don Scheibe	Yes		
Interlocal	Ed Schultz	Stuart Durfee	No	13 Yea 2 Nay	Yes
Steve asked for a motion to reduce the number of public workshops from 4 to 3.	Dick Jones	Don Scheibe	Yes		
Approval of the presented organizational structure based on that it is a draft or conceptual document.	Cathy LaRoque		Yes		
Steve asked for a motion to approve the advancement of $4000.00 from the same budget line item for 2005 to cover 2004 expenses invoiced by the Administrative Assistant.	Cathy LaRoque	Don Scheibe	Yes		
Steve asked for a motion to approve the extension of the time allowed for Dave Mastin to complete the contract items					
The board declined to make any change to the board meeting time.			Declined		

Name	Attendance for 2004											
	January	February	March	April	May	June	July	August	September	October	November	December
Don Scheibe		Yes	Yes	Yes	Yes		Yes	Yes	Yes	Yes		
Dick Isaac	New Board Member Starting May 2004				Yes	Yes	Yes	Yes	Yes	Yes		
Jay Holzmiller		Yes	Yes	Yes	Yes	Yes		Yes		Yes		
Dick Ducharme			Yes			Yes	Yes	Yes		Yes		
Dick Jones		Yes	Yes	Yes	Yes		Yes	Yes	Yes	Yes		
Eric Myers		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
Gary James			Yes				Yes		Yes	Yes		
Butch Klaveano		Yes	Yes	Yes	Yes	Yes		Yes		Yes		
Del Groat			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
Gary Cole	New Board Member Starting September 2004								Yes	Yes		
Emmit Taylor		Yes	Yes							Yes		
Cathy LaRoque		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
Yancey Reser		Yes	Yes			Yes		Yes	Yes	Yes		
Stuart Durfee		Yes	Yes	Yes		Yes	Yes			Yes		
Les Wigen			Yes	Yes			Yes	Yes		Yes		
Ed Schultz				Yes		Yes	Yes	Yes	Yes	Yes		

Meeting Minutes November 23, 2004

Board Members Present: Don Scheibe, Dick Isaac, Jay Holzmiller, Dick Jones, Eric Myers, Gary James, Butch Klaveano, Del Groat, Gary Cole, Emmit Taylor, Yancey Reser, Stuart Durfee, Ed Schultz, Scott Althouse
Board Members Present By Phone: Cathy LaRoque
Others: Doug Mattoon (Asotin), Bradley Johnson (ACCD), Megan Stewart, Terry Bruegman (CCD), Steve Martin, Juli Post
Steve verified the quorum, 14 members present at the time the quorum was reviewed.

Welcome

Jay Holzmiller opened the meeting by welcoming the Board members and others present.

Action Items

Approval of the October 26, 2004 meeting minutes

Steve introduced the meeting minutes from October 26th and gave board members time to review. Steve asked for any questions or comments on the October 26th 2004 meeting minutes. No questions or comments were raised.

Action 1: Steve asked for a motion to approve the October 26, 2004 board meeting minutes. Dick Jones made a motion and Butch Klaveano seconded. The board approved the motion by consensus.

It was suggested to rework tonight's agenda. So after the approval of the meeting minutes we will go directly into Dave Mastin's presentation of the Legislature and Governor's view of Salmon Recovery and Watershed activities in the State of Washington.

Discussion

Analyses of the Governor's bill and a review of our regional legislation, Dave Mastin presenting a power point of the planning process surrounding Salmon Recovery and Watershed issues. Dave also gave analyses of how we may want to approach the information that he is providing in regards to feedback to legislator and the level of input we will need to provide. Dave's handout consisted of proposed draft legislation, a proposed Governor advisor's draft legislation and to short power point describing the process and the analyses of the legislation.

1. **Discussion and approval of the October 27 inter local agreement with an understanding that the concept of any single member in attendance can cast three votes if his/her colleagues are absent.**
2. **Approval of further discussion of the inter local agreement with respect to the voting requirement and whether or not the Board seeks to prioritize and administer federal funds.**

The discussion started with Scott Althouse from the Nez Perce and Gary James from the CTUIR announcing that the Nez Perce had signed the Inter Local as prepared on October 27, 2004 and that CTUIR had moved this same Interlocal through the first step in their approval process and would be forwarding to the next level in the approval process. Gary James perception was that it would also have a very good chance of receiving signatures.

Several county commissioners wanted to revisit the 80% voting requirement and the silence on BPA. They reported that when they returned to their respective commissioners that there was concern that the 80% voting requirement would cause a stalemate for many of the actions that the board needs to make decisions on. Discussion ensued for a long period of time, it was finally decided that the actions listed above were not to be voted on as they were voted on last month. The action was for Steve to go to each of the county commissioners and continue discussions with them on these issues.

Action 2: Steve asked for a motion that he would pursue further discussion with each of the county commissioners to resolve concerns on the 80% vote requirement and the silence on BPA funding. Butch Klaveano made a motion to approve Steve spending time to further discuss the revised inter-local agreement with each Board of County Commissioners and Don Scheibe seconded. The motion passed with consensus.

Approval of organizational structure and budget for 2005-2007

Handout of the revised 2005-2007 budget was reviewed by the board. Assumes that we have a recovery organization, this is the vision, last months budget was too heavy with staff. Steve scaled it back as at this point we don't have complete watershed plans. Gary James asked for clarification last month on job tasks. Steve supplied Gary with a very short assessment of each positions duties. Everything in the chart was scaled back.

Action 3: Steve asked for a motion to approve the proposed structure and budget as a "draft". Don Scheibe made a motion and Eric Myers seconded. The board approved the motion by consensus.

Discussion and approval of an approach to acquire a regional technical team facilitator/coordinator.

Steve explained that we had roughly $50,000 available dollars to put towards hiring someone to work on a ten hour a week basis to manage the Regional Technical Team. Steve suggestions set a monetary amount and a set amount of time. One of the questions, what skills would this person need to have, it was suggested to hire someone of NOAA fisheries. Discussion then to raise the budget for Juli Post to provide more support for Steve Martin so he can administer the Regional Technical Team. Steve and Juli are to provide an approach for administering the RTT and coordinating its functions.

Come up with to pursue an approach to use Juli to free up more of Steve's time. Juli and Steve will report back to the board as to the cost to implement this as well as an approach for the RTT "coordination".

Action 4: Steve asked for a motion to pursue an approach to use Juli more to free up some of Steve's time and to develop an approach for coordinating the RTT. . Ed Schultz made a motion and Dick Jones seconded. The board approved the motion by consensus.

Discussion and Approval of development of an RFP for an economic assessment of implementing the recovery plan.

Steve explained that we are being asked to do an economic assessment of the cost of implementing the recovery plan. Steve explained the various entities that are available to do this assessment. Yancey prefers spending our money in Washington. That in the development of this RFP we shoot for March 2005 to get the results. Fix scoping tasks, rural development, agriculture, look at the Yakama's draft. Gary James asked if this economic analysis would be part of the plan. Gary thought that someone must be doing this, that we should check into this. Check an inventory of ongoing processes.

Action 5: Steve asked for a motion to develop an RFP for the economic assessment. Ed Schultz made a motion and Stuart Durfee seconded. The board approved the motion by consensus.

Revising the Recovery Plan development budget to reflect expenditures in excess of target budget for 2004; advancing currently budgeted 2005 monies forward to cover November and December 2004. This is not a budget increase.

Steve explained that due to how we were asked to break down the budget between 2004 and 2005 we need to advance budget to cover Parametrix bills. The question was asked whether they were over budget and Steve explained no but that the timing of product versus what we calculated in our budget were different.

Action 6: Steve asked for a motion revise the budget line item for Parametrix. Cathy LaRoque made a motion and **** seconded. The board approved the motion by consensus.

Cancellation of December 28th Board meeting

Steve suggested canceling the December 28th board meeting.

Action 7: Cancelled

Approving Special Meeting to be held on December 14th at 6pm by conference call.

Steve introduced the suggestion to have the meeting on the 14th. This meeting will be conducted by conference call. Action: comments received on the Cooper Legislation, response to the Bob Nichols watershed enhancement and Inter Local status.

Action 8: A motion that we have a special meeting on the 14th of December.

Discussion Items

Restructured the process for building the recovery plan

Reworking the process for building the recovery plan, the whole document will be prepared by the March 1st timeframe and go out for public review then. Board will be provided 30 to 60 days to review.

Review of Tasks

Task Title
Come up with to pursue an approach to use Juli to free up more of Steve's time. Juli and Steve will report back to the board as to the cost to implement this..

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes	Dick Jones	Butch Klaveano	Yes		
Pursue a discussion with County Commissioner on Interlocal	Butch Klaveano	Don Scheibe	Yes		
Motion to approve proposed draft structure and budget	Don Scheibe	Eric Myers	Yes		
Pursue an approach to use Juli more to free up time for Steve to do technical issues	Ed Schultz	Dick Jones	Yes		
Develop an RFP for the economic assessment.	Ed Schultz	Stuart Durfee	Yes		
Revise budget line item for Recovery Plan	Cathy LaRoque	********	Yes		
Cancellation of Dec 28th Meeting			Cancelled		
Motion to have special meeting Dec 14th	********	********	Yes		

Name	Attendance for 2004											
	January	February	March	April	May	June	July	August	September	October	November	December
Don Scheibe		Yes	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	
Dick Isaac	New Board Member Starting May 2004				Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Jay Holzmiller		Yes	Yes	Yes	Yes	Yes		Yes		Yes	Yes	
Dick Ducharme			Yes			Yes	Yes	Yes		Yes		
Dick Jones		Yes	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	
Eric Myers		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Gary James			Yes				Yes		Yes	Yes	Yes	
Butch Klaveano		Yes	Yes	Yes	Yes	Yes		Yes		Yes	Yes	
Del Groat			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Gary Cole	New Board Member Starting September 2004								Yes	Yes	Yes	
Emmit Taylor		Yes	Yes							Yes	Yes	
Cathy LaRoque		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Yancey Reser		Yes	Yes			Yes		Yes	Yes	Yes	Yes	
Stuart Durfee		Yes	Yes	Yes		Yes	Yes			Yes	Yes	
Les Wigen			Yes	Yes			Yes	Yes		Yes		
Ed Schultz				Yes		Yes	Yes	Yes	Yes	Yes	Yes	

Meeting Minutes December 14, 2004

Board Members Present: Gary Cole, Dick Jones, Butch Klaveano, Les Wigen, Eric Myers
Board Members Present By Phone: Gary James, Paul Kraynak, Del Groat, Emmit Taylor, Ed Schultz, Don Scheibe, Jay Holzmiller, Dick Isaac, Cathy LaRoque, Scott Althouse
Others: Mark Wachtel, (WDFW); Terry Bruegman (CCD), Steve Martin, Juli Post
Steve verified the quorum, 14 members present at the time the quorum was reviewed.

Welcome

Jay Holzmiller opened the meeting by welcoming the Board members and others present.

Action Items

Approval of the November 23, 2004 meeting minutes

Steve introduced the meeting minutes from November 23rd and gave board members time to review. Steve asked for any questions or comments on the November 23rd 2004 meeting minutes. No questions or comments were raised.

Action 1: Steve asked for a motion to approve the November 23, 2004 board meeting minutes. Dick Jones made a motion and Les Wigen seconded. The board approved the motion by consensus.

Restructuring of the budget to resolve perceived deficiencies in the Salmon Recovery Plan

Both Steve and Juli explained the need for additional budget for the Salmon Recovery Plan contractor. It was decided that the plan should follow NOAA VSP parameters more closely for describing the salmon populations in our region and that to restructure the document at this time and to add additional technical staff, Parametrix would need an additional $70,000. Emmit asked about whether the VSP parameters only analyzed naturally produced salmon. Steve responded that yes, recovery and associated VSP criteria are based on naturally spawning fish. Artificial production will likely play a major role for mitigation, harvest, treaty tribal obligations and other purposes but the habitat component of the recovery plan will be based on naturally produced fish. It was suggested that NOAA should be contacted to get their most recent criteria so that our contractors can apply the VSP parameters they have requested.

The second topic was to assess where the $70,000 could come from. The regional coordination budget has largely been unused by the Conservation Districts and Tribes, which have been entitled to $380 per month to cover expenses associated with participating on the Board and reviewing documents. Based on the last 12-months experience; i.e., none of the entities billed more than an average of $241/mo while most billed zero or very little it was agreed that each entity would receive $429 per month, for a total of $3000 per entity. The result will be an additional $15,000.00 for Parametrix to restructure the Plan and acquire additional technical staff. The remainder will be provided by cost-savings from Norton Arnold, who will be holding only one more public involvement workshop. This resulted in an additional $27,300.00 that will go to Parametrix. The Juli will prepare a contract for each of the conservation districts and Tribes to sign that will describe the

duties requested and the terms of payment. Juli made it clear that any billings against this budget need to be submitted by the 5th of the following month for payment and she requests that no lump billing is provided at the end of this contract period. Gary James suggested contacting Julie Burke when the contract is ready.

Juli plans to have something out by the end of the week.

Action 2: Steve asked for a motion to approve the budget revision. Ed Schultz made a motion and Cathy LaRoque seconded. The board approved the motion by consensus.

Approval of approach to use Juli to free up Steve's time for coordination of RTT

Steve provided a bulleted list to the board members of the duties that he was switching over to Juli. No questions or comments were raised. It was also agreed that Juli would go from 110 hours a month to 147 hours starting January 1st 2005.

Action 3: Steve asked for a motion to approve the added duties and hours for Juli. Les Wigen made a motion and Butch Klaveano seconded. The board approved the motion by consensus.

Below is the corrected table:

Executive Director

- Assume management responsibility for all services and activities of the Snake River Salmon Recovery Board.
- Manage a staff of one or more contractors. Extensive travel in and between the five counties and across the state is expected.
- Develop and maintain a strong working relationship with National Marine Fisheries Service and other county, state, federal, Tribal agencies involved with fisheries operation or restoration.
- Track the progress of various projects and programs authorized by the SRSRB and keep the Board fully informed of their status. Assume new and changing responsibilities as the position and SRSRB matures and develops.
- Coordinates preparation of budget, recommends budget modification, and administers approved budget and other fiscal matters.
- Evaluates and effectiveness of the education/outreach program
- Represent the Board at inter-agency and related planning meetings.
- Review technical documents and provide recommendations to the Board for action.

❖ Advocate the position and concern of the Board at local, state and federal planning processes, including but not limited to GSRO, TRT, RTT, Tribe and others.

Administrative Assistant

- Oversees the day-to-day administrative matters for the Board, including personnel, travel, purchasing, and meetings, information, and facilities management.
- Prepares reports and correspondence for use by the Executive Director, Board and its Committees.
- Serves as records manager and public records officer. Files documents and maintain records.
- Maintains Board's administrative policies and procedures.

❖ Facilitate/coordinate contract development and review.

- Maintains and monitors budget and fiscal records and informs supervisor of status. Advises and makes recommendations to the Director on administrative and fiscal matters. Keeps account records including such tasks as processing requisitions, invoices and payroll.
- Maintain a database of parties interested or involved in fish recovery activities.
- Schedules meetings for the Board, committees, and staff as requested.
- Completes travel arrangements for board members and staff as directed.
- Photocopies reports, documents, notices and correspondence.
- Orders, receives, and maintains supplies.
- Handles mailings and mail distribution.

❖ Take notes and transcribes meeting minutes for Board, RTT and Executive Committee. Manage files, distribution of agendas, meeting minutes.

- Answers phones, takes messages, screens calls and visitor requests.
- Provides assistance to the public regarding the operations of the Board.
- Proofreads written materials
- Uses a computer and appropriate software (word processing, spreadsheet, database, and computer graphic software) to produce final reports, correspondence, documents and meeting minutes from notes and drafts.

Table Economic Analyses

Steve suggested that based on new information from the GSRO and NOAA that he would not be able to complete the RFP for the economic analyses for our region. Board members discussed and stated that no action needed at this time that the action item was just postponed until Steve had enough information to act on it.

Action 4: No action necessary.

Discussion

Steve had been requested by the Tribal board members to recap where we were at in the Interlocal process. Steve explained that the understanding was that the commissioners wanted to meet with each of the Tribes to better understand each others issues. It was suggested that the Commissioners could meet with the NPT Natural Resource Sub-committee in Lapwai on January 18th and then Gary James suggested meeting with CTUIR on either the 11th or 25th of January. Commissioners discussed having one more meeting just of the Commissioners to see if they could come to a conclusion and sign the Interlocal.

- **Provide commentary on the Regional Legislation proposed by Dave Mastin.**
- **Provide commentary to Bob Nichols bill restructuring Salmon and Watershed work is coordinated in Washington State.**

Steve reminded the board that he had requested commentary on the two documents provided by Mastin at the last board meeting. Bradley Johnson and Gary James were the only two individuals that supplied Steve with any commentary. Steve told the board the substance of the changes that they requested. Summarizing; this board will not allocate funds but instead only prioritize and rank projects as part of the funding selection process. It was agreed to globally replace the word "implementation" with verbs that more specifically capture the intent. The intent as agreed by all was that the Board will function to coordinate, facilitate, advocate, execute and oversee the Recovery Plan. The Board will not implement projects but rather oversee that the Plan is "implemented". It was understood by all that for the plan to be successful; someone needs to make sure that it "happens". Specifically, reporting accomplishments and challenges, coordinating and integrating multiple processes and regulations, advocating for funding, and prioritizing projects and programs for State funding will be the major roles of the Board.

Review of Tasks

Task Title
Juli plans to have the contracts prepared and out by the end of the week.

Review of Actions

Action Title	Motion	Second	Consensus	Vote	Pass
Meeting Minutes	Dick Jones	Butch Klaveano	Yes		
Restructuring of the budget to resolve perceived deficiencies in the Salmon Recovery Plan	Ed Schultz	Cathy LaRoque	Yes		
Approval of approach to use Juli to free up Steve's time for coordination of RTT	Les Wigen	Butch Klaveano	Yes		
Table Economic Analyses			No Action		

Name	Attendance for 2004											
	January	February	March	April	May	June	July	August	September	October	November	December
Don Scheibe		Yes	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes
Dick Isaac	New Board Member Starting May 2004				Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Jay Holzmiller		Yes	Yes	Yes	Yes	Yes		Yes		Yes	Yes	Yes
Dick Ducharme			Yes			Yes	Yes	Yes		Yes		
Dick Jones		Yes	Yes	Yes	Yes		Yes	Yes	Yes	Yes	Yes	Yes
Eric Myers		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Gary James			Yes				Yes		Yes	Yes	Yes	Yes
Butch Klaveano		Yes	Yes	Yes	Yes	Yes		Yes		Yes	Yes	Yes
Del Groat			Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Gary Cole	New Board Member Starting September 2004								Yes	Yes	Yes	Yes
Emmit Taylor		Yes	Yes							Yes	Yes	Yes
Cathy LaRoque		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Yancey Reser		Yes	Yes			Yes		Yes	Yes	Yes	Yes	
Stuart Durfee		Yes	Yes	Yes		Yes	Yes			Yes	Yes	
Les Wigen			Yes	Yes			Yes	Yes		Yes		Yes
Ed Schultz				Yes		Yes	Yes	Yes	Yes	Yes	Yes	Yes