Snake River Salmon Recovery

Date: July 24, 2018
Place: USFS Building, Pomeroy, WA
Format: Regular Meeting started at 6:00 p.m.
Board Members Present for Regular Business Meeting: Mike Talbott (CC), Roland Schirman (CC), Don Jackson (CC), Justin Dixon (GC), Billy Bowles (GC), Jack Peasley (GC), Brad Johnson (AC), Brian Shinn (AC), Jon Jones (WC), Todd Kimball (WWC) and Michael Largent (WC).
Board Members on Phone: Yancey Reser (WWC), Gary James (CTUIR)
Others Present: Terry Bruegman (CCD), Kris Fischer (CTUIR), Ali Fitzgerald (SRSRB), John Foltz (SRSRB), and Kris Buelow (SRSRB)
Others on Phone: Chris Hyland (WWWMP), Joanna Cowles (WWCCD)

Verify Quorum

SRSRB Chair, Roland Schirman called the meeting to order at 6:00pm and verified a quorum (11 present, 2 on the phone for a total of 13), asked if there were any modifications to the agenda (none) and asked for introductions. Following introductions, Roland asked for public comments.

Approve Agenda and Consent Agenda:

1. June 2018 Expenses as follows:
   (HCSR) RCO: $17,824.17
   (HCFW) LE: $12,510.55
   (HCB9) BPA: $12,099.34
2. June 26, 2018 Meeting notes

Action 1: A motion was made by Michael Largent to approve the June 26, 2018 meeting notes and approve the June 2018 expenses, it was seconded by Todd Kimball and the Board approved the motion.

Updates: Announcements and Items of Interest

Executive Call Actions – Roland noted that no action was taken during the Executive Committee conference call.

RTT Updates – Kris Fischer shared that there were no new updates as the July RTT meeting was cancelled.

Sp. Chinook Stakeholder Meeting – John provide a brief update from the July 18th WDFW meeting in Kennewick. The next steps from the meeting are to see what WDFW provides as written responses to the questions documented during the meeting. The Board noted that they are interested in geographic equity for spring Chinook

harvest allocations and will need to review the objectives of the Washington Fish and Wildlife Commission to fit our position into their objectives.

FBRB Watershed Pathway Priority – Last week, John presented a request to the Fish Barrier Removal Board to prioritize Mill Creek passage into to the Watershed Pathway grant program. The FBRB approved the switch. This shift will be instrumental in securing funding for Mill Creek passage from sources other than the SRFB.

WDFW Riparian Guidelines – John briefly discussed the comments submitted by the Board through the online submission portal. A copy of the comments was provided as a handout for the board meeting. Thanks to Jon, Brad, and Megan for helping put these together.

Discussion: Review the 2018 Lead Entity project proposals – Ali updated the Board on the results of the July 19th Lead Entity scoring and ranking meeting. She noted that since the April Lead Entity pre-scoring meeting, three projects were withdrawn. We were able to find funding for the Asotin IMW Monitoring proposal through PSMFC and the WWCCD found funding for the Jones Ditch Fish Screen project. The Touchet River Water Diversion/Fish Ladder project was unable to secure matching funds. The Tucannon PA32 budget was increased to best utilize existing funding and thereby allowing the CCD to direct more funds to future projects. The Buford Creek Barrier project had significant flexibility in the budget and was adjusted to $70,510 in order to effectively use remaining SRFB funds to reach our expected allocation of $1,500,000. Additional minor changes to other projects were noted.

Gary James expressed concerns that channel-spanning PALS may not be the most appropriate restoration technique for the Russell Creek Barrier Project. John explained that the PALS are intended to help promote aggradation in this portion of the reach and to help reconnect floodplain as an additional feature of the barrier removal project. More extensive floodplain work could be considered in a later project phase.

No changes were made to the recommended project ranking from the Lead Entity Committee and the Board noted that there were no fatal flaws with any of the projects to not warrant funding. It was noted that this year represented a significant amount of match secured by project sponsors compared to past years. The Board also felt that the updated scorecard seemed to be working well and helps keep a balance of design and implementation projects. Many thanks were given to the Board members who serve on the LE Committee along with the other Committee members.

Action 2: Approve ranked project list for the Salmon Recovery Funding Board

A motion was made by Justin Dixon to approve the ranked project list for the SRFB as recommended by the Lead Entity Committee, it was seconded by Bill Bowles and the Board approved the motion by consensus (Brad Johnson abstains).

Action 3: 2018-2019 operating budgets: HCSR (Base operating budget for Board) and HCFW (Lead Entity budget)

John presented the HCSR and HCFW operating budgets for 2018-19 as follows:

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July 1, 2018 - June 30, 2019
SRSRB

(145-183-HCSR)

Budget Account	Code	SRSRB	
Salary / Wages		**Budget FY19**	
Director	AC-04	$	70,571
Project Funding Coordinator		$	38,838
Data Stew ard and Monitoring Coord.		$	30,000
Total		**$**	**139,409**
Benefits			
OASI @ 7.65%	BA	$	10,438
Retirement & Pension @ 8.0%	BB	$	12,070
Med Aid & Ind Ins	BC	$	777
Health Life & Disab	BD	$	17,038
Total		**$**	**40,323**
Partners & Contractors			
WRIA 32 - Walla Walla Water Mgmt Partnership	CA	$	19,000
WRIA 35 - Palouse Conservation District	CA	$	19,000
CTUIR Tribe	CA	$	6,000
Nez Perce Tribe	CA	$	6,000
Total		**$**	**50,000**
Goods & Services			
Sup/Mat/Equipment Under $500	EA	$	5,000
Communications (Telephone)	EB	$	6,000
Utilities	EC	$	2,800
Rental of Other (Row e & BW)	ED	$	6,000
Repairs/Alterations/Maintenance	EE	$	1,000
Printing & Reproduction (Outreach, Publication)	EF	$	1,000
EE Professional Development & Training	EG	$	1,000
Rental of Copiers	EH	$	250
Insurance	EP	$	1,600
Other Purchased Srvcs (Computer, Prof, Legal)	ER	$	3,500
Softw are Licensing	EY	$	1,000
Other Goods/Services (Advert, Bus Srvcs)	EZ	$	850
Cell Phone Stipened		$	2,400
Additional Contracted Services		$	219,613
Contingency	E	$	-
Total		**$**	**252,013**
Financial Services			
WWCC Financial Services @ 35% of Salaries only RCO	TE	$	48,793
Total		**$**	**48,793**
Travel			
In-State Subsistence and Lodging	GA	$	5,000
In-State Air Transportation	GB	$	500
Private Automoblie Mileage	GC	$	9,000
Other Travel Expenses	GD	$	500
Out of State Air/Subsistence/Lodging	GF/GG	$	1,000
Motor Pool Services	GN	$	50
Total		**$**	**16,050**
Capital Outlay			
Non-Capitalized Furn & Equipment	JA	$	-
Non Cap Comp Equip/Computer Soft Dev	KA/KD	$	-
Total			
TOTAL SRSRB Budget		**$**	**546,588**

Anticipated Funding for FY19	
Carry-over from FY18 (estimate)	213000
New RCO Contract	333588
	546588

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July 1, 2018 - June 30, 2019
LEAD ENTITY

(145-183-HCFW)

Budget Account	Code	Lead Entity
Salary / Wages		**FY19 Budget**
Project Funding Coordinator	AC-02	$ 20,913
Database Stew ard and Monitoring Coord.	AD-00	$ -
Total		**$ 20,913**
Benefits		
OASI @ 7.65%	BA	$ 1,518
Retirement & Pension @ 8.0%	BB	$ 1,673
Med Aid & Ind Ins	BC	$ 137
Health Life & Disab	BD	$ 3,847
Total		**$ 7,175**
Partners & Contractors		
CD - Asotin	CA	$ 5,000
CD - Columbia	CA	$ 4,000
CD - Palouse	CA	$ 10,000
CD - Pomeroy	CA	$ 4,000
CD - Walla Walla	CA	$ 4,500
Total		**$ 27,500**
Goods & Services		
Supplies, Materials Equipment Under $500	EA	$ 542
Rental of Other	ED	$ -
Repairs/Alterations/Maintenance	EE	$ -
Printing & Reproduction (Outreach, Publication)	EF	$ -
Employee Professional Development & Training	EG	$ -
Other Purchased Services (Computer, Professional, Legal)	ER	$ -
Other Goods and Services (Advert, Business Services)	EZ	$ -
Contingency	E	$ -
Total		**$ 542**
Financial Services		
WWCC Financial Services @ 35% of Salaries only RCO	TE	$ 7,320
Total		**$ 7,320**
Travel		
In-State Subsistence and Lodging	GA	$ 500
In-State Air Transportation	GB	$ -
Private Automoblie Mileage	GC	$ 1,000
Other Travel Expenses	GD	$ 50
Out of State Air / Subsistence and Lodging	GF/GG	$ -
Motor Pool Services	GN	$ -
Total		**$ 1,550**
Capital Outlay		
Non-Capitalized Furn & Equipment	JA	
Computer Hdw e/Softw are	KA	
Total		**$ -**
TOTAL LE Budget		$ 65,000

John walked through the two budgets with the Board, noting that the HCSR carryover from last year is likely a one-time thing. The Board asked for staff to identify ways to utilize this funding.

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A motion was made by Brian Shinn to approve the $546,588 budget for base operations, Bill Bowles seconded the motion. The Board noted that they approve the main line items (in color) and not the specific line items to allow some flexibility. They also noted that the 35% for WWCC services is good (not a specific amount). The motion passed by consensus (Brad Johnson abstains).

A motion was made by Bill Bowles to approve the $65,000 budget for the Lead Entity as presented, Mike Talbott seconded the motion which passed by consensus (Brad Johnson abstains).

Action 4: Review and approve Board Bylaws – Two minor changes were made to the bylaws for the staff position descriptions. Ali's position title was changed to Project Funding Coordinator, the Administrative Assistant position was removed, and the position Database Steward and Monitoring Coordinator was added.

A motion was made by Brad Johnson to approve the Board Bylaws, it was seconded by Brian Shinn and the Board approved the motion.

Action 5: Election of Chair and Vice Chair – This action was deferred until next year as Roland has completed one year of the two year term.

Action 6: Approve August 28, 2018 for next Board meeting to be held at Roland's house in Dayton starting at 6:00 PM – note that District 9 & 16 legislators have been invited to attend.

Meeting adjourned at 7:10 p.m. by SRSRB Chair, Roland Schirman.

Signed By: Roland Schirman Date: 8/28/2018

Roland Schirman, Chair, Snake River Salmon Recovery Board