

Date: February 27, 2018

Place: Best Western Conference Room, Dayton, WA

Format: Regular Meeting started at 4:02 p.m.

Board Members Present for Regular Business Meeting: Roland Schirman (CC), Don Jackson (CC), Mike Talbott (CC), Justin Dixon (GC), Brian Shinn (AC), Brad Johnson (AC), Gary Ryan (WC), Jon Jones (WC), Todd Kimball (WWC), and Larry Hooker (WWC).

Board Members on Phone: Billy Bowles (GC), Yancee Reecer (WC), Jerry Hendrickson (AC), and Michael Largent (WC).

Others Present: Joanna Cowles (WWCCD), Terry Bruegman (CCD), Megan Stewart (ACCD), Kris Fischer (CTUIR), Brian Burns (TSS), Aaron Mettler (TSS), and John Foltz (SRSRB).

Others on Phone: Duane Bartels (PCD) and Chris Hyland (WWWMP).

SRSRB Chair, Roland Schirman called the meeting to order at 4:02pm and verified a quorum (10 present, 4 on the phone for a total of 14). Roland welcomed everyone to the board meeting and asked for introductions from those present.

Verify Quorum and approve Agenda

Action 1: A motion was made by Brian Shinn to approve the meeting agenda it was seconded by Mike Talbott, John asked to include discussion and approval of a letter to Northwest Power and Conservation Council commenting on their draft monitoring plan on the agenda. The Board approved the amended agenda by consensus.

Consent Agenda:

1. January 2018 Expenses as follows:

(HCSR) RCO: \$1,233.97

(HCFW) LE: \$2,528.96

(HCB9) BPA: \$22,266.77

2. January 23, 2018 Meeting notes

Action 2: A motion was made by Bill Bowles to approve the January 23, 2018 meeting notes and approve the January 2018 expenses, it was seconded by Mike Talbott and the Board approved the motion.

Update: Announcements and Items of Interest

Executive Call Actions – Roland noted that no action was taken during the Executive Committee conference call.

RTT Updates – Roland introduced Kris Fischer (CTUIR) to give the RTT update. John noted that he had asked Kris if he would be willing to serve as a sort of Board RTT liaison as someone who regularly attends both meetings. Kris introduced himself and gave some background information about what he does and where he is from. Kris also shared the two page Tucannon monitoring summary that was discussed at the last meeting. The two page summary was handed out for review. Kris asked the Board to share questions or specific items of interest that they would like to hear back from the RTT on in the future.

Columbia River Salmon and Steelhead Recreational Anglers Board (CRSSRAB) – Billy Bowles was selected to serve on the CRSSRAB. The CRSSRAB meets tomorrow; Billy will provide an update at the next meeting

Columbia River Salmon Policy – WDFW 5-year Review – John let the Board know that the WDFW Fish and Wildlife Commission is accepting comments on their Columbia River Salmon Policy; a couple public meetings will be held.



The Board noted that this is an opportunity to move the needle on Upper River salmon issues. John will share the policy with the Board via email.

Action 3: SRSRB Comment Letter to NWPCC on Draft Monitoring Plan

The Northwest Power and Conservation Council is modifying their monitoring program, which has implications for the Tucannon monitoring program in particular, as the Board has discussed over the last several meetings. John passed around a draft letter commenting on the NWPCC draft monitoring plan that he and Roland put together for review and to seek approval for by the Board. The letter references the two page monitoring summary for the Tucannon that was reviewed earlier in the meeting.

Following discussion, Brian Shinn moved to approve the letter, Larry Hooker seconded the motion which passed by consensus.

Update: 2017 Regional Project Implementation

To keep the Board updated on projects following planning and funding, John gave a brief overview of habitat project implementation that occurred in the region in 2017. This presentation covered projects in WRIA 32; projects implemented in WRIA 35 will be covered in the future.

Discussion: Mill Creek Park to Otis Project Update and Request for Direction

Roland introduced Brian Burns from the Tri-State Steelheaders, who is the project sponsor for the Mill Creek Park to Otis project that was approved for funding by the Board in July 2017 and then by the SRFB in December 2017. John noted that since the project had been approved for funding, several conditions and considerations had changed which warranted discussion and guidance from the Board.

Brian provided a brief reintroduction to the Park to Otis project on the Mill Creek concrete channel. The project was proposed with a brief one year window of opportunity, working with Whitman College for access to the concrete channel. Whitman College moved quicker on their project than anticipated, but was planning to allow a small property access strip to the concrete channel. Furthermore, with the state capital budget not being passed until the end of January, TSS was unable to get permits and then bid requests prepared to be able to complete the work in 2018. Brian wanted the Board to be aware of the current situation, that the project would likely not be implemented in 2018 as planned and that there may be additional project costs associated with the access issues.

John noted that the Lead Entity Committee had proposed to see if the project could be phased into two years, that partial funding be approved in the 2017 SRFB grant round and the rest in the 2018 grant round, however, the Board approved project funding in full. John also noted that since the 2017 SRFB funding list was approved, the NF Touchet project was removed from the list.

The Board asked if the project can still get done with the available SRFB funding – Brian thought that it could, but the timeline for the project might be longer and additional matching funds may need to be secured if access limitations cause the project cost to go up. The Board wanted to know if SRFB Funding would be lost if it wasn't used in 2018 – John noted that project timelines are typically 2-3 years, so funding would not go away if it wasn't used in 2018. The Board also discussed the idea of partially funding it with the 2017 SRFB allocation and the rest in 2018 – following discussion it was made clear that the Board would not go down the path of committing money for future grant rounds.



Following additional discussion, and considering the efforts taken to approve the funding list back in July, the Board provided the following direction: move forward with no changes in funding, accept the project delay, and any additional project costs for Park to Otis will have to be sourced elsewhere.

Update: Budget update and needs (note that action was taken on this agenda item, see Action 3)

John recapped the budget situation and Board needs identified at the January meeting, which included the vacant staff position, the HWS database update, Board website update, monitoring analysis and summary, Tucannon habitat monitoring data collection, and recovery plan updates. He noted that the staff position subcommittee tasked with evaluating the needs and recommending a path forward with regard to the vacant staff position and the potential coordination with the Yakima Basin Fish and Wildlife Recovery Board (YBFWRB) had met and was prepared to make a recommendation.

Based upon the identified staffing needs, the subcommittee recommended that staff begin the process to hire a full time Project Funding Coordinator and a part time temporary Database Steward and Monitoring Coordinator with details to be worked out with the YBFWRB. Subcommittee members discussed the need and the potential compensation. Justin asked why the additional part time position was needed, was this work not getting done in the past or is this additional work? John noted that we have met grant requirements but the database could be more useful with some work in addition to falling behind on general database maintenance being down a staff for the last six months. Larry also noted that the HWS database is a useful tool in his experience.

Action 3: Staffing Positions

Following discussion, the Board agreed with the subcommittee's recommendation. Mike Talbott moved to authorize the Executive Director to start the process and solicitation to hire a full time Project Funding Coordinator with a salary range of \$55,000 to \$65,000 with benefits and room for growth and a part time temporary Database Steward and Monitoring Coordinator at \$35 per hour (no benefits) with the goal that that position is shared with the YBFWRB, Larry Hooker seconded the motion which passed by consensus.

Discussion: Executive Session for staffing recommendations

The Board did not go into Executive Session as the staffing recommendations were discussed and a motion approved in public session.

Discussion: Other Items for Board discussion if time allows

Justin wanted to know if the Board office had an office hours policy? John said that there isn't a formal policy or set office hours, that staff work to be in the office and available as much as possible. Typically this is from 7am-4pm daily, but highly variable with remote meetings and only 2 full time staff. Darci is in the office daily from 7-9am. John and Kris make themselves available by phone and email if not in the office for our partners and most of the time things are set up by appointment. Brian asked if we really needed a retail type presence, from 9am-5pm? The Board didn't think this was necessary given that most of our meetings are by appointment and for our clientele, email and voicemail are the norm and that the office isn't typically a place to just drop in on. The Board suggested that a note be posted on the door providing contact information in the case that someone did stop by while nobody was there – John will do this.

John announced the North of Falcon meeting that would follow the March Board meeting, with the regular Board meeting at 4pm and the North of Falcon meeting at the Clarkston WWCC campus from 6-8pm.



The Board also discussed having an Executive Session to proceed the normal Board meeting at 4pm for staff evaluations.

Action 4: Approve March 27, 2018 for next Board meeting to be held in Clarkston at the WWCC Clarkston Campus at 4:00 PM.

A motion was made by Brian Shinn and seconded by Justin Dixon to set the next meeting to start with Executive Session at 3:30pm and the regular meeting at 4 p.m. in Clarkston at the WWCC Clarkston Campus March 27th. The Board approved by consensus.

Meeting adjourned at 5:20 p.m. by SRSRB Chair, Roland Schirman.

Review of Tasks					
Action Title	Motion	Second	Consensus	Vote	Pass
Action 1: Approve the meeting agenda	Brian Shinn	Mike Talbott	Yes		Yes
Action 2: Approve January meeting notes with expenses	Bill Bowles	Mike Talbott	Yes		Yes
Action 3: SRSRB comment letter to NQPCC on Draft Monitoring Plan	Brian Shinn	Larry Hooker	Yes		Yes
Action 4: Staffing Positions	Mike Talbott	Larry Hooker	Yes		Yes
Action 5: Approve March 27 th for next board meeting with the executive meeting at 3:30	Brian Shinn	Justin Dixon	Yes		Yes

Approval Of Meeting Minutes

Date: _____

Signed By: _____
 Roland Schirman, Chair, Snake River Salmon Recovery Board



BOARD ATTENDANCE FOR EXECUTIVE BOARD AND CONSERVATION DISTRICT MANAGERS

Name	Attendance for July 2017 – June 2018										
	Jul	Aug	Sep	Oct	Dec	Jan	Feb	Mar	Apr	May	
SRSR EXEC BOARD											
*Brian Shinn	yes	yes	N	yes	yes	yes	yes				
Brad Johnson	yes	yes	yes -	yes-	yes-	yes-	yes				
Jerry Hendrickson	yes -	N	N	yes	yes	yes	yes-				
Don Jackson	N	N	N	N	yes	yes	yes				
Roland Schirman	yes	yes	yes	N	yes	yes	yes				
*Mike Talbott	yes	N	yes	yes-	yes	N	yes				
*Justin Dixon	yes	N	N	N	yes	yes	yes				
Del Groat	yes	N	N	N	N	N	N				
Bill Bowles	yes	yes	yes	yes	yes	yes	yes-				
*Perry Dozier/ Todd Kimball	yes	yes	yes	N	yes-	yes	yes				
Larry Hooker	N	yes	yes	yes	yes	yes	yes				
Yancey Reser	yes -	yes -		N	N	N	yes-				
Gary Ryan	N	N	yes	yes	N	yes	yes				
*Michael Largent/ Art Swannack	yes	yes -	yes	yes	N	yes	yes-				
Jon Jones	yes	N	yes	yes	N	yes	yes				
Gary James	yes -	yes	N	N	yes-	N	N				
CONSERVATION MGRS											
Duane Bartels	N	N	yes -	N	yes	N	yes-				
Jennifer Boie	N	N	yes	N	N	N	N				
Terry Bruegman	yes	yes	yes	N	yes	yes	yes				
Megan Stewart	yes	yes	yes -	N	yes	yes	yes				
J Cowles/ R Hadley	yes -	N	yes -	yes-	N	N	yes				



- * County Commissioner
- ! First Meeting as a Board Member
- # Last Meeting as a SRSRB Member
- Call In by Phone