

**Date:** August 22, 2017

**Place:** Best Western, Dayton WA

**Format:** Regular Meeting started at 6:00 p.m.

**Board Members Present for Regular Business Meeting:** Gary James (CTUIR), Brad Johnson (AC), Brian Shinn (AC), Roland Schirman (CC), Billy Bowles (GC), Todd Kimball (WWC), and Larry Hooker (WWC)

**Board Members on Phone:** Yancey Reser (WWC) and Michael Largent (WC).

**Others Present:** Kris Fischer (CTUIR), Mike Lambert (CTUIR), Terry Bruegman (CCD), Megan Stewart (ACCD), Jeremy Trump (WDFW), Joanna Cowles (WWCCD) Kris Buelow (SRSRB) and John Foltz (SRSRB).

**Others on Phone:** Chris Hyland (WWBMP).

SRSRB Chair, Roland Schirman called the meeting to order at 6pm and verified a quorum (7 present, 2 on the phone for a total of 9). Roland welcomed everyone to the board meeting and asked for introductions from those present.

#### Verify Quorum and approve Agenda

**Action 1:** A motion was made by Brian Shinn to approve the meeting agenda; it was seconded by Billy Bowles and the Board approved the motion by consensus.

#### Consent Agenda:

##### July 2017 Expenses:

(HCSR) RCO: \$18,303.38

(HCFW) LE: \$2,302.84

(HCB9) BPA: \$12,535.38

##### June 2017 – 13<sup>th</sup> Month Expenses:

(HCSR) RCO: \$7,044.58

(HCFW) LE: \$572.10

(HCB9) BPA: \$64.20

##### July 25, 2017 Meeting notes

**Action 2:** A motion was made by Billy Bowles to approve the July 25, 2017 meeting notes and financials for July and the 13<sup>th</sup> month expenses for 2017, it was seconded by Brian Shinn, and the Board approved the motion.

#### Presentation: Lower Mill Creek Assessment – Mike Lambert, CTUIR

Mike provided a summary of the Lower Mill Creek Habitat and Passage Assessment and Strategic Action Plan recently completed by CTUIR in coordination with local partners and stakeholders.

- CTUIR completed the Lower Mill Creek Assessment and SAP with numerous stakeholder involvement, review and documentation.
- The Assessment consolidates all of the existing data, reports, and input from agencies, organizations, and other stakeholders into one source document.
- The Strategic Action Plan provides a high-level strategy for achieving the Project's goal and objectives with a pathway and system-wide decision framework for developing and evaluation of a preferred management scenario and associated segment alternatives.
- Next Steps: 1) CTUIR will work with stakeholders to accomplish immediate and urgent tasks, and work towards short- and long-term tasks outlined in the Strategic Action Plan, 2) Work with the Corps and Coalition to attain funding for the feasibility study, 3) Continue to work with Tri-State Steelheaders to complete and minimize upstream adult fish passage impacts within the Project area segment 3 flume reach, and 4) Work closely with



the Corps staff to resolve priority fish passage concerns at Bennington Diversion Dam, Division Works, and flood control reach.

John will post the report and presentation on the SRSRB webpage.

The Board asked what the status of hatchery steelhead and spring Chinook in the Walla Walla is. Hatchery designs are in the works now, construction is planned for 2018. Currently stocking salmon in the upper Walla Walla, Touchet, and Mill Creek. Steelhead stocking is being reduced in general. CTUIR is interested in Mill Creek stocking, but passage and habitat are needed first.

#### **Discussion: SRFB project policy and Mill Creek policy discussion.**

The Board continued their discussion about a SRFB project policy on funding levels along with a Mill Creek specific policy. There is interested in a written policy and funding principal guidelines. A subcommittee of the Board will work on developing these. Committee volunteers are Bill Bowles, Brian Shinn, Todd Kimball, and someone from CTUIR. John will coordinate with the subcommittee to find a time to meet.

#### **Action 3: Approve Updated Operating Budgets**

John updated the Board on the current state capital budget status and how the lack of a budget impacts current funding. The Board had previously approved a budget in June which anticipated the capital budget being passed. John updated the Board on the status of current operating funds. The Board decided to take no action on this item planning to stick with the previously approved budget – instead John will continue to update the Board on the status of available funding with the anticipation that a state capital budget will be approved eventually. If Board funding approaches \$0, come back to the Board for direction. The SRFB meeting in Olympia on August 23<sup>rd</sup> will inform this future discussion. **No action taken.**

#### **Action 4: Council of Regions Letter of Support for (State) Capital Budget**

John shared the COR letter with the Board. The Capital Budget is being held up by the Hirst decision, Counties are concerned with this, but it isn't as much a SRSRB issue. A Hirst fix is needed and is a county commissioner concern. Billy Bowles moved to sign onto the COR letter as well as generate our own letter to send to local stakeholders, legislators, and newspapers, Brian Shinn seconded and the motion passed by consensus. Roland, Brad and John will work on Roland's draft letter and send out to the Board for comment and feedback.

#### **Action 5: 2018/2019 Scope of Work with the Recreation and Conservation Office**

The Board reviewed the updated scope of work for the RCO. John needs to update the formatting still. Billy Bowles moved to approve the scope of work, Gary James seconded, the motion passed by consensus.

#### **Action 6: Partner Contracts (WRIA, Conservation Districts, Tribal)**

John shared the partner contract scopes of work for the partners that he received feedback from, these included WRIA 32, Columbia Conservation District, Walla Walla County Conservation District, and the Nez Perce Tribe. Even though funding is not available for these partner contracts yet, finalizing the SOW will allow the partners to hit the ground running as soon as a budget is passed. Each of the SOW templates had been informed by the Board subcommittee and supported by the Board. The Board provided direction to see if there was interest in having the partners include an element of education and outreach to fill the gap left by the departure of Deb Seney. Feedback from the partners on including education and outreach was provided. Brian Shinn moved to approve the four scopes of work for WRIA 32 in



the amount of \$19,000, Columbia Conservation District in the amount of \$10,000, Nez Perce Tribe in the amount of \$6,000, and Walla Walla County Conservation District in the amount of \$4,500, Larry Hooker seconded the motion which passed by consensus. Contracts will be developed with the approved SOW's once a state capital budget is passed. The Board anticipates that expenses can be backdated to July 1, 2017, but will be informed by the amount and language provided in the capital budget.

#### **Action 7: Letter of thanks to CTUIR staff in Tribal Paper**

Kris Buelow and John provided background on the Tucannon project effort and the above and beyond effort that CTUIR staff went through to provide a contract amendment to complete PA 6-9 and PA-18. Kris provided a brief letter of thanks that would run in the Tribal Paper. Gary stated that the big message is the collaboration, partnership and the large project effort that is taking place in the Tucannon. The Board supported the letter and asked to include Gary's message along with listing the project partners. Brad Johnson moved to approve the letter with edits as recommended, Billy Bowles seconded the motion which passed by consensus. Kris will add the additional language and send to the CTUIR Tribal paper.

#### **Discussion: BMLT letter and request**

The Board reviewed the letter from the BMLT seeking John's involvement on their conservation committee. John had a chance to join the last conservation committee meeting and found that it was a short once a month Friday lunch meeting that provided a good opportunity to communicate with local partners on projects, several may be projects that align with recovery plan priorities. The Board was supportive of John's involvement given the relatively small time commitment and opportunity for collaboration.

#### **Discussion: Recognition of Steve Martin & Deb Seney**

The Board discussed their desire to provide some recognition to both Steve and Deb for their efforts serving the Board as staff. John will develop a letter of thanks along with some give ideas to discuss at the next meeting.

#### **Discussion: SRSRB Bylaw Update (Action 8 was taken on this agenda item)**

The Board reviewed the draft bylaw edits that they had discussed for the past three meetings, specifically to Article VIII regarding the executive board. This update defined the executive committee as consisting of three members of the Board, included at a minimum the Chair, vice-Chair, and another member and allowed the executive committee to approve financial components of the consent agenda and other time sensitive action items, not including other fiscal items, personnel, and/or contracts, as long as the three members are present. The Board felt that the third member should be a county commissioner and agreed that there will be a 3 month rotating schedule by county to determine which commissioner will be present on the exec call. To satisfy open public act meeting requirements, the executive committee meeting schedule (third Tuesday of each month at 4pm) will be advertised with a call in number once a year along with the regular Board meeting schedule. Brian Shinn moved to approve the update to Article VIII of the Board Bylaws, Billy Bowles seconded the motion, and it passed by consensus.

#### **Discussion: Other Items for Board Discussion**

The Board discussed working to minimize time and expense by doing away with the current meeting booklets. The Board appreciated the information, but in an effort to save on expenses, only include anything that isn't emailed and important handouts relevant to the meeting, otherwise project documents and information on the screen at meetings.



The Board also discussing the need for additional conference call speakers. Following discussion, the Board supported purchasing two additional speakerphone microphones.

Lastly, the Board discussed legislative interaction. Historically the Board has hosted an August barbeque inviting our District 9 and 16 legislators. Roland was unable to host this year, so that meeting didn't occur. The Board felt that we should invite our legislators to the Tucannon landowner event later this fall. They also would like to have a handout that was a year in review and summarized projects completed that we could also send to them. The Board felt it important to have an ongoing dialogue with our legislators.

**Action 9: Approval of September 26<sup>th</sup> for next Board meeting in Colfax at Best Western at 6 pm**– A motion was made by Billy Bowles and seconded by Brian Shinn to set the next meeting at 6 p.m. in Colfax at the Best Western on August 26<sup>th</sup>. The Board approved by consensus.

Meeting adjourned at 8:03 p.m. by SRSRB Chair, Roland Schirman.

Review of Tasks					
Action Title	Motion	Second	Consensus	Vote	Pass
Action 1: Approve the Meeting agenda	Brian Shinn	Billy Bowles	Yes		Yes
Action 2: Approve July 22 Meeting Notes, Financials/13 <sup>th</sup> month expenses	Billy Bowles	Brian Shinn		Yes	Yes
Action 3: Approve Update Operating Budgets					
Action 4: Council of Regions Letter of Support for (State) Capital Budget	Billy Bowles	Brian Shinn	Yes		Yes
Action 5: 2018/2019 Scope of Work with the Recreation and Conservation Office	Billy Bowles	Gary James	Yes		Yes
Action 6: Partner Contracts (WRIA, Conservation Districts, Tribal)	Brian Shinn	Larry Hooker	Yes		Yes
Action 7: Letter of thanks to CTUIR staff in Tribal Paper	Brad Johnson	Billy Bowles	Yes		Yes
Action 8: Approve September 26 <sup>th</sup> Board meeting at 6 PM in Colfax, WA	Billy Bowles	Brian Shin	Yes		Yes

Date: \_\_\_\_\_

Signed By: \_\_\_\_\_

Roland Schirman, Chair, Snake River Salmon Recovery Board



**BOARD ATTENDANCE FOR EXECUTIVE BOARD AND CONSERVATION DISTRICT MANAGERS**

BOARD ATTENDANCE FOR EXECUTIVE BOARD AND CONSERVATION DISTRICT MANAGERS											
Name	Attendance for July 2017 – June 2018										
<b>SRSR EXEC BOARD</b>	Jul	Aug	Sep	Oct	Dec	Jan	Feb	Mar	Apr	May	Jun
*Brian Shinn	yes	yes									
Brad Johnson	yes	yes									
Jerry Hendrickson	yes -	N									
Don Jackson	N	N									
Roland Schirman	yes	yes									
*Mike Talbott	yes	N									
*Justin Dixon	yes	N									
Del Groat	yes	N									
Bill Bowles	yes	yes									
*Perry Dozier/ Todd Kimball	yes	yes									
Larry Hooker	N	yes									
Yancey Reser	yes -	yes -									
Gary Ryan	N	N									
*Michael Largent/ Art Swannack	yes	yes -									
Jon Jones	yes	N									
Gary James	yes -	yes									
<b>CONSERVATION MGRS</b>											
Duane Bartels	N	N									
Jennifer Boie	N	N									
Terry Bruegman	yes	yes									
Megan Stewart	yes	yes									
J Cowles/ R Hadley	yes -	N									
* County Commissioner ! First Meeting as a Board Member # Last Meeting as a SRSRB Member - Call In by Phone											