

## 2010 CALENDAR SRSRB LEAD ENTITY – 11<sup>th</sup> SRFB GRANT ROUND & 3<sup>rd</sup> CSF GRANT ROUND 2/22/2010

Task Description	Date	Notes
Request for Proposals & Distribution of 11 <sup>th</sup> Round application packet	Mid March	Provide notification of 11 <sup>th</sup> grant round and make application materials available at <a href="http://www.snakeriverboard.org">www.snakeriverboard.org</a> under the Lead Entity tab.
Successful Applicants Meeting	Mid March (TBD)	RCO sponsored meeting to help successful applicants learn how to manage their grants received in the 10th Grant Round (billings etc)
Projects Tour for Existing Project. The SRSRB, LE Committee, RTT, and others interested (Regional Tour)	Tues-Wed April 20-21	Familiarize those involved with project review and ranking with projects previously funded; should invite BPA, GSRO, RCO, WDFW, CSF, etc
RCO application process & policies meeting (Dayton)	Thurs 22-Apr	Those interested in applying for a SRFB grant through the lead entity program are encouraged to attend the procedures & policies meeting Kay Caromile (RCO)
<b>Pre-application Deadline</b> – Send forms to the SRSRB Office in Dayton (email to <a href="mailto:kris@snakeriverboard.org">kris@snakeriverboard.org</a> )	<b>Thurs 29-Apr 5pm</b>	Pre-apps are not mandatory but offer prospective sponsors an opportunity to discuss the concept with the RTT prior to drafting an application.
LE Committee and RTT meet with potential sponsors to discuss pre-applications and scorecards/criteria	Wed 5-May	SRSRB staff will present project concepts to group. Sponsors should be present to answer questions or present additional options at the meeting.
Community Salmon Fund Request for Proposals	Tue 11-May	
LE Committee and RTT tour potential projects	Tues-Wed May 18-19	After pre-applications are reviewed sponsors will have an opportunity to have the technical group visit the project site (site visit may be requested by the LE or the sponsor, sponsor must make arrangements for visit if requested)
Sponsors need to notify CD's if they want SRFB Review Panel to visit project sites	Wed 19-May	The SRFB review panel is willing to tour project sites, if requested, as part of their draft comment on project (Sponsors will be required to be present at project sites)
<b>Draft Application Deadline</b> - Applications will not be accepted after this date unless sponsor successfully appeals LE Committee (Deliver applications to the SRSRB office in Dayton)	<b>Fri 28-May 5pm</b>	Applications <b>must</b> be submitted on SRFB application form in electronic format (WORD doc). (Sponsors will need to work with SRSRB staff to upload projects into PRISM)
Draft applications distributed to LE committee and RTT for review	Tues 1-Jun	Committee members and RTT will have from now until <b>July 13</b> to review and comment on applications
SRFB review panel will visit sponsor's projects if requested	T, W, Th June 15, 16, 17	The review panel will tour projects if requested to gain better understanding and to interact with sponsor
<b>Community Salmon Fund Proposals Deadline</b>	<b>Tue 22-Jun</b>	Proposals must be submitted on line at the NFWF web site
Draft application review forms complete by SRFB Review Panel	Tues 6-Jul	The SRFB review panel will submit their comments on any pre-application they reviewed
<b>Pre-score Draft Applications</b> - LE committee, RTT members, SRSRB members and sponsors meet to comment & pre-score all applications. <b>&amp; Score Community Salmon Fund Proposals</b>	Tues 13-Jul	Project sponsors will present proposed projects before the LE and RTT. Time will be allotted for question/answers and projects will be pre-scored using the SRSRB LE score card
Sponsors revise applications based on comments - "Fix it Loop"	July 13-29	Based on comments received from the committee, RTT and Review Panel the sponsors should revise their applications if needed
<b>Final Application Deadline</b> - including land owner acknowledgments, partner agreements, project design, maps or any other forms needed are due to SRSRB Office in Dayton (Kris 509-392-3858).	<b>Thurs 29-Jul 5pm</b>	Applications must be submitted as electronic copies. If difficulties occur due to file size or computer error submit forms as paper copies and deliver an electronic copy as soon as possible. Final apps will be distributed by Staff to the CD's who will distribute to citizen LE members
<b>Community Salmon Fund Recommendations</b>	2-Aug	
<b>Final Scoring Meeting</b> - Sponsors present project and relationship to scoring criteria and answer questions; LE committee scores and ranks projects	Tues 10-Aug	Project sponsors will have the opportunity to present the changes from their pre-application and address questions and comments. The Lead Entity Committee will score and rank Final Applications
Project application revisions/scrubbing/coordination	Tues, Aug 10 & Th, Aug 17	Committee/Staff/RTT work with applicants who are approved on the Lead Entity List for funding.
Final applications due to SRSRB Staff for entry into PRISM	Thurs, 17-Aug	All final edits will be made in PRISM & HWS
Snake River Salmon Recovery Board finalizes Lead Entity List	Tues 19-Aug	SRSRB as the Lead Entity has final decision over the ranked order of the project list.
Application materials, including attachments are submitted via PRISM	Wed 25-Aug	SRFB must receive applications in PRISM for the project to be eligible for funding.
Snake River Lead Entity submits all materials to SRFB	Aug 25	Staff complete this task
Snake River Board submits regional responses to SRFB	Sept TBD	Staff complete this task
2nd Draft project review forms complete	Oct TBD	Staff distributes comments to project sponsors
Regional Presentations	Mid Oct	Staff complete this task
Draft 2009 Grant Report available for public review	Oct-Nov	Staff will review and distribute
2009 Grant Cycle report complete and available for review	Nov	Report completed by RCO
SRFB Funding Meeting	Dec	
<b>Color Key for Pertinent Deadline Dates</b>		
Conservation Districts (Co-Leads) CD's	Snake River Salmon Recovery Board	SFRB Review Team
Lead Entity & Regional Technical Team	Project Sponsors	All Involved